



SANTOS MANUEL STUDENT UNION BOARD OF DIRECTORS
GENERAL MEETING

January 22, 2025 - 4:00 PM

SMSU NORTH STUDENT CHAMBERS

ZOOM: <https://csusb.zoom.us/j/85875529320>

AGENDA

1. Call to Order
2. Roll Call
3. Approval of Minutes:
 - a. November 20, 2024
4. Reports
 - a. None
5. Open Forum (3 Minutes per Speaker)
6. Adoption of Agenda

OLD BUSINESS

None

NEW BUSINESS

- | | |
|------------|--|
| SMSU 23/25 | Interview student representative finalists and appoint two student representatives to the SMSU Board of Directors. Term Length: January 22, 2025 - May 7, 2025. (Action, Personnel Committee, Felix) |
| SMSU 24/25 | Appointment of Alumni Representative Edgar B. Lopez, Esq., to the SMSU Board of Directors. Term Length: January 22, 2025 - May 7, 2025. (Action, Personnel Committee, Felix) |
| SMSU 25/25 | SMSU South Security Camera Replacement Proposal (Action, Roberson) |

SMSU 26/25

Approval of Employee Reference Policy (Action, Personnel Committee,
Felix)

Announcements

Adjournment



**SANTOS MANUEL STUDENT UNION BOARD OF DIRECTORS
GENERAL MEETING
November 20, 2024 – 4:00pm**

MINUTES

- Members Present:** Angelica Agudo, Carson Fajardo, Jesse Felix, Jose Hernandez, Shardul Kulkarni, Jessica Lu, Ayanna McAlister, Isaias Mendoza-Placencia, Jocelyn Paz, Cintiantl Rangel-Canseco, Dr. John Reitzel, Dr. Bibiana Diaz-Rodriguez, Sharlin Vaz
- Members Absent:** Paz Oliverez
- Staff:** Anthony Roberson, Jasmine Bustillos, Josie Delgado, Vilayat DelRossi, Monica Baeza, Taraneh Tabatabai, Elizabeth Junker, Matthew Jenkins, Michelle Marin-Martinez, Lorena Marquez, Maria Elena Najera-Neri, Mario Orellana, Sonia Martinez, Jennifer Puccinelli.
- Guest:** Rodolfo Carrillo (Student), Evan Ibaldo Castrejon (Student), Itavi Miguel (Student), Paloma Villegas (Faculty)
- Call to Order:** The meeting was called to order at 4:09pm.
- Roll Call:** A verbal roll call for members was conducted.
- Approval of Minutes:** M/S Kulkarni/Mendoza-Placencia motion to approve SMSU Board of Directors meeting minutes from October 16, 2024.
Motion passed.
- Reports:** No questions or comments.
- Open Forum:** During the open forum, multiple speakers shared concerns about the impact of the upcoming presidential administration's policies on undocumented students, students from mixed-status families, and other marginalized communities. They urged the Board and campus administration to develop a sanctuary plan, encompassing protective and supportive measures to foster a safe and inclusive environment. Specific

suggestions included implementing sanctuary practices rooted in intersectionality, enhancing access to mental health services, creating scholarships for undocumented students, and promoting a campus culture of safety, compassion, and understanding. Personal stories highlighted the fear and barriers faced by undocumented individuals, underscoring the need for immediate action to ensure all students, regardless of status, feel valued and supported. The speakers expressed hope for collective efforts to address these challenges and build a stronger, more inclusive campus community.

Adoption of Agenda: M/S Hernandez/ None; motion died
 M/S Kulkarni/Felix motion to amend agenda to move item SMSU 17/25 Q1 Budget Presentations after SMSU 22/25.
 Motion passed.
 M/S Agudo/Shardul motion to adopt agenda as amended.
 Motion passed.

NEW BUSINESS

SMSU 18/25 SMSU and RecWell Approved Project Updates (Discussion, Hernandez)

M/S Felix/Hernandez motion to open SMSU 18/25 SMSU and RecWell Approved Project Updates

Key project updates were presented. The Fleet Vehicle Risk Management Program has been successfully implemented, training over 40 drivers. The Adventure Shop in SMSU South is on schedule for a February grand opening, under budget. Furniture adjustments in SMSU North have increased space utilization, with one damaged unit to be replaced. Upcoming projects include event center audiovisual upgrades and motorized screen improvements. A roofing project in SMSU South has been completed, and Elevator 5 in SMSU North is now operational after electrical upgrades. A student survey will collect feedback on SMSU North, with insights to guide the design of the Palm Desert student services building.

SMSU 19/25 Approval of 2025 RecWell Rates (Revised) Proposal (Action, Recreation and Wellness Committee, Rangel-Canseco)

The board discussed proposed amendments to the RecWell rates. Adjustments included reverting staffing hourly rates to their original levels due to the minimum wage increase not passing and maintaining updates to personal training rates, which have not changed since 2019. The proposal also included transitioning non-student membership rates to a percentage-based methodology above student rates to ensure faculty and staff pay more than students. This approach aims to offset costs and prevent rate discrepancies as student rates adjust annually. The proposal was presented for board review and approval with these amendments.

Roll Call Vote: 9 In-Favor 3 Abstentions 0 Opposed
Motion passed.

SMSU 20/25 Approval of SRWC Gymnasium Wood Floor Refinish (Revised) Proposal, Chartfield: 660061-FFD01-B0525, Not to Exceed \$60,000.00 (Action, Recreation and Wellness Committee, Rangel-Canseco)

M/S Rangel-Canseco/Felix motion to open SMSU 20/25 Approval of SRWC Gymnasium Wood Floor Refinish (Revised) Proposal, Chartfield: 660061-FFD01-B0525, Not to Exceed \$60,000.00

The board discussed a proposal to resurface and reseal the gymnasium floor, which has not been updated in seven years. This project addresses safety concerns and aesthetic improvements due to wear and tear from heavy use. Adjustments include the addition of pickleball lines to accommodate growing interest in the sport and better support intramural programs, with no impact on existing activities like indoor soccer. The proposal, revised to exclude rooms 203 and 205 to manage costs, is estimated at no more than \$60,000 and aims for completion during the winter break. The vendor selected is the campus-approved provider already servicing other campus facilities.

Roll Call Vote: 11 In-Favor 1 Abstentions 0 Opposed
Motion passed.

SMSU 21/25 Approval of Graduate Student Success Center Space Proposal (Action, Facilities and Sustainability Committee, Mendoza-Placencia)

M/S Kulkarni/Hernandez motion to open SMSU 21/25 Approval of Graduate Student Success Center Space Proposal.

The board discussed a proposal to repurpose Room 202E, initially designated as an interfaith lounge, into additional space for the Graduate Student Success Center (GSSC) due to its underutilization and safety concerns related to its current location. The GSSC has experienced increased demand for study space, while the interfaith lounge has seen minimal usage. Concerns were raised about maintaining spaces for students' spiritual needs and ensuring equitable access to rooms for religious groups. It was emphasized that, if approved, alternative resources should be identified to support students' spiritual and cultural identities. Recommendations included reducing barriers to accessing campus spaces and fostering engagement with religious clubs to address their needs. The proposal was set for further discussion and potential vote.

M/S Felix/Kulkarni motion to extend the meeting to 5:10pm.
Motion passed.

Roll Call Vote: 4 In-Favor 6 Abstentions 0 Opposed
Motion passed.

SMSU 22/25 Reallocation of Academic Year Parking Funds for Non-Driving Student Representatives (Action, McAlister)

M/S Kulkarni/McAlister motion to open SMSU 22/25 Reallocation of Academic Year Parking Funds for Non-Driving Student Representatives.

Director McAlister deferred his time to Controller Kulkarni. The board discussed options for the allocation of parking passes provided to board members, noting that some members do not require parking. Proposed alternatives included offering board members the choice of a parking pass, coyote cash, or a one-time cash incentive. Concerns were raised about ensuring equity among members and avoiding impacts on financial aid. Suggestions included reallocating unused funds to support other student needs, such as conference travel or educational resources. The importance of maintaining equitable treatment and finding a solution that benefits all members was emphasized, with further discussion on the potential elimination of parking passes altogether to save costs.

***M/S Felix/Kulkarni motion to extend meeting time to 5:17pm.
Motion passed.***

M/S Felix/Rangel-Canseco motion to send this item to vote with the agreement that if student representative does not want to utilize the parking pass incentive, the only alternative option is for the student representative to receive the equal value of the parking pass, but in Coyote Cash only.

Motion passed.

Roll Call Vote: 8 In-Favor 2 Abstentions 0 Opposed

Motion passed.

SMSU 17/25 Q1 Budget Presentations (Discussion, Felix)

M/S Felix/Fajardo motion to open SMSU 17/25 Q1 Budget Presentations

The board received an update on Q1 budget performance for SMSU and RecWell, showing overall expenditures trending approximately 10% under budget. The largest expenses included staffing, student assistance, and benefits. Repairs and replacements were slightly higher than anticipated, and utilities costs are under review due to billing discrepancies. Some areas utilized federal work-study programs, leading to significant savings. Unprocessed Q1 charges, such as duplicating and purchasing, are expected to appear in Q2, adjusting future projections accordingly.

Upcoming expenses were discussed, including spring events like Coyote Fest and professional development activities, such as the ACUI Annual Conference. The board emphasized the importance of ensuring a return on investment for travel and staff development initiatives while identifying opportunities to enhance staff growth. Additional financial adjustments include reallocating underutilized resources and managing costs in areas like student assistance to

maintain operational efficiency. These strategic efforts aim to ensure fiscal stability while meeting programmatic needs.

Overall, the leadership expressed satisfaction with the financial health of SMSU and RecWell. Revenue generation remains strong, and strategic savings measures have positioned the organization to buffer against potential future financial challenges. The leadership will continue to monitor spending and explore ways to maximize resource utilization while prioritizing essential programming and services for students.

Announcements

- ED Felix acknowledged Mrs. Junker for all her hard work with the board to help execute the meetings and events.

M/S Felix/Kulkarni motion to adjourn meeting at 5:28pm.

Respectfully reviewed & submitted by

Jose Hernandez, Secretary

Date

Applicant #1

Full Name: Teniola Akinyemi

Coyote ID: 008653158

Email: bestakinyemi208@gmail.com

Phone: [REDACTED]

Mailing Address: [REDACTED]

Major: Biology

2024-2024 Class Level: Undergraduate Student

Anticipated Graduation Date: 2028

What relevant experience or skills would you bring to your appointment as a Student Representative on the SMSU Board of Directors?

An experience I would bring is a different outlook, from a woman of color. A skill I would bring is my ability to mediate an argument/discussion.

What do you hope to achieve as an SMSU Board of Director Student Representative?

What I hope to achieve as a student representative is find ways to encourage low income to immigrant to speak up about how the school can help them be better.

Please provide us with any additional information that you may deem pertinent. This information could be related to community service, leadership, etc.

I have community service experience, and I also have been in leadership positions in high school.

Attached resume? Yes

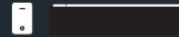
Teniola Akinyemi

Customer Service Representative

I am a very hardworking lady looking for way to help your company work more efficiently.

✉ bestakinyemi208@gmail.com

📍 San Bernardino, United States



🌐 [linkedin.com/in/best-akinyemi-446293327?
utm_source=share&utm_campaign=share_via&utm_content
=profile&utm_medium=ios_app](https://www.linkedin.com/in/best-akinyemi-446293327?utm_source=share&utm_campaign=share_via&utm_content=profile&utm_medium=ios_app)

EDUCATION

Bachelors in biology

California state university San Bernardino

08/2024 - Present

San Bernardino, California

WORK EXPERIENCE

Crew member

Baskin Robbins

11/2022 - Present

San Bernardino, California

Achievements/Tasks

- Customer Service
- Cash handling
- Maintaining cleanliness in my surroundings

SKILLS

Problem solving

adapatabilty

communications skills

Efficiency

punctuality

ORGANIZATIONS

Sahaba initiative (02/2023 - Present)

volunteer

LANGUAGES

Yoruba

Full Professional Proficiency

English

Full Professional Proficiency

Spanish

Limited Working Proficiency

Korean

Elementary Proficiency

INTERESTS

baking

shopping

reading

Applicant #3

Full Name: Sukhpreet Kaur

Coyote ID: 008785069

Email: sukhpreetdhillon1780@gmail.com

Phone: [REDACTED]

Mailing Address: [REDACTED]

Major: Computer science

2024-2024 Class Level: Post-baccalaureate Student

Anticipated Graduation Date: August 2026

What relevant experience or skills would you bring to your appointment as a Student Representative on the SMSU Board of Directors?

I would bring good communication skills, strong organization, and a real interest in improving the student experience to the SMSU Board. I understand how important places like the bowling area, food court, and study spaces are for students. I am committed to sharing student ideas, encouraging involvement, and making sure these spaces stay useful and welcoming for everyone.

What do you hope to achieve as an SMSU Board of Director Student Representative?

As an SMSU Board of Directors student representative, I hope to create a more welcoming and engaging environment for all students. I want to ensure the facilities and services, like the study spaces, food court, and recreational areas, continue to meet students' needs. My goal is to bring new ideas, encourage more student involvement, and make SMSU a place where everyone feels supported and connected.

Please provide us with any additional information that you may deem pertinent. This information could be related to community service, leadership, etc.

I have always valued leadership and community service. I was a part of the Scouts and Guides for seven years, during which I received the prestigious Rajya Puraskar award, signed by the President, for my leadership and contributions to a community service project. During my undergraduate studies, I also served as the leader of two clubs—the Placement Club, where I helped students prepare for job opportunities, and the Cultural Club, where I organized events to bring students together. These experiences have strengthened my leadership skills and my ability to connect with and support others.

Attached resume? Yes



Sukhpreet Kaur

Student

Creative :-I use a creative approach to solve a problem



sukhpreetdhillon1780@gmail.com



linkedin.com/in/sukhpreet-kaur-15a871200



github.com/Sukhpreet123

SKILLS

Clear Communication

Organization & Time Management

Multitasking

Teamwork & Independence

Flexible Work Style

LANGUAGES

Punjabi
Native or Bilingual Proficiency

Hindi
Native or Bilingual Proficiency

English
Professional Working Proficiency

INTERESTS

Community Engagement

Team Building

Learning New Technologies

Travel and Cultural Exploration

EDUCATION

Masters in Computer Science

California State University San Bernardino

08/2024 - Present

Expected completion 2026

Bachelor of Technology (B.Tech) in Computer Science

Punjab Technical University

08/2019 - 07/2023

Punjab

Computer Science and Engineering

CGPA : 8.57

WORK EXPERIENCE

Data analyst

A2IT-interacted with clients

01/2023 - 08/2023

Chandigarh

Contact : Ms Hardeep Kaur - +91 78141 41400

Teacher

Government elementary school Karhal Khurd

09/2023 - 04/2024

Kapurthala

Taught children aged 4-11, creating a positive and supportive learning environment

Contact : Mrs Navtej Kaur - +91 84276 33500

Dispensary Helper (First Aid and Medication Assistance)

Jawahar Navodaya Vidyalaya

03/2014 - 04/2019

Achievements/Tasks

Administered first aid and distributed prescribed medications

Contact : Mrs.Rajwant Kaur - +91 99147 33722

TOOLS AND TECHNOLOGIES

Object oriented programming language - C++,Data structures and algorithm

HTML,CSS ,Javascript and BOOTSTRAP

Proficient in Microsoft Word and essential software tools

CERTIFICATES

Data Science Tools-IBM (12/2023)

Internship in Data Science-Dev Town (10/2023)

CHATBOT

ACHIEVEMENTS

CSE Placement Club and CSE Cultural Club(PTU) (2023)

I served as the Lead Member

Rajya Puraskar-Jawahar Navodaya Vidyalaya (2016)

I'm honored to receive the Rajya Puraskar award, signed by the President, recognizing my leadership and the impact of my community service project.

Applicant #5

Full Name: Sophia Garcia

Coyote ID: 008300377

Email: 008300377@coyote.csusb.edu

Phone:

Mailing Address:

Major: Health Services Administration

2024-2024 Class Level: Undergraduate Student

Anticipated Graduation Date: May, 2027

What relevant experience or skills would you bring to your appointment as a Student Representative on the SMSU Board of Directors?

As a Student Representative, the skills I bring to the Board of Directors is my ability to lead, organize, collaborate, and support others. As a Resident Assistant, I have built connections and community among residents through planned events such as Paint & Plant, Chocolate Y Chimse, and The Asada. These programs have allowed residents to not only get to know me better but their peers, de-stress from starting college and moving out from home, and learning more about their culture. In addition I provide support and resources to residents through monthly bulletin boards, a group chat and individual meetings, and constant communication about events and resources on campus. Furthermore as an RA, I created a safe space for residents on my floor to discuss any needs or issues that they may have during their time at CSUSB. While a large part of my responsibilities were with residents, there were other duties I had to fulfill such as maintaining safety and addressing housing concerns. While my role as an RA was more independent, working as a Programming Chair for Coyote Village Dorm Council has allowed me to work with a team to manage budgets and create engaging programs that allow for a fun and inclusive environment. Two of the events that were most impactful were Shrink-It! and Friendsgiving. With these events, I had to collaborate with the Residence Halls Association and Arrowhead Village Dorm Council to split responsibilities, manage times, budgeting, and program evaluation to ensure a successful event. Lastly, Upward Bound has taught how to support students through data/feedback and build connections with students through outreach initiatives. These experiences have allowed me to demonstrate my ability to lead, organize, collaborate, and support both my peers and students. I am eager to bring my experiences and skills to the SMSU Board of Directors.

What do you hope to achieve as an SMSU Board of Director Student Representative?

As a Student Representative, I aim to improve the hours of operation, improving capacity of events, and improving the experience of commuter students. As a Resident Assistant, I have received feedback from residents on hours of operation not aligning with student schedules. They wish for the SMSU to be open later, especially on weekends, since students are looking to do more on campus. Students have also felt discouraged to attend events and workshops due to the long queue times showcasing the need to expand the capacity of these events. Lastly, through my work with resident students, I have learned that the commuter experience is not the same. Students who commute feel disconnected from the college experience due to events and workshops not being oriented towards them.

For example, I was planning an event, The Asada, where students were connected to resources, participated in hands-on festivities, and received food. Originally, this event was only catered towards residents until the SMSU LatinX Center collaborated with us which allowed for commuter students to participate. The SMSU has the ability to collaborate with different departments to open up these events to all students. So my goal as a Student Representative is to expand the operating hours of the SMSU, expand the capacity of events and workshops, and address the issue of commuter students not feeling included. An additional goal I would love to achieve would be to showcase more of what the SMSU provides for the student body such as the centers, events, and workshops that many are not aware of. I look forward to opening up the discussion on tackling these issues.

Please provide us with any additional information that you may deem pertinent. This information could be related to community service, leadership, etc.

I actively involve myself in the campus community not only as a student through attending events, clubs, and programs but also through my work and organizational roles. As a College Corps Fellow, I served 450 hours for education with Upward Bound as I entered college. This has translated to my current role as a Resident Assistant, where I help my freshman students navigate their first year of college. I proudly advertise CSUSB through college tours and open discussions with students. Furthermore, as a Junior Board Member of the Student Veteran Organization (SVO), I have helped to promote the Veterans Success Center, resources on campus, and host events catered to veterans and dependents. As a student at CSUSB, I involve myself in various programs such as volunteer work, clubs, events and workshops. Not only do I receive feedback from students through my job, but I experience CSUSB as a student. I am dedicated to supporting our campus and the student body by continuing to involve myself. These roles have allowed me to develop strong organizational and communication skills which highlight my dedication to supporting our campus and the student body as well as my ability to balance leadership roles with academic commitments.

Attached resume? Yes

Sophia Garcia

008300377@coyote.csusb.edu · sophgarcia.2023@gmail.com

EDUCATION

California State University of San Bernardino

2023-Present

Second Year, Health Services Administration Major
University Honors Program

Eisenhower High School

2020-2023

GPA: 4.53

Rank: #10, Distinguished Scholars

AWARDS & CERTIFICATIONS

Awards

- Seal of Biliteracy in Spanish Language
- 23/24 College Corps: Committed to Service Award, Completion of Service Award
- 23/24 Village Council: Member of the Month Award, 1 Year of Service Award
- Dean's List Spring Semester 2024

Certifications

- Preventing Bullying in Youth
- Preventing Sexual Activity in Adolescents

SKILLS

- Excellent Communication
- Problem-Solving
- Organization & Time Management
- Proficient in Office 365
- Event Planning
- Program Proposals/Evaluations
- Bilingual in Spanish and English
- Works well in both independent and team projects.

REFERENCES

Ricardo Elias

Academic Support Coordinator
Upward Bound Program
Email: ricardo.elias@csusb.edu

Elizabeth R. Webb, MS.Ed

Area Coordinator for Coyote Village/Building 2
Department of Housing and Residence Education
Email: Elizabeth.Webb@csusb.edu

PROFESSIONAL EXPERIENCE

Upward Bound - Student Assistant I

June 2024 - Present

- Performed weekly grade checks for program participants.
- Filed records for graduated, current, and incoming students.
- Managed student data and logs in the Blumen database.
- Communicated program updates and event reminders to students and parents.

Department of Housing and Residential Education - Resident Assistant

August 2024 - Present

- Built community and connections among residents through events.
- Provided support and information via GroupMe and in-person communication.
- Designed and maintained floor decorations, name tags, and monthly bulletin boards.
- Planned and hosted programs for residents on the floor.
- Attended weekly team meetings and one-on-one sessions with area and student coordinators.
- Served on-call duty shifts (5 PM–8 AM) to assist with lockouts, maintenance issues, and housing concerns, while conducting rounds to ensure safety in communal spaces.

Student Veteran Organization - Junior Board Member

August 2024 - Present

- Participated in bi-weekly meetings to plan tasks, projects, and initiatives.
- Promoted the organization and Veterans Success Center through tabling efforts.
- Assisted in organizing and running events for veterans and dependents.
- Supported SVO's mission to foster academic, social, and career success for veterans, servicemembers, ROTC cadets, and their dependents.

Coyote Village Dorm Council - Programming Chair

August 2024 - May 2024

- Planned and organized programs for residents.
- Managed resources such as semester budget, locations, and required materials for the program.
- Completed proposal submissions, receipt returns, and program evaluations.
- Communicated/collaborated with the council to develop ideas and receive feedback from council members and residents.
- Attended weekly meetings with Resident Halls Association, village council, area coordinator, and co-opposite.

College Corps - Fellow at Upward Bound

September 2023 - May 2024

- Systemized Excel sheets containing comprehensive parent and student contact details, preferences, and attendance records.
- Entered new paperwork into Blumen encompassing all student and parent information.
- Established meaningful connections with students/parents through weekly outreach calls, informing them about the program including tutoring hours, upcoming monthly events, and updating their contact information and preferences.
- Assisted with service opportunities such as campus tours with CAL-SOAP, book cleaning project, and tabling.

Applicant #6

Full Name: Kimberly Rosas

Coyote ID: 008611116

Email: 008611116@coyote.csusb.edu

Phone: [REDACTED]

Mailing Address: [REDACTED]

Major: History Pre-Credential

2024-2024 Class Level: Undergraduate Student

Anticipated Graduation Date: May 2026

What relevant experience or skills would you bring to your appointment as a Student Representative on the SMSU Board of Directors?

Currently, I am a College Corps fellow with CSUSB College Corps. In this program, I apply my communication skills and role as a leader to help students at San Bernardino High School. These skills will prove useful as a student representative on the SMSU Board of Directors because I am very passionate about listening to the needs of others to improve their experience at CSU San Bernardino. I also feel strongly about promoting empathy and sympathy for students and their needs. Considering every student's experience at CSUSB is one of the most important things to keep in mind to ensure we accommodate all students.

What do you hope to achieve as an SMSU Board of Director Student Representative?

As an SMSU Board of Directors Student Representative, I hope to make students at CSUSB feel heard and know that there is a board of people who work to improve the quality of their education and college experience. I also want to establish a sense of approachability to the board of directors while making the board more known throughout the school.

Please provide us with any additional information that you may deem pertinent. This information could be related to community service, leadership, etc.

I currently work for CSUSB College Corps, a program dedicated to K-12 education and community service, and currently serve as an embedded math tutor/mentor at San Bernardino High School. I was also a part of Livewire literary magazine at Fullerton College and hosted two open mic nights in the 2023-2024 school year. Along with four years of experience at normal jobs, I have developed effective communication skills and remain an outgoing person who isn't afraid of community outreach and approaching others to listen to their questions and concerns.

Attached resume? Yes

Kimberly Rosas

Motivated, Dedicated, People Person, Collaborator, Communicator



Personal E-Mail:

krosas1885@gmail.com

School E-Mail:

008611116@coyote.csusb.edu

EXPERIENCE

Carl's Jr., 725 S Harbor Blvd, Anaheim, CA 92805— Shift Leader

JANUARY 2020 - JUNE 2021

Shift Leader, always there when needed, Responsible, Excellent with people, and Great Salesperson

Working in Fast Food has opened my eyes and I have developed excellent de-escalation skills and started organizing and mobilizing more effective work methods.

Starbucks., 1131 W Lincoln Ave, Anaheim, CA 92805— Barista

JULY 2021- July 2023

Barista, great with communication and customer connection, swift cleaning, fast, reliable.

As a Barista, we craft our drinks perfectly and effectively connect with our customers to create the best experience possible, leaving a smile on their faces.

Bath and Body Works, 260 W Birch St, Brea, CA 92821—Floor Associate

October 2022- January 2023 September 2024-Present

Great customer connections with guests who would frequently visit the store, strong and capable of moving boxes and materials, extremely cooperative with colleagues

Tilly's Clothing, 1429 S Harbor Blvd, Fullerton, CA 92832—Floor Associate

November 2023- February 2024

Swift, physically active, engaging with customers, vigilant

Hornets Tutoring., 321 E. Chapman Ave. Fullerton, CA 92832—Tutor

July 2022 - September 2022

As a tutor, I ensured that the students I tutored had the resources and guidance they needed to succeed in their classes.

SKILLS

A leader who takes initiative

Multilingual

Active and Swift in the Workplace

Determined

Remarkable Work Ethic

Can Edit and Use Video Software

Always willing to take on different tasks

AWARDS

Academic Honors

Seal Of Triliteracy

Award Of Civic Engagement

Employee of the Month

LANGUAGES

English, Spanish, French

Tierra Mia Coffee Co., 201 N State College Blvd, Anaheim, CA

92806—Barista

January 2024- July 2024

Serving customers quality coffee, improved and removed language barriers, and focused on great service.

Here I developed great leadership skills and became comfortable taking the initiative to have successful closings. I was also close to my Latino Community, making a difference one cup at a time while translating for co-workers and guests.

EDUCATION

Katella High School, 2200 E Wagner Ave, — High School Diploma

AUGUST 2017 - MAY 2021

Graduated with Academic Honors and multilingual, High School GED

Fullerton College, 321 E Chapman Ave, Fullerton, CA 92832-Full-Time Student

AUGUST 2021- May 2024

Received Political Science AAT, hosted various events for campus literary magazine, "Livewire" " studied abroad for a semester in Sevilla, Spain(2023), and was involved in Puente the first year of college (2021-2022)

EUSA International School Of Spain, C. Plácido Fernández Viagas, 4, 41013 Sevilla, Spain- Full Time Student

FEBRUARY 2023 - MAY 2023

Studying Abroad in Spain has helped me develop valued skills such as intercultural communication, foreign languages, adaptability, and problem-solving.

California State University, San Bernardino, 5500 University Pkwy, San Bernardino, CA 92407– Full-Time Student

August 2024 - Present

Currently in California College Corps 2024-2025. As a College Corp Fellow, I focus on community service in K-12 Education that helps bridge the gap between K-12 and college. I currently work as an embedded math tutor at San Bernardino High.

EDGAR B. LOPEZ, ESQ.

[REDACTED] | Edgar@EdgarLopezLaw.com | Southern California

PROFESSIONAL EXPERIENCE

Founder and Managing Attorney

[Law Office of Edgar Lopez APC](#) | Remote

Jan. 2022 – Current

Case Portfolio: personal injury, general civil litigation, and estate planning

- Managing a heavy case load (50 + cases), favorable court decisions, reached favorable settlements.
- Specialize in catastrophic injury, wrongful death, traumatic brain injury, and trucking accidents.
- Manage pre-litigation and litigated cases from inception to resolution, draft and argue law and motion, received favorable settlements, favorable judgments for my client, and received 7 figure settlement.

Associate Attorney

[Bremer Whyte Brown & O'Meara](#) | Newport Beach, CA

July 2021 - Dec. 2022

Case Portfolio: civil defense cases; construction defect, complex litigation, catastrophic injury.

- Handled a full case load (20 + cases) from pre-litigation through trial including client interviews, law and motion, take and defend depositions, written discovery, court appearances, and settlement negotiations.
- Settled multiple cases, drafted and argued motions for summary judgment, and dismissed cases at pleading stage.

Contract Attorney

[Law Office of Marc Grossman](#) | Upland, CA

May 2021 - July 2022

Case Portfolio: personal injury, criminal felonies, contract disputes, civil litigation, and estate planning.

- Successfully represented plaintiffs and defendants in civil matters and criminal matters.
- Specialized in law and motion, oral arguments, negotiation between parties, and favorable case settlements.

Associate Attorney

[Law Office of Kennedy & Associates](#) | Riverside, CA

Jan. 2021 - May 2022

Case Portfolio: personal injury

- Specialized on personal injury cases including vehicle incidents, truck incidents, slip and falls, and dog bites.
- Handled full case load including client interviews, deposition, law and motion, court appearance, and settlements.

Clinical Extern

[Artiano Shinoff](#) | San Diego, CA

Spring 2019

- Drafted and analyzed briefs and motions in employment law, education law, and general civil litigation.
- Specialized in defending public entity litigation including school district and other public agencies.

Certified Legal Intern

[San Diego County District Attorney](#) | San Diego, CA

Fall 2018

- Served alongside the Gang Unit Division, argued at arraignment and pre-trial, and attended suspect interviews.

Judicial Extern

[United States District Court, Southern District of California](#) | San Diego, CA

Summer 2018

- Attended early evaluation conferences, settlement conferences, and bond hearings with a U.S. magistrate judge.
- Draft and analyze Report and Recommendation that was adopted by the court dismissing § 1983 claim.

EDUCATION

Juris Doctor | [California Western School of Law](#) | April 2019

Law Review & International Law Journal, Associate Writer; Student Bar Association President

Bachelor of Arts: in Political Science | [California State University, San Bernadino](#) | June 2015

Cum Laude, Departmental Honors

Bar Admission: California State Bar, U.S. District Court Central District of California, U.S. Department of Justice (EOIR)

Security Camera Replacement Project Proposal: Santos Manuel Student Union (SMSU) South

Introduction

The Student Union serves as a central hub for students, staff, and visitors, hosting numerous events, activities, and daily interactions. Ensuring the safety and security of this dynamic environment is paramount. The current security camera system, while functional in some areas, is outdated and unable to meet the growing demands of modern surveillance.

This proposal outlines a comprehensive plan to replace and upgrade the existing security cameras in the Student Union. By integrating state-of-the-art technology, the project aims to enhance the safety and security of all occupants, deter potential security threats, and provide high-quality footage to support incident resolution.

Replacing the current system will not only address existing limitations but also future-proof the Student Union's security infrastructure. The proposed upgrades reflect a proactive approach to maintaining a safe and welcoming environment, aligning with the institution's commitment to excellence in student and community engagement.

Benefits

Enhanced Safety and Security

- Improved surveillance coverage will deter criminal activities such as theft, vandalism, and unauthorized access.
- High-definition cameras will provide clearer and more actionable footage, improving the ability to identify individuals or activities of concern.

Increased Peace of Mind

- Students, staff, and visitors will feel safer knowing that the Student Union is equipped with a modern and reliable security system.
- The visible presence of updated cameras serves as a deterrent, reducing the likelihood of incidents.

Improved Incident Management

- Faster access to real-time and recorded footage will allow for quicker and more effective responses to emergencies.
- High-quality video recordings will provide crucial evidence for investigations and insurance claims, ensuring swift resolution of disputes or incidents.

Future-Proof Infrastructure

- Upgraded cameras and systems are designed to accommodate future technological advancements, reducing the need for frequent replacements or upgrades.
- Scalability ensures that the system can grow with the needs of the facility.

Compliance and Accountability

- Ensures adherence to legal and institutional standards for security and privacy.
- Provides a transparent and accountable framework for security operations.

Cost Savings Over Time

- Energy-efficient and low-maintenance modern equipment will lower operational costs in the long run.
- Preventative measures enabled by the system will reduce financial losses related to theft, damage, or liability claims.

Enhanced Reputation of the Student Union

- Demonstrating a commitment to safety and innovation positions the Student Union as a modern, secure, and welcoming environment.
- Strengthens trust and engagement among stakeholders, including students, staff, and external partners.

Cost Analysis

Equipment Costs

- **High-definition security cameras** (Quantity: 15)
 - Cost per unit: \$614.90
 - Total: \$9,223.50
- **Outdoor High-definition security cameras** (Quantity: 3)
 - Cost per unit: \$653.30
 - Total: \$1,960.20
- **Mounting and Installation Accessories**
 - Estimated cost: \$656.32

Equipment Subtotal: \$12,932.63

Cabling Installation Costs

- **Labor for cabling installation**
 - Labor Cost: \$ 9,180.00
 - Material Pricing: \$1,960.68
 - Total: \$11,312.24

Total Estimated Cost

- **Equipment:** \$12,932.63
- **Installation:** \$11,312.24

Grand Total: \$24,244.87

Conclusion

The implementation of a modernized security camera system in the Student Union represents a critical step in enhancing the safety, security, and operational efficiency of our facilities. By upgrading to advanced technology, we will provide a more secure environment for students, staff, and visitors while reducing risks and improving incident response capabilities.

This proposal aligns with our commitment to maintaining a safe and welcoming space for all and supports our long-term goals of safeguarding SMSU assets and fostering community trust. We are confident that the proposed investment in security camera replacements will yield significant benefits, including improved safety, operational efficiency, and peace of mind for all who use our facilities.

We look forward to your approval and are prepared to move forward with this important project to ensure a safer future for our SMSU community. Thank you for your consideration.



Company Address 5153 E. Dakota Ave
 Fresno, CA 93727
 United States

Created Date 1/15/2025
 Expiration Date 2/15/2025
 Quote Number 25-SFQU-001925

Prepared By Wes Lewis
 Email wlewis@ekccorp.com

Contact Name gerardo garcia

Bill To Name California State University - San Bernardino
 Bill To 5500 University Parkway
 San Bernardino, CA 92407

Ship To Name California State University - San Bernardino

Terms & Condition

PLEASE SUBMIT PO'S TO ORDERS@EKCCORP.COM

Manufacturer	Model No./SKU	Product Description	Net Unit Price	Quantity	Total Price
Axis Communications	02329-001	P3267-LV FIXED DOME CAMERA 5MP, IR, LIGHTFINDER 2.0, WDR, OBJ ANALY	\$614.90	15.00	\$9,223.50
Securitas	512	SNAP-ON FIXTURE HANGER 24IN SPAN	\$14.21	14.00	\$198.94
Axis Communications	01783-001	TP3101 PENDANT WALL MOUNT	\$45.38	4.00	\$181.52
Axis Communications	02341-001	P1467-LE COMPACT OUTDOOR, 5MP NEMA 4X, IP66, IP67, IK10 DAY/NIGHT, BULLET	\$653.40	3.00	\$1,960.20
Axis Communications	02421-001	TQ1602-E CONDUIT BACK BOX	\$122.38	2.00	\$244.76
ADI Global	COC6BLB-1F	1-F CAT6 PATCHCORD - BLUE	\$1.30	17.00	\$22.10
ADI Global	COC6GYB-7F	7-F CAT6 PATCHCORD - GREY	\$3.00	3.00	\$9.00

Total Price	\$11,840.02
Tax	\$917.61
Freight Cost	\$175.00
Grand Total	\$12,932.63

Scope of Work

Axis Cams and components



139 N. Maple St. Unit F
Corona, CA. 92880
PH 951-738-1771
FX 951-738-1206

Subject: Telecommunications Scope of Work

Date: Monday, January 13, 2025

Reference Number:

Location: SMSU Camera Cabling installation

1. Provide and install (1) Category 6 plenum rated cables from their appropriate IDF to customer preferred locations per plans provided. There are (18) locations total to be pulled.
2. Alphacomm shall terminate the cable using an Ortronics Cat 6 RJ 45 data insert on the camera end and house the termination in a 2 port surface mount box.
3. Alphacomm shall leave a service coil in near each camera.
4. Alphacomm shall terminate the cables on existing patch panels within the IDFs. No termination hardware needed in the IDFs.
5. Alphacomm shall pull the cable through all existing pathways.

	MATERIAL
QTY	DESCRIPTION
5	Cat 6 plenum
18	Ortronics Cat 6 Tracjacks (orange)
18	Ortronics 1 port surface mount box (white)
1	Misc. Material

Labor Pricing:	\$9,180.00
Material Pricing:	\$1,960.68
Tax:	\$171.56
Project Price:	\$11,312.24

1. Installation of (18) cameras with mounts

Labor Pricing:	\$2,295.00
Material Pricing:	\$0.00
Tax:	\$0.00
Project Price:	\$2,295.00

Terms and Conditions

1. Both Alphacomm and the customer will adhere to compliance to all applicable codes.
2. Prevailing wages **have** been included in this proposal.
3. Distribution material tax is included in material price.
4. Changes in the work described herein may result in extra charges and will be performed upon execution of a change order, which will reflect additional cost.
5. Customer will provide free and clear access to all work areas.
6. Patch Cables have not been included in proposal but can be added for an additional charge.
7. Scissor Lift has not been included.
8. Payment terms: Net 30.
9. Change Orders to be paid upon completion.

Acceptance of proposal for Martin Garcia
dated ():

The signature of an Authorized CSUSB representative is required for Alphacomm to proceed with material procurement and scheduling of resources to complete the project.

Authorized Representative:

Print Name

Sign Name

Title

Date

If you need any further information, please do not hesitate to call.

Sincerely,

Jason Hansen
Alphacomm
Voice and Data

**CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO
SANTOS MANUEL STUDENT UNION**

PERSONNEL POLICY

SUBJECT: Employee References

**REFERENCE: SMSU Personnel Policies Manual; SMSUPM 1101
CSU Human Resources Policy: Employment Policy Governing the Provision of
Employee References
California Civil Code 47(c) – Privileged Communications
California Labor Code Section 432.3 – Salary History Information
California Labor Code Section 1050 – Prohibition on Misleading Statements**

This policy governs how oral and written references or recommendation letters (referred to collectively as “references”) for current and former SMSU employees are provided to prospective employers.

1. References Requested by Third Parties

SMSU employees may provide references in two forms: official (on behalf of the University) or personal (in their personal capacity). Before providing any reference, the employee asked to do so must notify the Human Resource Manager, who will review and authorize the reference.

2. Official Letters of Recommendation

Before authorizing the release of an official letter of recommendation, the staff member must collaborate with the Human Resource Manager, who will review the personnel file of the employee for whom the reference is being requested.

Restrictions on Providing Official References

SMSU employees are prohibited from providing official references, either verbally or in writing, for current or former SMSU employees who:

- Are currently under investigation for misconduct or policy violations.
- Left SMSU while an investigation was pending.
- Have had their retirement benefits rescinded under The Public Employees' Pension Reform Act due to criminal misconduct related to their official duties.

In such cases, Human Resources will inform the third party of the CSU's employee reference policy and will only provide employment verification as detailed below.

3. Employment Verifications for Current or Former Employees

All employment verifications for current or former employees must be directed to Human Resources. The SMSU policy is to provide only minimal information for employment verification purposes. Human Resources will confirm:

- Job title(s).
- Dates of employment.
- Job duties.

Current or former SMSU employees may authorize the release of their salary information as part of the employment verification process.

4. Personal References

SMSU employees may provide personal references, but these references must clarify that they are given in an individual capacity and not on behalf of SMSU. Any reference made outside of Human Resources is considered personal and must be explicitly noted as such by the individual providing it.