

**CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO**  
**FACULTY SENATE MEETING, 53rd SENATE**

**MINUTES**

**SESSION 11 - Tuesday- May 7, 2019, 2:00PM – 3:50PM, Pine Room**

**Members Present:** All members were present with the following exceptions: K. Collins, D. Garcia, K. Kowalski, A. Menton, B. Steffel

**Guests Present:** S. Pantula, S. Sudhakar, G. King, R. Addante, C. Seal, R. Chuang, S. Yildirim, R. Nava, J. Lappin, R. Mohamed, T. Karmanova, J. Zhu, H. LeGrande, D. Freer

**1. APPROVAL OF THE MINUTES**

Senator Rizzo moved and Senator Murillo seconded the motion to approve the Faculty Senate minutes for April 23, 2019 (FSM 2019.04.23) as presented. **PASSED Unanimously**

**2. APPROVAL OF THE AGENDA**

Senator Rizzo moved and Senator Chen seconded the motion to approve the agenda as presented.

Senator Fischman asked to amend the Agenda and postpone Item 7.1 until May 28<sup>th</sup>.

**The amended motion PASSED Unanimously**

**3. CHAIR'S REPORT**

- Congratulate Sylvia on her winning performance on Wheel of Fortune.
- Faculty Senate and Academic Affairs retreat is this Friday, May 10<sup>th</sup>.
- Carl Wieman, Physicist, will be on our campus tomorrow at 4:00PM
- Distributed a letter from Department Chairs regarding Annual Reviews

**4. PRESIDENT'S REPORT**

- See attached report
- Will the Hospitality Major be on SB campus: The program is in BA Administration program so it is in both places, but the need is in Palm Desert and that is why there is a presence there.

**5. PROVOST'S REPORT**

- See attached report

**6. INFORMATION ITEMS**

**6.1 Minutes of EC Meeting – 4/16/19 (ECM 2019.04.16) attachment**

**6.2 Curriculum Items (attachment)**

- The full packet was reviewed and approved.

### 6.3 CAPS Presentation – Gwendolyn Brower-Romero

- Would like to provide a snapshot of the services CAPS provide
- Staff includes: LMFT's, LCSW's doctoral level therapists and psychologists, part-time counselors, trainees (unlicensed) a campus advocate, administrative assistants
- We see a lot of trauma, compound trauma
- Tenure track hiring is important for us--would increase retention
- Job security will help us provide services that our vital to our student clients
- The Governor is expected to pass the bill that will provide one counselor for 1500 students at state colleges/universities. However, the legislators' biggest problem is there appears to be a shortage of counselors to hire. Therefore, it would be good for colleges/universities to offer tenure, tenure-track.
- Faculty referral to a counselor or group counselor is a little tricky due to several factors. Therefore, they should go through the "Care Team".
- They are having Mental Health Awareness events to address stigmas related to mental illness along issues individuals may have with counseling efforts/services.
- Let the Senate know what we can do to assist.

## 7. OLD BUSINESS

## 8. NEW BUSINESS

### 8.1 FAM 820.55 Summer SOTE's – Senator Fischman (first reading)

Senator Fischman moved and Senator Chen seconded the motion to accept FAM 820.55 for a first reading. **PASSED Unanimously.**

- Provide a mechanism to give feedback to faculty and to give students the opportunity to give that feedback.
- Received a suggestion to add a comment that it is not the responsibility of the CEGE to manage these. Will look at wording to put that in for second reading.

### 8.2 FAM 652.2 Evaluation of Lecturers – Senator Chen (first reading)

Senator Pelletier moved and Senator Ajayi seconded the motion to accept FAM 652.2 for a first reading. **PASSED Unanimously.**

- Senator Chen provided a document of explanations to help explain the changes for this policy.
- FAC acknowledged that the line between part-time and full-time has been blurred.
- FAC are attempting to clear up the terminology in this FAM
- FAC have included language to recognize lecturers who do work way beyond their normal activities.

#### Comments:

- Suggest Change term from "contracts" to "appointments" in this document.
- Suggest to change "Lecturers play a vital role in the university" in the beginning of this document.
- Dean signature is not included on Lecturer Evaluation Form. The form is signed by the committee and the chair.

**8.3 FAM 652.1 Evaluation of Tenure-Line Faculty – Senator Chen (first reading)**

Senator Ullman moved and Senator Davis seconded the motion to accept FAM 651.2 for a first reading.

- Early tenure and promotion to Associate will not take place until after three years of service in this university. Can apply in their fourth year.
- This also applies to full professor: must complete three years at this university and can apply in their fourth year.
- Service credit up to two years should be viewed in its totality and cannot be primary reason for granting promotion.
- FAC decided that a “time line” is a better way to focus this process.
- It was suggested to consider significant “contribution” to be considered

**9. COMMITTEE REPORTS****9.1 EPRC – No report****9.2 FAC – No report****9.3 Q2S – No report****9.4 WSCUS – No report****10. STATEWIDE ACADEMIC SENATOR’S REPORT****11. SENATORS’ REPORTS/INCLUDING ASI PRESIDENT’S REPORT****12. DIVISION REPORTS – No time****12.1** Vice President for Information Technology Services (attached)**12.2** Vice President for University Advancement (attached)**12.3** Academic Affairs/Deans’ Reports**12.4** Vice President for Administration and Finance (attached)**12.5** Vice President for Student Affairs (attached)

Meeting Adjourned at 3:55PM



CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO  
*Office of the President*

*PRESIDENT'S REPORT  
FACULTY SENATE  
TUESDAY – MAY 7, 2019*

The start of a new month brings plenty of activities and achievements as we progress through the Spring term. I have a number of items I want to share with you today.

- **Classroom Connections:** Tomorrow we will hold our annual Alumni Professor for a Day luncheon in appreciation of those graduates who have come back and spent time in the classroom with our current students. This tradition is special in many ways. It provides encouragement to our students, giving them an example of someone who once sat in their seats and who now is accomplishing great things. It offers our alumni another touchpoint to reconnect with their alma mater, helping them to remain involved. And it emphasizes the outstanding work our faculty do in transforming the lives of our students. I want to thank Alumni Relations Director Crystal Wymer-Lucero and her team for all they do to engage our alumni, and I also want to thank the faculty, staff and administrators in our colleges who make these Professor for a Day opportunities possible.
- **UN-Qualified Success:** The largest delegation of students in the 42-year history of the CSUSB Model United Nations (MUN) Team added to the program's tradition of excellence at the National MUN conference in New York City. Representing the country of Mexico, the team earned a Distinguished Delegation award, four Outstanding Position Papers in Committee awards, and an Outstanding Delegates in Committee award. Adding to the achievement was the fact 70 percent of the team's members had never previously participated at the National MUN Conference. Along with congratulating all the students, I want to recognize Dr. Kevin Grisham – this year's Golden Apple Award recipient – for his dedication and commitment as faculty advisor to our internationally recognized Model UN team.

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- **Creating Opportunities:** A \$400,000 endowment and a \$98,000 grant from the Korea Foundation has opened pathways allowing CSUSB students and faculty to explore Korean culture. These resources have enhanced our ability to provide opportunities for people to increase their understanding and awareness of Korea and allowed for first-hand experiences through faculty and student exchanges. The Korean Grant Steering committee, under the leadership of Professor Bomi Hwang, has overseen activities benefitting numerous departments and colleges across campus. The funds have also been used for collaborative research projects, conferences and seminars, and establishing scholarships. They will also assist the CSUSB Orchestra to travel and perform in Seoul next fall. We are grateful for the Korean Foundation's generosity and support.
- **Taking the Lead:** Joseph Tormey has been selected director of our Hospitality Management Program at the CSUSB Palm Desert Campus. Scheduled to begin on July 15, Tormey has 25 years of hospitality industry experience as well as 17 years serving as an educator and administrator. He is the former director of the International School of Hospitality and Tourism Management and a certified hospitality educator at Fairleigh Dickenson University in New Jersey. Our new program will meet the growing needs of the Coachella Valley's hospitality industry, with plans to begin offering a bachelor's degree in business with a concentration in hospitality in fall 2020. Congratulations to Jack Brown College Dean Larry Rose and all involved in this successful national search.
- **Garnering National Recognition:** Our University is again recognized as one of the country's top institutions for helping Hispanic graduate students achieve success. According to Hispanic Outlook in Higher Education Magazine, we rank 46<sup>th</sup> in the enrollment of Hispanic graduate students (43 percent of our overall graduate enrollment) and 45<sup>th</sup> in awarding master's degrees to Hispanics (34 percent of our graduating students). Hispanic Outlook magazine uses data compiled by the U.S. Department of Education to formulate its annual rankings. All of our faculty, staff and administrators share in this honor, because it is their commitment to ensuring our Latino students – as well as all of our students – receive an exceptional and stimulating education that will serve them beyond graduation.
- **Honored Alumnus:** David C. Hansen has been named 2019 Superintendent of the Year by the Association of California School Administrators. Currently serving as superintendent of Riverside Unified School District (RUSD), Hansen has led RUSD – the state's 15<sup>th</sup> largest school district serving nearly 42,000 students in 50 schools – since 2014, part of a distinguished 28-year career in education across the region. He earned his master's degree in Educational Administration from CSUSB in 1993. Hansen was among 265 nominated for the award, which recognizes promoting the success of all students through a demonstrated commitment to quality education, a vision for learning,

advocacy for and development of school culture, and the employment of creative responses when working with diverse community interests.

- **California Education Learning Lab Grant:** Mathematics Professor Susan Addington received a Governor's Office of Planning and Research proof-of-concept award of \$500,000 through the California Education Learning Lab. Her project, *Building College-Level Number Sense with Adaptive Technology*, will be connecting intersegmental faculty including faculty from Riverside City College. Dr. Addington's proposal was one of three proof-of-concept awards funded across California and will help improve learning outcomes and close equity and achievement gaps in undergraduate STEM education.

**Provost's Faculty Senate Report  
May 7, 2019**

**General Announcements / Updates**

**1. COE's Open House Celebration**

Congratulations to the College of Education for a very successful Open House Celebration on Thursday, April 25. The event, which celebrated the college's 10-year anniversary in its building, highlighted the success of faculty, staff, students and alumni as well as their commitment to education.

**2. Academic Affairs-Faculty Senate Retreat**

I am very excited about our first Academic Affairs-Faculty Senate Retreat this Friday, May 10, from 9 a.m.-3 p.m. in the Yasuda Center. As you are aware, the interactive program, entitled Building a Shared Vision: Creating an Inclusive Environment, will center on diversity and closing equity gaps. Details were forwarded earlier today. I look forward to seeing you there.

**3. Campus Celebrations**

Our many annual spring celebrations are underway. Yesterday, I had the opportunity to attend and participate in the Office of Undergraduate Studies' 27<sup>th</sup> Annual SAIL Student Recognition Reception. The event celebrated the program's academic achievers, those students who earned a GPA of 3.0 or higher, as well as those who will be graduating in June. SAIL, which is short for Student Assistance In Learning Program, assists low-income, first generation students, as well as those with disabilities, through the academic pipeline. To date, more than 6,000 students have been served through this federally funded program, which began on our campus in 1981.

**4. Research Week**

Next week, we will be celebrating more students as well as faculty and staff during Research Week 2019. The week-long event, presented by the Office of Academic Research, features:

- **A Faculty/Staff Book Launch:** to be held on Monday, May 13 from 1-3 p.m. in the Faculty Center of Excellence;
- **The Faculty Research and Creative Activities Recognition Reception:** This event, by invitation only, will honor faculty for their scholarly works on Tuesday, May 14;
- **The Guest Speaker & Reception Event:** Highlights of this event includes a keynote address, "From Bloodhounds to German Shepherds: The Racist History of Interspecies Policing in American," by Dr. Tyler Parry.
- **Meeting of the Minds:** The highly popular student research symposium, which has become of one CSUSB's signature events, will be held Thursday, May 16 from 9 a.m.-5:30 p.m. in the Santos Manuel Student Union.
- **Recognition of Faculty Mentors and Student Researchers Luncheon:** The week-long event concludes on Friday, May 17, with a luncheon. The luncheon, also by invite-only, will honor

faculty who mentor students and acknowledge students for their achievements in research and creative activities.





## Faculty Senate Report – May 2019

The ITS Tech Talks event held on April 16<sup>th</sup> was a grand success with more than 154 faculty and staff in attendance. The Faculty Panel moderated by Dr. Mihaela Popescu had a multidisciplinary discussion on the use of immersive and adaptive technologies to improve student engagement and success in the classroom. Faculty who participated in the panel were, Dr. Larry Mink, Dr. Terri Nelson, Dr. Andreas Beyersdorf, Professor Kurt Collins, Dr. Michael Chen, Professor Scott Vance and Dr. Arianna Huhn. The panel discussion can be viewed at: <https://youtu.be/1uQCHhVdetE>

Global Accessibility Awareness Day is May 16<sup>th</sup>. The purpose of GAAD is to get everyone talking, thinking and learning about digital (web, software, mobile, etc.) access/inclusion and people with different disabilities. The Accessible Technology Team will have four booths around campus to raise awareness among students, faculty, and staff regarding the importance of accessibility at CSUSB.

ITS officially launched its pilot of new self-service printing kiosks called INK SmartStations. This pilot is aimed to evaluate the effectiveness of this new technology to enable students to print more efficiently in computer labs, from their personal devices, and from their cloud storage services. The pilot of the INK SmartStations will place the devices in the Pfau Library, the Wedge Lab, the Santos Manuel Student Union, and at the Palm Desert Campus. These printers will also allow students to scan documents as well as print in color.

ITS is preparing for a summer full of SOAR events, and, as a part of our participation in those events, we will be introducing the first printings of the newly redesigned Smart Coyote OneCard. By starting to introduce these new Coyote OneCards to students, we're laying the foundations for utilizing the new SmartCard (NFC) technology inside to card to transform the OneCard experience across campus.

The Distributed Technology Services department continues to work with the colleges and the Academic Technologies & Innovation team on implementing new Active Learning Spaces across Campus. We are continuing our work in CE-203 and UH-043. We are also installing collaboration stations in several buildings for student teamwork.

CSUSB is going through an Information Security Audit from the Chancellor's Office. The entrance meeting with the auditor from the Office of Audit and Advisory Services (OAAS) was held on April 29<sup>th</sup>. The audit will take place in several phases between now and end of May.

## **Academic Technologies & Innovation**

### **Grants**

Lab Innovation with Technology (LIT): The LIT program provides an opportunity for campuses to start or continue course redesign using lab innovations to improve student success, reduce facilities bottlenecks, and/or create additional access for students in high-demand, low-success STEM courses. Faculty receive a grant of up to \$15,000 to redesign their lab courses. Courses to consider redesigning include interdependent lab courses or lab components that address an enrollment or DWFII bottlenecks. Both virtual labs and hybrid/blended solutions are considered. Please contact Mihaela Popescu, [popescum@csusb.edu](mailto:popescum@csusb.edu), for more information. Deadline to apply: May 8, 2019.

### **Affordable Learning Solutions (AL\$)**

- The annual Affordable Learning Solutions (AL\$) showcase took place on May 2, 2019 and was attended by
- Upcoming AL\$ workshops with librarian Lisa Bartle
  - Tuesday, May 9, 3-4:00 pm (PL 4005)
  - Wednesday May 22 3-4:00 pm (PL 4005)

### **Special events**

The annual Faculty Spring Showcase, organized by Academic Technologies and Innovation, Institutional Research, the John M. Pfau Library, and The Teaching Resource Center is an event celebrating our faculty's success in using innovative pedagogies and learning technologies for instruction. The event will take place on May 31<sup>st</sup>, 11 am – 1:30 pm, PL 5005.

### **Bright Minds program**

The Bright Minds program is a President-supported program run through Academic Technologies & Innovation that seeks to involve students in a year-long, interdisciplinary collaborative work with faculty and staff on projects of interest to the campus. For its pilot year, the project involves using computer vision to identify free parking spots on campus and communicate the information to students using a custom app. Five students from Computer Science and Art Design will be working under the supervision of Dr. Yunfei Hou (Computer Science) and Kurt Collins (Art) in ATI's Immersive Media & Learning Lab.

### **Platform implementation**

The implementation of Faculty180, a module with Interfolio, has started in March 2018 and is scheduled for completion at the end of August 2018.

### **Upcoming conferences on learning technologies**

- Cal State 2019 Tech Conference, July 30-August 1, 2019, San Diego
- Early bird registration available through May 18<sup>th</sup>

## **Administrative Computing & Business Intelligence**

**ACBI is continually working on many Q2S projects.** PeopleSoft System Integration Testing (SIT) will continue through June. Starting in July, we will start the User Acceptance Testing (UAT). Initial training for the Exceptions from Audit (EFA) system is complete and EFA is now in production. Even though it

was created for the Q2S project, it is already being used for current exceptions needing approval. EFA is an automated workflow system that is replacing a tedious manual paper process. The ACBI Team is working with the Office of the Registrar on the degree audit and planner Q2S modifications. Q2S Course conversion guide is currently being tested with full rollout in Summer 2019. Another Q2S project that we are working on is the enhancement to allow advisors to change a student's catalog year.

**Working with Undergraduate Studies and the Office of the Registrar in assigning advisors in PeopleSoft.** Testing of this will be on Monday, 5/6.

We are also working with the same group to enhance the experience for the participation roster that was the outcome of the DOE Audit. With the same team, working on student success and the GI2025 initiative by prepopulating the transfer students, FTF, and some PDC students with courses in their MyCap for Fall 2019 term.

ACBI continues to work on the Campus Labs project and we just started on the Interfolio F180 project.

ACBI is working with HR and Academic Personnel on the CO CHRS PageUp project which will provide a system wide recruiting solution. Working with a pilot group continues through June.

ACBI is preparing for Summer and Fall 2019. We are working on the Fee setup and Coyote First Step/Early Start modifications. Also, setting up for the 2019-20 Financial Aid processes.

Teaming up with the Office of the Registrar, the Optical Character Recognition (OCR) project to speed up the time and accuracy of processing transcripts. This is now in production.

Using VETI Funds, we are working on replacing the Change of Major Form with an automated workflow process.

With the College of Education, on Monday, 5/6 the enhancement of the Credentialing Module in PeopleSoft will be adding a Student Self-service Module called myCOE allowing student an easy way to track their status in their credential program.

We are also working with the School of Computer Science and Engineering to replace and enhance their processes for tracking their students.

ACBI continues to work on providing myCoyote messaging. We plan to roll out student's holds and registration appointments as soon as possible. There have been some delays be we want to assure that all the bugs have been worked out before we release this enhancement to the student's experience.

Continue working on the iModules Project with the Advancement Office. iModules Encompass Enterprise integrates with Ellucian Advance so you can manage all online engagement activities in one place.

ACBI is working with Admin & Finance to replace/enhance our current "Delegation of Authority" process that is in OnBase and putting it into PeopleSoft. This will make it more sustainable and easier to integrate with the PeopleSoft CFS data.

## **Technology Operations & Customer Support**

Telecommunication and Network Services will begin the pilot of the Summer 2019 CNI network upgrade towards the end of May. As approved by IT Governance Executive Committee, the pilot phase will be from May 28-31 and the pilot buildings for the network upgrade will be Faculty Office (FO) and Pfau Library (PL). Remainder of the campus will be upgraded between early July to early September.

New feature for the NCS Scantron Exam Scoring service is now available to all faculty. Faculty who requests a “Blackboard Grade Center file” while submitting Scantron exam scoring will now receive a file that can be uploaded to Blackboard directly. Instructions on how to use the Blackboard Grade Center file can be found at <https://www.csusb.edu/its/support/knowledge-base/79271>

IT Services is working with Facilities Planning, Design and Construction to put together a list of telecom infrastructure upgrade project that will be submitted to the Chancellor’s Office as part of the proposed General Obligation (GO) Bond.

## **Digital Transformation**

In May, there were several myCoyote tiles added to better serve students, faculty, and staff. Under the Collaborate section a OneDrive tile was added for convenience. After working with library staff for several weeks, a new Library Resources section was added, including 7 secondary tiles to find books, articles, media, textbooks, reserve study rooms and more.

Digital Transformation is working with Institutional Research on a smart speaker skill that will help faculty, advisors, and administrators to more easily and conveniently access IR dashboard statistics on course enrollment and repeats.

Digital Transformation is working with Academic Scheduling to rebuild the publicly available course schedule, making it more user friendly and adaptable to mobile devices.

Digital Transformation has begun working with the Computer Science Department, Facilities Management, and others to map the campus so that the campus community can traverse and navigate the campus from building to building and room to room faster, easier, and more accurately.

Digital Transformation has begun testing a replacement for our current search engine tool. Sites are set on using some form of Google’s search tool. Summer is the expected implementation period.

Digital Transformation is working with Admissions and Strategic Communication to redesign our web presence across all sites. New designs have been well received and will be shared or presented to additional stakeholders as time and schedules permit. Expected release date: late summer 2019.

Digital Transformation is working with the Deputy Provost and the Academic Calendar Committee to redesign how the calendar and its related sub-calendars are managed, stored, and displayed. Attention is on providing the calendar to mobile devices and allowing the core contributors the ease of updating and information the campus of any changes. Anticipated launch is Fall 2019.

## **Project Management & Assessment**

Please see attached report of several campus wide projects that the PMA Team is working on.

## **Palm Desert Campus**

Nursing has purchased a new Med Dispense system. This includes the actual dispenser, a computer and monitor and the required software. PDC was contacted for network information as well as logistics on shipping, storage, installation and support. IT was not aware of the purchase but is working with the Nursing Dept to make sure it gets the support it needs for installation and operations.

The INK printing station is now fully functional and is in the Health Science building lobby

Students in the HSCI class are concerned that their experience in the DL classes that are being taught, are deficient. They will be contacting the Assoc. Dean and the Dean with their concerns.

We are making plans to accommodate the tenured track faculty that will be teaching at PDC.

375023 Cook street has been slated to be operational by mid-August. This will house the Cybersecurity program, iHub and Hospitality management staff. We are currently working with Cenic, the City of Palm, Desert and Spectrum to provide network connectivity into the faculty offices and classroom at that location.

We are providing classroom support for the doctoral candidates for their defense of their dissertation. We are also providing classroom support for the students taking their comp exams.

We continue to support ASI with their on-campus events, providing desktop support and AV support.

We continue to support the OLLI program with their 950 students and events on campus.

We continue to standardize the instructional podiums, so they are consistent with SB campus and have the latest version of enterprise software and operating systems.

**ITS Project Management & Assessment Office Report May 2019**

Project name	Phase	Percent complete	Next milestone	Next milestone due date	Project Completion Date	Project Owners	Responsible MPP	To do/Other
Cherwell	Execution stage	85%	ATI, IR, ATAC implementation	Wednesday, May 1, 2019	September 1, 2020	ITS/TSC	Chris Bradney	
Campus Labs	Execution stage	10%	Standup call May 9, 2019	Thursday May 9, 2019	September 1, 2020	Campus/ITS	Dr. Weber/Dr.Sudhakar	ACBI-Anthony D
Live Safe	Execution stage	90%	PDC Phase two	In Planning with UPD	September 1, 2019	UPD/ITS	Joanne UPD/Jim Olinger	Janette Flores
Cayuse SP	Execution stage	70%	Week twentyone project meeting	Thursday May 9, 2019	June 1, 2019	AR/ITS	Dr. Weiss/Dr. Sudhakar	
ACUE-TRC	Execution stage	40%	Faculty submitting course materials deadline	Monday, June 24, 2019	June 1, 2020	TRC/ITS	Dr. Grant/Dr. Sudhakar	
StarRez	Closeout stage	90%	Closeout meeting To be scheduled	Monday, June 3, 2019	April 22, 2019	HRL/ITS	Dr. Yaun/Conway	
Terra Gotta	Planning stage	10%	Implementation meeting (pushed back 30 days)	Week of May 6th	August 1, 2019	CEL/ITS	Salgado/Conway	
Web TMA	Execution stage	90%	Add 1 <sup>st</sup> Segment & DeptID to the Account Name	Saturday, June 1, 2019	June 1, 2019	FM/TSC	Jennifer Sorenson/Jim O'Linger	
Simple K	Execution stage	90%	More Data cleanup needed	Saturday, June 1, 2019	June 1, 2019	FM/TSC	Jennifer Sorenson/Jim O'Linger	
Interfolio	Execution stage	80%	Few tasks to follow up with the vendor on	Saturday, June 1, 2019	June 1, 2019	Faculty Affairs/ITS	Dr. Seval Yildirim/Dr.Sudhakar	
Faculty 180	Execution stage	20%	Weekly Meetings	Monday, May 6, 2019	September 1, 2019	Faculty Affairs/ITS	Dr. Popescu	
Tapingo/CBORD Get	Execution stage	20%	Equipment delivery and setup	Saturday, June 1, 2019	June 1, 2019	UEC/ITS	Thomas Sekayan/Jim O'linger	
Page up	Execution stage	80%	CHRS Test/Position Papers Benefit Admin	March 1, 2020	March 1, 2020	HR/ACBI	Tammy Dietzel/Lenora	
LPR	Planning Stage	10%	RFP meeting	Monday, June 3, 2019	August 1, 2019	Parking Services/ITS	Miguel Martin/Conway	
Electronic door lock project	Initiation Stage	5%	Initial meeting To be scheduled JB & UH first	To be scheduled	Jan. 1, 2020	FPDC	Al Salgado	
Student Union Expansion	Planning Stage	5%	Ground Breaking	Monday June 4, 2019	September 1, 2020	FPDC	Sam Costa	
GBL (New CEL)	Execution stage	25%	Walls and sidewalks	Monday, June 3, 2019	September 1, 2019	FPDC	Lisa McBride	
Anatomy Labs CS-141 & BI-326	Planning Stage	10%	95% Construction documents	Monday, June 3, 2019	June 1, 2019	FPDC	Grace Borba	
JB east wing expansion	Planning Stage	10%	Plan check review & Approvals	Monday, June 3, 2019	July 1, 2020	FPDC/IDS	Grace Borba/Dr. Coulson	
Cellular expansion project	Execution stage	80%	Construction for Verizon site complete	Saturday, June 15, 2019	Ongoing	FPDC/TNS/ITS	Dan Philadelphia/Gerard Au	
HPE Arena floor & Scoreboard Upgrades	Planning Stage	10%	Bi-Weekly progress meetings	Wednesday, May 8, 2019	June 1, 2019	FPDC	Al Salgado	
Soccer Field Fiber Expansion	Planning Stage	80%	Grant proposal-determinations	Monday, June 3, 2019	October 1, 2019	ITS/TNS	Gerard Au	
Hobsons to Radius	Close-out Phase	95%	Ongoing DB updates	As needed	Ongoing	ITS/ISET/ACBI	Lenora/Dr. Torner	
laserfische	Hold Stage	On Hold	To be part of Digital Transformation	TBD	TBD	dX	Casadonte	
M3 Mechanical Room Door Modification	Execution stage	50%	Pre-con meeting	Monday, June 3, 2019	September 1, 2019	ITS/FM	Gerard Au/Jennifer Sorenson	
E-Displays for conference rooms	Execution stage	90%	Testing second brand's display	Friday, May 10, 2019	Saturday, June 1, 2019	ITS/ECS	Conway/Garcia/Derry	



**REPORT TO THE CSUSB FACULTY SENATE****May 7, 2019****Robert J. Nava, Vice President, University Advancement  
Executive Director, CSUSB Philanthropic Foundation****Senators:**

Attached for your review is the report for University Advancement. If you have any questions or would like more information, please let me know.

-Robert J. Nava

**DEVELOPMENT:****Rabbi Cohn Endowed Lecture**

The third annual Rabbi Hillel Cohn Endowed Lecture on the Contemporary Jewish Experience was rescheduled to May. Gerald Sorin will present “Remnants of Jewish Life in Post-Holocaust Europe: A Personal Journey,” on May 13 in Palm Desert and May 14 in Riverside. We invite all of our colleagues, students and community members to join us at either, or both, lectures, which will be from 6:00-7:00pm, preceded by a reception from 5:00-6:00pm. Please RSVP to [invitereply@csusb.edu](mailto:invitereply@csusb.edu).

**2019 SBS Hall of Fame**

The [2019 College of Social and Behavioral Sciences](#) was held on April 26, and successfully gathered over 150 guests and alumni in the Santos Manuel Student Union. The 2019 Hall of Fame inductees were:

- Mark Clark, professor emeritus, Department of Political Science, CSUSB;
- W. Benson Harer, Jr., M.D., former medical director, Riverside County Regional Medical Center and philanthropist;
- Alemayehu “Al” Mariam, professor emeritus, Department of Political Science, CSUSB;
- D. Clayton Mayes, faculty member, College of the Desert, retired Police Chief and former adjunct faculty, CSUSB Palm Desert Campus; and
- Cynthia Olivo, vice president of Student Services, Pasadena City College, CSUSB Psychology B.A. '97, Education M.S. '01

**GOVERNMENT AND COMMUNITY RELATIONS:**

Inland Action, an organization of Inland Empire business and community leaders, was in Sacramento earlier this week to advocate for issues important to the region. Among Inland Action’s top legislative priorities is support for the Governor’s budget proposal for the CSU.

In mid-May, Governor Newsom will release his revised spending plan for the coming fiscal year. Known as the “May Revise,” this budget proposal will take into account updates to state expenditures and revenue

projections. In January, Newsom proposed a \$562 million funding increase for the CSU, which would enable the system to meet its mandatory costs, continue Graduation Initiative 2025 efforts, address the deferred maintenance backlog, and grow enrollment by 2 percent, or 7,000 students. The legislature is required by constitution to pass a final budget bill by June 15.

The Office of Government and Community Relations is tracking close to 100 bills – out of nearly 3,000 introduced in this legislative session – that have implications for higher education and the CSU system, in particular. Both legislative houses have until September 13 to pass bills, and then Governor Newsom has 30 days in which to sign or veto bills that make it to his desk. For a list of these bills, please contact Pam Langford in the Office of Government and Community Relations: [plangfor@csusb.edu](mailto:plangfor@csusb.edu), ext. 77454.

#### **ALUMNI:**

- The Bi-Annual Grad Days celebration took place April 23 & 24 (Coyote Bookstore) and April 25 (Health Sciences Lobby, PDC). Alumni Relations once again partnered with the Career Center to encourage graduates to fill out a First Destination Survey for a chance to win prizes. More than 2,600 graduates joined us for the event, making this the most successful Grad Days celebration yet.
- The Professor for a Day program is in its fourth year since being relaunched. Following last year's massive success of over 40 matches, CSUSB Alumni is working with Deans and Department Chairs to schedule alumni visits during the Spring quarter. The luncheon to recognize all alumni and faculty participants is on May 8. More than 150 alumni have signed up to participate, with 90 matches are scheduled so far, making it the most successful year to date.
- As a complement to the Professor for a Day program, Alumni Relations is developing "Welcome Home" cards to give to alumni that come back to campus. Any faculty that would like some of cards handouts with CSUSB Alumni pins should contact the Alumni Relations Office at [alumni@csusb.edu](mailto:alumni@csusb.edu).
- The Alumni Book Club recently accepted new signups. Program participants have doubled since December of 2018, with more than 300 alumni actively engaging in professional development. This quarter's book is "Educated: A Memoir" by Tara Westover.

#### **STRATEGIC COMMUNICATIONS:**

- Edition #12 of video news series 'Inside CSUSB' to all key stakeholder groups [alums, friends, prospective students, high school guidance counselors, faculty, staff and students, etc.]. Here is the link to the latest version: <https://inside.csusb.edu/node/22676>
- Special events conducted on-site walk-thru of the Citizens Business Bank Arena in preparation for the June Commencement. We currently have 3,061 registered graduates for the Spring 2019 Commencement ceremony!



- Finalized the 'Save the Date' for the College of Extended Learning and Global Education Ribbon Cutting Ceremony in November 2019. More details coming soon.
- Finalized and recorded May's 'A Minute with the President' for Coyote Radio. This month's PSA's focused on promoting: Rabbi Cohn Lecture, Celebrating the importance of staff, and highlighting the recent admissions scandal to emphasize CSUSB's approach to make higher education available to all
- Press releases that were distributed this week: CSUSB student wins big at CSU Student Research Competition, and Country music explored at CSUSB's Conversations on Diversity series

Administration and Finance  
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**Faculty Senate Update**  
**Administration and Finance**  
**May 7, 2019**

2019/20 Budget Update:

Governor Newsom will issue this month the May Revision to the 2019-20 California state budget. There is no concern that the initial that the January proposal for the CSU includes \$300 million in new recurring funds and \$247 million in one-time support is in jeopardy.

The University Budget Advisory Council (UBAC) will be meeting throughout May to review a prioritized list of budget priorities, who will then make 2019-20 permanent and one time funding recommendations to the President for implementation.

Risk Management:

Beiwei Tu has been announced as the Executive Director of Risk Management and began her new role on April 8. The Executive Director of Risk Management has responsibility for a portfolio of programs that includes risk management, environmental health and safety, business continuity, worker's compensation and campus insurance programs. This position replaces Jody Van Leuven, who accepted a position at the Chancellor's Office in Winter 2018.

Beiwei brings to CSUSB nearly 21 years of extensive leadership experience in risk programs and environmental health and safety. More recently, she has served the University of California, Riverside as an environmental, health and safety programs manager since 2007 and was a safety and health manager for Walt Disney World Company from 2004- 2007. Beiwei has earned her M.S. degrees from Murray State University in Occupational Safety and Health and Chemistry. She also received her B.S. degree from Zhong Shan University in Chemistry. Beiwei also holds many professional certificates, including Certified Industrial Hygienist (CHI), Certified Safety Professional (CSP), and CA Lead Related Construction Inspector/ Assessor.

RSS Implementation:

As part of a CSU systemwide lab safety improvement plan, the campus will implement the RSS (Risk and Safety Solutions) assessment tool in May 2019. RSS assessment is an online hazard assessment tool purchased by the Chancellor's Office. Environmental Health and Safety (EH&S) is in the process of scheduling information and training sessions with departments and individuals that may be impacted by this initiative.

Campus Construction Update:

Coyote Walk Closure and New Temporary Walkway:

Coyote Walk, in front of the new Center for Global Innovation, has been closed through June 22, 2019. Coyote Walk will be resurfaced during this time and new landscape installed. Temporary pedestrian

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walkways have been installed and flagmen will be in the area to ensure pedestrian safety. Full access to the Pfau Library remains available as well as pedestrian access around the project site. Please utilize caution while traveling through this area and follow directed detours. For full details on this and any other campus construction disruptions, please visit the following webpage:

<https://www.csusb.edu/facilities-planning-management/campus-disruptions>

Parking Lot N Partial Closure:

Please be advised that in order to complete a seal coat and parking space re-stripping in Parking Lot N as part of the construction work for the Center for Global Innovation project, portions of Lot N will be closed starting Saturday, May 25 through Monday 27, 2019. This work has been scheduled over the three day holiday weekend to lessen impacts to the University community.

Emergency Operations Activation Training:

On Friday, May 17, the campus will be conducting a shelter in place training in which the Emergency Operations Center will be activated for a table top exercise. Direct messaging will take place beginning this week notifying the campus of the upcoming exercise and during the training on how to shelter in place and stay safe in the event of a real emergency.

Save The Date:

- President's Retirement Luncheon:  
The annual President's Retirement Luncheon is confirmed for Wednesday, June 5<sup>th</sup> from 11:30 am to 2:00 pm in the Santos Manuel Student Union. Please join us in celebrating the tenure of our staff and faculty.
- 2019 Employee Development Day:  
The fourth annual Employee Development Day has been confirmed for Thursday, June 20, 2019. Details and scheduling updates about this exciting tradition may be found on the Employee Development Day website: <https://www.csusb.edu/employee-development-day>
- All University Picnic:  
The fourth annual All University Picnic will take place on Friday, September 13, 2019 to kick off the start of Fall quarter.

**REPORT TO THE CSUSB FACULTY SENATE**  
**May 7, 2019**  
**Harry Le Grande, Vice President for Student Affairs (Interim)**

**ENROLLMENT MANAGEMENT**

EFA --Exception from the Audit

With a team of key individuals, this project was developed to improve the processes for individual student course exceptions and/or waivers to: 1) Improve the timeline for processing (from student to the PAWS report); 2) Implement a streamlined process for Q2S transitioning students; and 3) Make it paperless. Moving forward, department Chairs will approve users to request course substitutions or waivers (exceptions from the PAWS report). Users will approve requests electronically which will be forwarded to the Registrar's office for processing into uAchieve.

This project went live April 23, 2019. Additional group training sessions will be organized and offered by the **Office of the Registrar** staff, once departments begin to sign up.

**STUDENT ENGAGEMENT**

**Office of Student Engagement** Fraternity and Sorority Life Student Engagement Coordinators Michelle Jalali and Jackie Gardner took 13 CSUSB students from the 4 Fraternity and Sorority Life Councils to the Association of Fraternal Leadership & Values (AFLV) West Conference in San Diego, CA. The Association of Fraternal Leadership and Values West Conference is a 3-day conference that offers a variety of educational sessions with topics including academic programming, intake and membership recruitment for Gen Z students, anti-hazing education, empowering cultural organizations, risk reduction and management, training recruitment counselors, taking multi-cultural organizations to the next level, and critical conversations surrounding sexual misconduct. Greek life advisors participated in the professional track workshops with topics including best practices for welcoming new organizations to campus, advising culturally based organizations from an outside prospective, and encouraging professional staff to advance their education.

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## STUDENT SERVICES

On April 28, 2019, the 2nd Bi-annual JC Penny Suit Up Event was held at the Inland Center Mall JCPenney store in San Bernardino, which is an exclusive event for CSUSB students and alumni. There were 142 students and alumni in attendance, and 238 friends and family members. The event was marketed through Handshake, social media, campus email, flyers, and the CSUSB website, which made the event a success. To enhance the overall experience, eight JC Penny gift cards donated by campus partners were raffled to attendees. Additionally, JCPenney provided make-up, hairstyle suggestions, and a professional tailor provided measurements to all attendees. There was a team of volunteers comprised of EOP Renaissance Scholars, Alumni Relations and Arrowhead Credit Union and staff to help students make wise professional attire decisions.

The **Career Center** received 615 of applications and 129 were completed for the 2019 Hispanic Association of Colleges and Universities (HACU) Conference Student Track Scholarship Program, which is a 62% increase from 81 applicants of the 2018 applicant pool. Marketing efforts included the promotion of the scholarship by tabling, website, mass emails, communication to campus partners and advertising it on the marquee. The Internship Team extended the application window to three months compared to last year we had the application window for one month. this scholarship prepares and fully funds students to attend HACU's 33rd Annual Conference held in Chicago, IL on October 5-7th.

**Counseling and Psychological Services (CAPS)** faculty/counselors provided 640 individual counseling sessions and 141 group/couples' counseling sessions to 423 unique students at the San Bernardino and Palm Desert campuses in March.

On April 10, 2019, **WorkAbility IV (WA-IV)** staff hosted the Coyote Career Network Mixer to help participants improve job readiness skills and create another opportunity for mentors and mentees to interact. Three faculty and 9 staff mentors and 10 mentees and 1 alumna attended. The program began with an icebreaker facilitated by Christeena Johnston, SSD Finance and Administrative Coordinator, titled, "And Yes." A story telling activity where participants had the opportunity to create a positive team environment by communicating and adding value to the ideas they shared with each other. Next, Leigh Connell, Lead Program Coordinator for WA-IV, presented "Resume Helpful Hints." Followed by a second icebreaker presented by Elizabeth Perez called "Wheel of Interviews," which consisted of participants introducing themselves and answering interview questions. The goal of the activity was to

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**Student Affairs**  
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prepare students for unexpected questions in a job interview. Susan Trapp, WA-IV Graduate Student Assistant, provided a program update and then mentors and mentee were encouraged to take pictures at the photo booth. During lunch, mentors provided critical feedback on the mentees' resumes.

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