

Submit completed grant applications to pab@csusb.edu

Professors Across Borders Travel Grant Application

Award Cycle: 2024-2025 Academic Year

Submission Deadline: Monday, February 17th, 2025

The PAB program is funded by CSUSB's Faculty Professional Development Coordinating Committee through Academic Affairs. The program contributes to campus internationalization by engaging faculty in global research, conference presentations and publications, grant writing, and curriculum internationalization. Through faculty engagement, PAB also strengthens relationships with partner institutions outside of the U.S.

Note: Priority will go to faculty who have not previously received PAB travel grant funding

Project Title:

Applicant First Name:

Applicant Last Name(s):

Email Address:

Phone Number

Department:

Faculty Rank:

Dates for proposed travel dates (if applicable):

Please list any previous PAB grants you have received in the last 5 years:

Answer Yes or No to the following questions and provide detail if necessary. Please limit details in this section to <50 words:

1. Do you plan to conduct research (individually or with professional colleagues during the academic trip) leading to a publication or creative endeavor? If yes, please briefly describe.
2. Do you plan to write a grant proposal based on contacts made during the academic trip? If yes, please briefly describe.
3. Do you plan to prepare materials for a conference/workshop presentation based on the academic trip? If yes, please briefly describe.
4. Do you plan to set up or implement a short-term course or internship opportunity for students? If yes, please briefly describe.

5. Do you plan to improve foreign language skills as part of a professional development project?
If yes, please briefly describe.

6. Do you plan to internationalize one or more courses on campus (either by enhancing an existing course or designing a new course)?
If yes, then please answer questions 8-11.
If no, then skip to question number 12.

7. Do you plan to enhance a course proposal (addition of international content and resources, to an approved course, that do not require the approval of CSUSB curriculum committees)? If yes, please briefly describe.

8. Do you plan to offer a special topics class (new topic, designed with international content and resources, do not require the approval of CSUSB curriculum committees)? If yes, please describe.

9. Do you plan to modify course proposal (changes in title, course description, credits and content, that do not require the approval of CSUSB curriculum committees)? If yes, please briefly describe.

10. Do you plan to develop and/or offer a Collaborative Online International Learning component to an existing class with an international academic partner? If yes, please briefly describe.

11. Do you plan to develop a new course proposal (requires the approval of CSUSB curriculum committees)? If yes, please briefly describe.

12. Do you plan to collaborate with another professor on campus on this project who is also applying for PAB funding? If yes, please answer questions 13, 14 & 15.
13. Partner faculty member's name:
14. Partner faculty member's department:
15. Please indicate the type of joint project/event you are collaborating on (please remember that each professor MUST submit a separate application that meets all the guidelines):

16. Submission Date:

Proposal Title:

Proposal Abstract:

Comments to the Administrator(s):

Proposed Country:

Amount Requested:

“Professors Across Borders” Travel Grant Narrative

The description of the proposed Professor Across Borders travel grant project shall not exceed three pages. Your project proposal should include the following:

*a) Statement of the project's objectives; b) Significance of the project to the International Professional Development of the submitter (in relation to the project objectives); c) Detailed description of research methodology/project implementation; d) Description of proposed activities to support all objectives; e) Proposed timeline; f) Proposed contacts in target country (with letters of invitation, if available); g) List of previous CSUSB Professors Across Borders Travel Grant received; h) Budget (detailed, reasonable, with all sources of funding indicated). Use the Budget Narrative form to itemize your proposed expenses. Requested amount cannot exceed **\$3,125** or the proposal will be automatically disqualified.*

Travel Grant Budget Narrative

List the projected expenses for the categories below.

Airfare:

Departure City: Destination City:

Transportation to and from airport:

Other transportation (e.g., shuttle, bus, taxi, etc.):

Lodging:

Per diem:

Parking:

Incidentals:

Additional expenses:

- Please describe:

Budget Total:

Requested Amount:

The requested amount shall not exceed \$3,125. The maximum amount that this travel grant can give is \$3,125.