



Report of the Final Examination of the Dissertation for the Degree of Doctor of Education, Educational Leadership

If you are using the web form, once completed and signed by you, it will be automatically sent to the appropriate parties. However, if you are using the PDF version, complete the top and bottom section of the form and sign it. Then send it to your dissertation chair, followed by the remaining members of your committee for completion and signature. Finally, email the form to edd@csusb.edu for the Program Director's signature. Kindly ensure that the COMPLETED form is sent to edd@csusb.edu. If you request signatures via Adobe Sign, please CC edd@csusb.edu, but DO NOT request signatures from edd@csusb.edu through Adobe Sign. If you need assistance, please contact our office at edd@csusb.edu.

Part I: Report of the Dissertation Committee

Student Name: _____ Student ID: _____

Student Phone # : _____ Student Email: _____

Cohort # _____ Date of the Final Defense: _____

Title of Dissertation:

This is to report that the above-named student, under the direction of their committee, completed the Dissertation Defense with the following results:

Passed unconditionally. Dissertation accepted as presented.

Passed conditionally. Dissertation requires revisions to be approved by the committee by the following date _____. The required revisions are as follows:

Did not pass the first attempt. Dissertation requires significant revisions (Refer to Part III of this form).

CALIFORNIA STATE UNIVERSITY, SAN
BERNARDINO

Ed.D. in Educational Leadership

Candidate Name: _____

<p><u>QUALITY INDICATORS DISSERTATION</u></p>	<p>2 Exceeds Expectations</p> <p>Approved with Commendation, Exceptional Level of Scholarship</p>	<p>1 Meets Expectations</p> <p>Approved as Written (may have minor edits/modifications required) All Critical Elements Present</p>	<p>0 Does Not Meet Expectations</p> <p>Must be Resubmitted and Re Defended</p>
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Chapter 1: Introduction to the Study: Statement of the Problem (Overall Focus/Purpose)

Quality Indicator _____

1. The research/problem of practice topic was developed and was clearly explained.
2. The importance of the research/problem of practice was clear and included citations from the literature that validated the importance of the study.
3. The research/problem of practice was situated in a context in which it was to be studied.
4. There were no more than 2 – 3 research questions included in the study.
5. The significance of the study was explained in detail and included citations from other studies and research scholars to validate the importance of this study to the field.
6. The theoretical framework/underpinnings was appropriate and clearly defined.
7. Assumptions that identify factors potentially influential to the study were delineated.
8. Delimitations made for this study were clearly identified and explained.
9. The definitions of key terms were from literature and included appropriate citations.
10. The summary included the main points covered in Chapter 1 and included an introduction of what was included in Chapter 2.

Chapter 2: Review of the Literature

Quality Indicator _____

1. The research included in the literature review was clearly placed in a practitioner tradition.
2. The literature review included the problem of practice and purpose of the study in the introduction.
3. The literature review included a discussion of the theoretical framework of the proposed study in the introduction.
4. Research studies included in the literature review were appropriate and comprehensive.
5. Research studies included in the literature review included comprehensive summaries of the studies clearly linked to the proposed study and included but was not limited to, analysis if methodologies, data collection processes, and findings and conclusions.
6. The literature review was relevant, recent, and clearly linked to the purpose and problem of practice being studied.
7. Research studies included in the literature review were compared and contrasted to similar studies also included in the literature review.
8. The literature review was logically and coherently organized.
9. The literature review included a summary of the most salient findings of the research reviewed that tied closely to the research/problem of practice being studied.
10. The literature review established a convincing basis for the study.

Chapter 3: Design of study & methodology for research using inferential statistics & quantitative methods

Quality Indicator* ____
***Write NA if not applicable**

1. The overall study design was appropriate for the research question(s) posed.
2. The research design was linked to Literature Review in Chapter 2.
3. The research design described the context of the research (where and when).
4. The research design clearly explained who participated in the study and how they were selected.
5. The research methodology was clearly presented, explained, and appropriate.
6. The type of data that was used was clearly described and appropriate for the study.
7. The validity and reliability/trustworthiness methodology was clearly explained.
8. The data collection process was clearly described and appropriate for the study.
9. The instrumentation, equipment, materials and measurements used were well-chosen and adequate.
10. The data analysis methods were clearly explained and appropriate.
11. The positionality of the researcher was clearly defined.
12. Relevant ethical issues were clearly identified and addressed.

Chapter 3: Design of study and methodology for research using qualitative methods.

Quality Indicator* ____
***Write NA if not applicable**

1. Overall study design was appropriate for the research question(s) posed.
2. The research design was linked to the Literature Review in Chapter 2.
3. The research paradigm and research tradition were adequately explained and justified.
4. There was a clear description of the researcher as a “credible witness”.
5. The research design and methodology were clearly presented, explained and adequate.
6. Triangulation issues, where appropriate, were addressed.
7. Data collection methods were clearly described and adequate.
8. The criteria/process for selecting participants was appropriate and clearly explained.
9. The role of the researcher in relation to participants was examined and explicated.
10. Relevant ethical issues were clearly identified and addressed.
11. The process of analyzing and generating meaning from the data was clearly explained.
12. The process for keeping track of emerging understandings was described in detail.

Chapter 4: Presentation of findings from quantitative research study.

Quality Indicator* ____
***Write NA if not applicable**

1. Included an introduction to the current study.
2. Included an analysis of the sample’s demographics.
3. The results of the study were organized by research questions with appropriate tables and statistical analysis.
4. Quantification efforts included were adequate.
5. Data were clearly, logically and economically presented and explained.
6. Variations from the study as proposed were presented and justified.
7. Data were handled with appropriate concern for accuracy and methodological rigor.
8. Meanings that were generated were justified by the data.
9. Where appropriate, the researcher was established as a “credible witness”.

Chapter 4: Presentation of findings from qualitative research study.

Quality Indicator* ____
***Write NA if not applicable**

1. Clearly stated the purpose of the chapter, to present the findings of a qualitative study, and handled data with appropriate concern for accuracy and methodological rigor.
2. Briefly recapped the research question(s) and methodology, reminding the reader of the research questions you aimed to answer and the qualitative methods you used to collect data.
3. Data as presented and explained advances an argument which is clearly and logically laid out, outlining the salient themes or categories that emerged from the data analysis.
4. Meanings generated are justified by the data, and findings organized and structured thematically around the key themes or categories that emerged from the data.
5. Supported the findings with illustrative and direct quotes from participants' interviews, observations, or documents.
6. Provided and explained the context in which the quotes were made to help the reader understand their meaning.
7. Provided or considered the use of visual aids (tables, charts, or diagrams) to visually represent the findings, especially if a lot of data or complex relationships to illustrate.
8. Data presented are linked logically, focused on data and analytic points that answer the research questions, and directly addressing the research questions posed.

9. Ensured confidentiality and ethical considerations, protecting the identity of your participants by using pseudonyms or other methods to anonymize their data.

Chapter 5: Conclusions and Recommendations

Quality Indicator _____

1. The chapter began with a brief overview of how and why the study was done, reviewed the questions or issues addressed and included a summary of the findings.
2. Recommendations for educational leaders were based on the data analysis and recommendations for the problem studied were also presented.
3. The interpretation of findings included conclusions that addressed all the research questions or hypotheses with references to outcomes listed in Chapter 4.
4. The argument of what was established from the data was well-considered, justifiable, and presented in an appropriate tone.
5. Generalizations, where indicated, were confined to the population from which the sample was drawn.
6. Next steps for educational reform were presented and were supported by the data.
7. Recommendations for future research included questions that had emerged as a result of this study.
8. Limitations of what can be claimed from the study were acknowledged and adequately considered.
9. The conclusions included final conclusions made by the researcher that showed the impacts of future research or practice.

OVERALL PRESENTATION: STYLE AND FORMAT

Quality Indicator _____

TOTAL _____

Note: The dissertation must conform to the guidelines for style as set forth in the most recent edition of the *Publication Manual of the American Psychological Association (APA Manual)*. This includes, but is not limited to:

- a. Correct grammar, usage, punctuation, and spelling.
- b. Proper in-text citations for references, direct quotations, and paraphrasing.
- c. The reference list.
- d. All tables and figures.
- e. Headings and sub-headings.

Part III: The committee has approved the required revisions below in response to the recent unsuccessful dissertation defense. These revisions are essential in ensuring the success of the defense in the future.

Date of Second (and Final) Dissertation Defense: _____

Student Signature Date

Name of Dissertation Chair Dissertation Chair Signature Date

Name of Committee Member Committee Member Signature Date

Name of Committee Member Committee Member Signature Date

Ed.D. Director Signature Date