



**Program Plan  
Cohort 18  
Community College (CC)**

This form must be completed in your first spring semester and every semester thereafter. If you are using the web form, once completed and signed by you, it will be automatically sent to the appropriate parties. However, if you are using the PDF version, complete the top section of the form and sign it. Then, send it to your dissertation chair or the program specialist for completion and signature. Kindly ensure that the COMPLETED form is sent to [edd@csusb.edu](mailto:edd@csusb.edu). If you request signatures via Adobe Sign, please CC [edd@csusb.edu](mailto:edd@csusb.edu), but DO NOT request signatures from [edd@csusb.edu](mailto:edd@csusb.edu) through Adobe Sign. If you need assistance, please contact our office at [edd@csusb.edu](mailto:edd@csusb.edu).

Student Name: \_\_\_\_\_ Student ID: \_\_\_\_\_

Student Phone # : \_\_\_\_\_ Student Email: \_\_\_\_\_

Advisor/Chair: \_\_\_\_\_ Admittance Bulletin Year: \_\_\_\_\_

Cohort: \_\_\_\_\_

| Core Courses   | CC | Units | Grade | Semester/Yr |
|--|----|-------|-------|-------------|
| EDDL 7801 – Scientific Inquiry   |    | 3.0   |       | Fall 2024   |
| EDUC 7907 Diversity and Equity in Education  |    | 3.0   |       | Fall 2024   |
| <b>Fall, Year One:</b><br>____ Review Program Plan and program guidelines<br>____ Satisfactorily complete required coursework  |    |       |       |             |
| EDDL 7901 Theories and Principles of Leadership  |    | 3.0   |       | Spring 2025 |
| EDDL 7902 – Leadership and Educational Reform  |    | 3.0   |       | Spring 2025 |
| <b>Spring, Year One:</b><br>____ Complete Program Plan and General Policies Acknowledgement form ( <a href="#">Form 1</a> )<br>____ Satisfactorily complete required coursework<br>____ Begin to assess potential dissertation chair and committee members |    |       |       |             |

| Core Courses  | CC   | Units | Grade | Semester/Yr |
|---|--|-------|-------|-------------|
| EDDL 7803 – Applied Qualitative Research  |  | 3.0   |       | Summer 2025 |
|   | EDDL 7020 – Foundations of Community Colleges and Other Higher Education Systems | 3.0   |       | Summer 2025 |
| <b>Summer, Year One</b>   |  |       |       |             |
| <input type="checkbox"/> Satisfactorily complete required coursework<br><input type="checkbox"/> Complete Dissertation Committee Approval form ( <a href="#">Form 5</a> )   |  |       |       |             |
| EDDL 7802 – Applied Quantitative Research   |  | 3.0   |       | Fall 2025   |
| EDUC 7908 – Ethical Leadership and Decision Making in Education   |  | 3.0   |       | Fall 2025   |
| EDDL 7980 Qualifying Exam   |  | --    |       | Fall 2025   |
| <b>Fall, Year Two</b>   |  |       |       |             |
| <input type="checkbox"/> Prepare for qualifying exam ( <a href="#">Form 3</a> )<br><input type="checkbox"/> Take qualifying exam (per Executive Order 0991, ““The total time from achievement of classified standing to qualifying examination and advancement to candidacy shall not exceed three years unless there are mitigating circumstances and the program faculty members have approved the extension. An extension shall not exceed one year”<br><input type="checkbox"/> Upon passing qualifying exam complete: <a href="#">Form 4</a> , update program plan for advancement to candidacy<br><input type="checkbox"/> Satisfactorily complete required coursework  |  |       |       |             |
| EDDL 7905 – Field-based Practicum in PK-20 Settings   |  | 3.0   |       | Spring 2026 |
| EDDL 7903 – Leadership and Fiscal Planning in Complex Organizations   |  | 3.0   |       | Spring 2026 |
| Complete Chapters 1-2 and sit for Preliminary Defense   |  | --    | --    | Spring 2026 |
| <b>Spring, Year Two</b>   |  |       |       |             |
| <input type="checkbox"/> Schedule Dissertation Proposal Defense ( <a href="#">Form 6</a> )<br><input type="checkbox"/> Dissertation proposal (Chapters 1-3) PPT presentation and IRB to committee<br><input type="checkbox"/> Dissertation Proposal Decision form ( <a href="#">Form 7</a> ) (students must present their proposal first to committee and gain approval before submitting the IRB application)<br><input type="checkbox"/> Update Program Plan and submit for review by advisor/chair<br><input type="checkbox"/> <a href="#">Annual Student Review</a><br><input type="checkbox"/> Submit IRB forms and get IRB approval letter ( <a href="#">IRB Website</a> )<br><input type="checkbox"/> Satisfactorily complete required courses |  |       |       |             |

| Core Courses   | CC  | Units | Grade | Semester/Yr |
|--|---|-------|-------|-------------|
|  | EDUC 7420 – Career and Technical Education Leadership in Community College                  | 3.0   |       | Summer 2026 |
| EDDL 7904 – Human Resources Development and Management   |   | 3.0   |       | Summer 2026 |
| <b>Summer, Year Two</b>  |   |       |       |             |
| <input type="checkbox"/> Satisfactorily complete required coursework<br><input type="checkbox"/> Collect Data (June-October)   |   |       |       |             |
|  | EDDL 7120 – Leadership for Teaching and Learning in Community College/Higher Education      | 3.0   |       | Fall 2026   |
|  | EDDL 7220 – Higher Ed. Organization, Governance and Policy                                  | 3.0   |       | Fall 2026   |
| EDDL 7804 – Dissertation Study   |   | 6.0   |       | Fall 2026   |
| <b>Fall, Year Three</b>  |   |       |       |             |
| <input type="checkbox"/> Program Plan form updated<br><input type="checkbox"/> Data collection and begin analysis of your dissertation (Chapter 4)<br><input type="checkbox"/> Submit Chapter 4 to Chair of Committee<br><input type="checkbox"/> Satisfactorily complete required courses |   |       |       |             |
| ESPE 7906 – Leadership in Program Development for Students with Disabilities   |   | 3.0   |       | Spring 2027 |
|  | EDDL 7320 – Assessment and Data Drive Decision-making in Community College/Higher Education | 3.0   |       | Spring 2027 |
| EDDL 7804 – Dissertation Study & Final Dissertation Defense  |   | 6.0   |       | Spring 2027 |

**Spring, Year Three**

- \_\_\_\_\_ Complete analysis of your dissertation (chapter 5)
- \_\_\_\_\_ Submit Chapter 5 to Chair of Committee
- \_\_\_\_\_ Schedule dissertation defense (PPT presentation) ([Form 8](#))
- \_\_\_\_\_ Satisfactorily complete required coursework
- \_\_\_\_\_ File a grad check: [Office of the Registrar Graduation Requirement Check](#)
- \_\_\_\_\_ Order cap & gown (approximately February)
- \_\_\_\_\_ Completion of the Dissertation Final Defense ([Form 9](#))
- \_\_\_\_\_ Update Program Plan submit for review by advisor/chair
- \_\_\_\_\_ Set up appointment with graduate studies coach for ScholarWorks consultation
- \_\_\_\_\_ Dissertation submitted through ScholarWorks: [Graduate Studies The Review Process](#)
- \_\_\_\_\_ Complete Exit survey

**Graduation!\***

Do not forget to file a grad check whenever you know the semester you are graduating!! Do not forget to order your cap and gown whenever you know the semester you are graduating!!

**You must complete all requirements, including defense and ScholarWorks submission of final document before you can walk in commencement. You must be enrolled in the semester that you officially submit and complete this work but not necessarily when you walk in commencement.**

\*Per Executive Order 0991, "While the Ed.D. program shall be designed to allow completion of all requirements within three years, the student shall have completed all requirements for the degree within five years of achieving classified standing in the doctoral program."

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dissertation Chair Signature/ Program Specialist Signature

\_\_\_\_\_  
Date

Advanced to Candidacy Date (If applicable): \_\_\_\_\_