



**California State University, San Bernardino
Santos Manuel Student Union Board of Directors
Facilities & Sustainability Committee
March 18, 2024 – 1:00 PM**

MINUTES

Members Present: Alicia Dean, Jesse Felix, Autumn Hudson, Matthew Jenkins, Sean Kinnally, Anthony Roberson.

Members Absent: Angelica Agudo, Vilayat DelRossi, Elmer Gutierrez, Diana Ruiz

Guests Present: Dr. Lorena Marquez

Call to Order: The meeting was called to order by Ms. Hudson at 1:13pm.

Roll Call: A verbal roll call of members was conducted.

Approval of Minutes from February 19, 2024.

No amendments were requested. Voice vote conducted. Minutes approved by consensus.

Open Forum: There were no speakers for the open forum.

Adoption of Agenda:

No amendments were requested to the agenda. Voice vote conducted. Agenda adopted.

NEW BUSINESS:

FSC 08/24 SMSU Repairs and Replacements (Action, Roberson)

M/S Kinnally/Jenkins to open action item FSC 08/24 SMSU Repairs and Replacements.

Mr. Roberson provided an overview of the executive summary which outlines the repair and replacement schedule for facility-related items in SMSU South. Mr. Roberson also referenced the spreadsheet which contains the cost of each item and the anticipated lifespan.

VOTE: 4 In-Favor 0 Opposed 0 Abstentions

Motion passed.

FSC 09/24 Heritage Month Policy (Action, Roberson)

M/S Roberson/Jenkins to open action item FSC 09/24 Heritage Month Policy.

Mr. Roberson provided an overview of the newly drafted Santos Manuel Student Union (SMSU) Facilities Use Policy for Heritage Month Celebrations. Mr. Roberson and SMSU leadership wanted to have this policy in place, so heritage month chairs committees have the detailed guideline for requesting the in-kind facility use for their heritage month kick-off events. The committee reviewed the drafted policy to identify any amendments that may be needed.

M/S Roberson/ Felix motion to approve amendments on the Santos Manuel Student Union (SMSU) Facilities Use Policy for Heritage Month Celebrations.

VOTE: 4 In-Favor 0 Opposed 0 Abstentions

Motion passed.

M/S Roberson/Felix to approve Santos Manuel Student Union (SMSU) Facilities Use Policy with amendments.

VOTE 4 In-Favor 0 Opposed 0 Abstentions

Motion passed.

Announcements

- Mr. Felix shared that there are some lighting issues in the student union. This will be brought to the committee soon.

Adjournment

Chair Hudson asked the committee if there was any further business. No further business was brought forth. Chair Hudson adjourned the meeting at 1:42pm.

Reviewed and respectfully submitted by:

Autumn Hudson
Autumn Hudson (Jun 17, 2024 19:05 PDT)
Autumn Hudson, Chair

Jun 17, 2024
Date