CSUSB CAREER CENTER

How To Schedule An Appointment Using MyCoyote

STEP 1: Go to csusb.campus.eab.com/ to log into your myCoyote account and enter the Navigate appointment system automatically.

Login

Please sign-in to access your account...

CoyoteID

Password

Login   Activate Your Account
Forgot / Change Password

OR

Log into your MyCoyote account and click on the "My Academics" tile, then the "Navigate" tile.

My Academics → Navigate

STEP 2: From your Navigate Student Homepage, click on the "Schedule an Appointment" block. (located in right hand corner)

CSUSB

Schedule an Appointment

STEP 3: On the "New Appointment" page, select "Career Services".

New Appointment
What can we help you find?

What type of appointment would you like to schedule? *

Career Services

STEP 4: Select an appointment option from the "Service" drop-down list.

*Service

- Career Advising (if you are unsure of what you need help with)
- Career Assessment Review
- Career Exploration
- Resume/Cover Letter Review
- Graduate/Professional School Planning
- Internship/Job Search
- Interview Prep
- Career Fair Prep
- Major/Career Exploration
- Networking/LinkedIn
- Personal Statement

STEP 5: Pick a date and then select "Find Available Time".

Pick a Date ⓘ

Find Available Time

STEP 6: Select "Career Center" for the location (if prompted). Select "View individual availabilities" **or** pick a time from the list of available time slots. Once you pick a date and time you will be directed to the "Review Appointment Details and Confirm" page where you can add any comments. Select if you want an email and text reminder. Then select the "Schedule" button to confirm.

Career Center

DP JC OF GM VF

DP JC OF GM VF
View individual availabilities

Mon, Mar 1st

11:30 - 12:00 PM   1:00 - 1:30 PM
4:00 - 4:30 PM

Would you like to share anything else?

Add your comments here

☐ Email Reminder
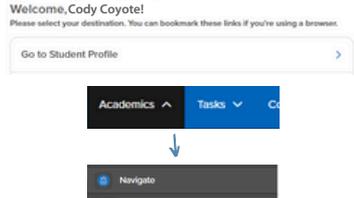☐ Text Message Reminder

Schedule

CSUSB CAREER CENTER

How To Schedule An Appointment Using MyCoyote 2.0

STEP 1: Go to csusb.campus.eab.com/ to log into your myCoyote account and enter the Navigate appointment system automatically.

OR

Log into your myCoyote account and select the "Go to Student Profile" option. Click the "Academics" drop down from the top menu bar and select "Navigate".

Welcome, Cody Coyote!
Please select your destination. You can bookmark these links if you're using a browser.

Go to Student Profile

Academics ∧   Tasks ∨

Navigate

WE DEFINE THE *Future*
CoyoteID (e.g. 001234567)
Password
Sign in →

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CSUSB

Schedule an Appointment

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Career Services   × ∨

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Career Center

DP JC OF SM VF

DP JC OF SM VF
View individual availabilities

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Schedule