



**California State University, San Bernardino
Santos Manuel Student Union Board of Directors
Finance and Contracts Committee**

ZOOM: <https://csusb.zoom.us/j/85152415905>

March 7, 2024 – 12:00 PM

MINUTES

Members Present: Jocelyn Paz, Maria Najera-Neri, Shardul Kulkarni, Autumn Hudson, Daniel Arana, Elizabeth Junker

Members Absent: Jasmine Curtis, Dulce Gonzalez, Tenzin Urgen

Guests: Anthony Roberson

Call to Order: The meeting was called to order by Ms. Paz at 12:04 p.m.

Roll Call: A verbal role call for members was conducted.

Approval of Minutes: M/S Kulkarni/Arana to approve minutes from November 17, 2023
Motion passed by consensus.

Open Forum: There were no comments brought forward.

Adoption of Agenda: M/S Arana/Kulkarni to adopt the agenda.

Motion passed by consensus.

NEW BUSINESS:

**FC 01/24 Student Union South Metal Roof Repair by WTI \$14,886.00
Chartfield String 660876-RO001-S6110 (Action, Roberson)**

M/S Arana/Kulkarni to open FC 01/24 Student Union South Metal Roof Repair by WTI \$14,886.00 Chartfield String 660876-RO001-S6110. Director Arana deferred the time to Mr. Anthony Roberson. Mr. Roberson provided an overview of the proposal to repair the SMSU South Roof due to leaking. The repairs will not require any closures.

VOTE: 4 In-Favor 0 Abstentions 0 Opposed

Motion passed.

FC 02/24 Discussion of SMSU Leases and Price Per Square Feet (Discussion, Najera-Neri)

M/S Arana/Kulkarni to open Discussion of SMSU Leases and Price Per Square Feet. Director Arana referred time to Mrs. Maria Elena Najera-Neri. Mrs. Najera-Neri reviewed the leases that are nearing the end of the lease period. Mrs. Najera-Neri and Mr. Roberson recommend increasing utility and facility costs per square footage to be in line with other CSU's. Mr. Roberson has reached out to Northridge and Long Beach to see what our system campuses are charging. The fees currently do not cover the cost of utilities. Mr. Roberson will bring this back for approval once he has those comparable prices.

FC 03/24 Discussion of SMSU North Privacy Chairs (Discussion, Kulkarni)

M/S Kulkarni/Arana to open FC 03/24 discussion of SMSU North Privacy Chairs. Director Kulkarni provided an overview of the estimated costs to purchase privacy chairs. These additional chairs will provide an aesthetic feature, build community, and enhance building.

Mr. Kulkarni will bring this item back to the committee once he has the finalized quotes from the vendor.

FC 04/24 Consideration to Extend Use of Bowling Alley to Saturdays (Discussion, Kulkarni)

M/S Kulkarni/Arana to table FC 04/24 Consideration to Extend Use of Bowling Alley to Saturdays.

VOTE: 4 In-Favor 0 Abstentions 0 Opposed

Motion passed.

Announcements

- Mrs. Najera-Neri announced that the first review of the budget will be brought to the next Finance and Contracts Meeting.
- Meet and Greet with BOD on March 13th. Please join us if you are available.

Adjournment

M/S Najera-Neri/Arana motion to adjourn meeting at 12:48pm.

Reviewed and respectfully submitted by:


Jocelyn Paz (Apr 12, 2024 16:08 PDT)

Jocelyn Paz, Chair

Apr 12, 2024

Date