

SUPERVISION COURSE APPLICATION

Fields marked * must be completed.

Department *

Communication & Media

Instructor Of Record *

[Internship Coordinator's Name]

Instructor Of Record Email *

[Internship Coordinator's Email]

Site Supervisor (if applicable)

[Name of site supervisor at host organization]

Site Supervisor Email (if applicable)

[Site Supervisor's work email--not personal email]

Grad Coordinator (if applicable)

[Leave this blank]

Grad Coordinator Email (if applicable)

[Leave this blank]

PLEASE SELECT WHICH TYPE OF SUPERVISION COURSE *

INTERNSHIP

PLEASE SELECT DEPARTMENT OR PROGRAM FOR THE SUPERVISION COURSE *

COMMUNICATION STUDIES

Course Subject & Number *

COMM5792 or COMM5793 or COMM5794

Title of Internship, Independent Study, or (Other) Project *

Internship in Communication

Units *

2 or 3 or 4 units depending on course number

Semester & Year *

Spring 2024

Student Name

██████████ [YOUR NAME]

Coyote ID

██████████ [YOUR COYOTE ID]

Student Phone Number *

[YOUR PHONE NUMBER--THAT YOU WILL ANSWER]

Student E-mail

██████████████████ [YOUR E-MAIL]

Major(s) *

[CURRENT MAJOR (E.G., Communication Studies; Relational and Organizational Concentration)]

GPA *

[ADD YOUR CUMULATIVE GPA HERE]

Detailed description of the course goals *

IDENTIFY SPECIFIC LEARNING GOALS/OBJECTIVES FOR THE INTERNSHIP.

MORE SPECIFICALLY, LIST HERE THE LEARNING GOALS AGREED UPON BY YOU AND YOUR SITE SUPERVISOR AT THE HOST

ORGANIZATION. NOTE: THAT THIS IS NOT THE PLACE TO LIST THE ACTIVITIES/RESPONSIBILITIES YOU'LL COMPLETE AS AN INTERN. RATHER, IDENTIFY WHAT SKILLS AND COMPETENCIES YOU WANT TO LEARN BY THE TERM'S END. SEE HERE FOR EXAMPLE: <https://www.ursinus.edu/live/files/114-writing-learningobjectives>

Schedule of planned meetings with the faculty supervisor/director (e.g., F 10-11 a.m.)

IDENTIFY THE HOURS/DATES/TIMES YOU WILL COMPLETE THE HOURS NEEDED TO FULFILL UNIT REQUIREMENTS. 2 UNITS IS 80 HOURS OVER THE SEMESTER; 3 UNITS IS 120 HOURS, AND 4 UNITS IS 160 HOURS.

ALSO INCLUDE THE FOLLOWING AGREEMENT: "In addition, I will meet with the Internship coordinator a minimum of 3 times per semester for mandatory check in meetings. These meetings will be scheduled during the semester."

A list of assignments or responsibilities or activities

HERE IS WHERE YOU LIST THE ACTIVITIES AND RESPONSIBILITIES YOU WILL COMPLETE AS AN INTERN. THESE SHOULD BE CREATED WITH YOUR SITE SUPERVISOR.

The means of evaluation

THIS WILL NEED TO INCLUDE TWO COMPONENTS:

(1) IDENTIFY THE NUMBER OF HOURS YOU WILL COMPLETE AT YOUR INTERNSHIP SITE-- 2 UNITS IS 80 HOURS OVER THE SEMESTER; 3 UNITS IS 120 HOURS, AND 4 UNITS IS 160 HOURS.

(2) INCLUDE THE FOLLOWING AGREEMENT: "I will attend all mandatory meetings with the Internship Coordinator and complete assignments to a satisfactory level in order to earn 'credit' in the course."

Location and site supervisor information, if applicable

PROVIDE ALL INFORMATION AVAILABLE FOR THE SITE AND SITE SUPERVISOR (NOT ALREADY LISTED ABOVE).

Cancel

Save & Review