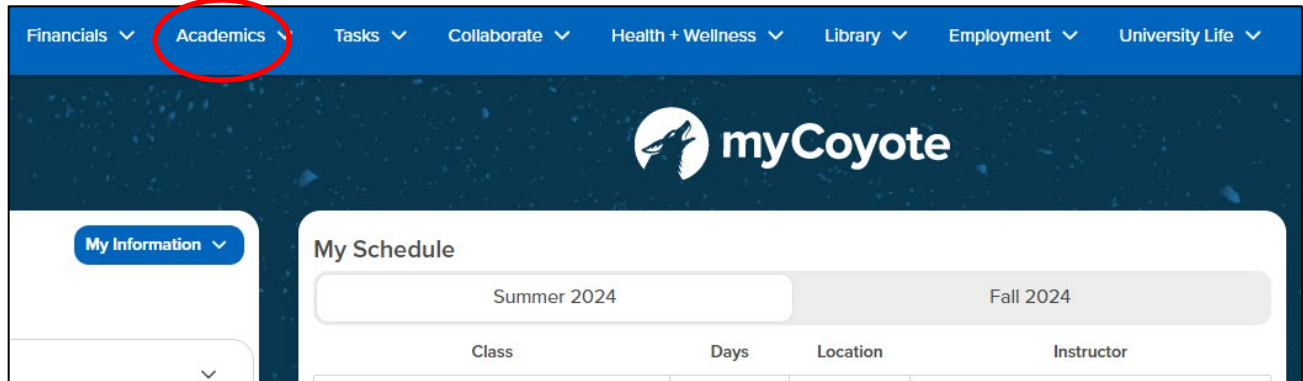
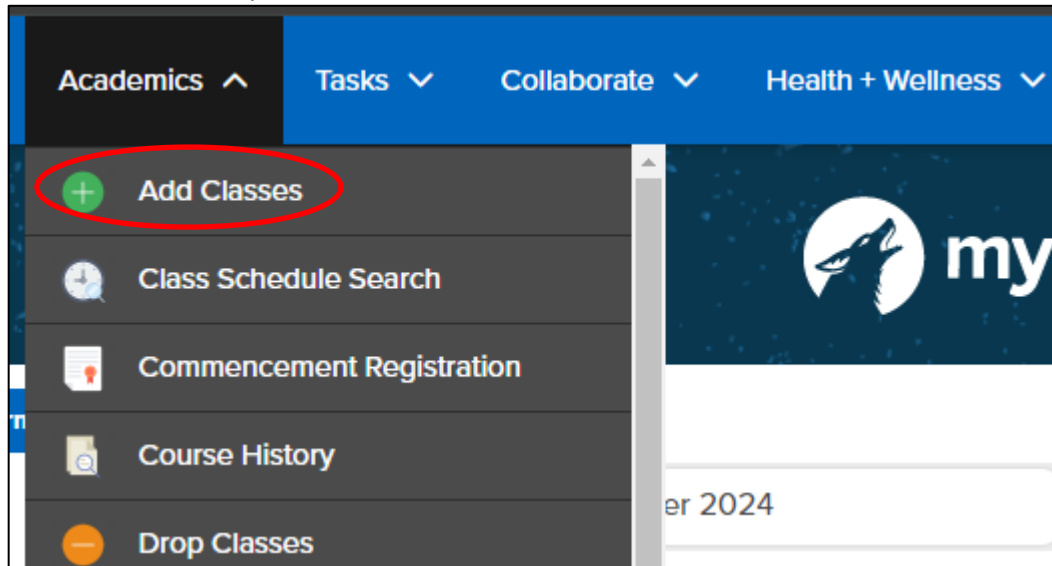


How to Enroll/Register for Classes

1. From **myCoyote**, select the **Academics** tab at the top of the page.



2. Select **Add Classes** option.



3. Select the term for which you wish to register.

The screenshot shows a registration interface with a progress bar at the top. The progress bar has three steps: 1. SELECT (highlighted in blue), 2. CONFIRM, and 3. FINISH. Below the progress bar, there is a list of academic terms. The first three terms are: 'Fall 2023', 'Spring 2024', and 'Summer 2024'. The fourth term, 'Fall 2024', is circled in red. Each term is followed by the text 'Undergraduate' and 'CSU San Bernardino'.

4. Read note. Then, Select **OK**.

The screenshot shows a reminder note. At the top left, there is a 'View Full Site' button. Below it, the text reads: 'REMEMBER! To graduate in 4 years, a student needs to complete 15 units per semester or the equivalent quarter units (30 units per academic year). If you are receiving a Cal Grant the award is limited to four academic years. Depending on your education level, Cal Grant eligibility may be less than four academic years. Consult the financial aid office if you have questions about your Cal Grant award. (30303, 51)'. At the bottom right, there is an 'OK' button circled in red.

5. Select **Search** to begin searching for classes.

The screenshot shows a class search interface. At the top, there is a breadcrumb trail: 'Add Classes > Select classes to add > Fall 2023'. To the right of the breadcrumb trail, there is a 'Change Term' button. Below the breadcrumb trail, there is a user profile icon and a 'Menu' button. Below the user profile icon, there is a 'View Full Site' button. Below the 'View Full Site' button, there is a progress bar with three steps: 1. SELECT (highlighted in blue), 2. CONFIRM, and 3. FINISH. Below the progress bar, there is a 'Add to Cart' button. Below the 'Add to Cart' button, there is a 'Find Classes' section. The 'Find Classes' section has two columns. The left column is titled 'Enter Class Number' and has an input field and an 'Enter' button. The right column is titled 'Find Classes' and has a 'Class Search' button, a 'Search' button (circled in black), and a 'Schedule Planner' button. Below the 'Find Classes' section, there is a 'Find Classes' label.

Note: the class search page automatically defaults to **Show Open Classes Only**. Uncheck the box to view open and closed classes.

Add Classes > Enter Search Criteria Return To Add Classes

View Full Site

1 SELECT 2 CONFIRM 3 FINISH

Select at least 2 search criteria. Select Search to view your search results.

Class Search

Subject

is exactly

Course Career

Show Open Classes Only Open Entry/Exit Classes Only

6. Select **Subject Select** menu to select the subject for which you wish to enroll.

San Bernardino: Add Classes: Enter : x

https://csusb.csdev.cmsdc.calstate.edu/psp/CBSBTRN/EMPLOYEE/SA/c/SA_LEARNER_SERVICES.SSS_STUDENT_CENTER.GBL

90%

CSUSB

Return To Add Classes

Menu

In this section

Search

Plan

Enroll

- My Class Schedule
- Add
- Drop
- Swap
- Edit
- Term Information

My Academics

Clear Search

Type here to search

54°F

8:42 AM

- If you know the Course Number of the class, you may enter it now.
Note: you are not required to enter a course number. You can search for the subject only.
- Select **Search**.

Select at least 2 search criteria. Select Search to view your search results.

^ Class Search

Subject Accounting

is exactly 2110

Course Career Select

Show Open Classes Only Open Entry/Exit Classes Only

Additional Search Criteria

Clear Search

Note: **Additional Search Criteria** allows you to search for specific kinds of courses (an upper-division Arts and Humanities General Education class, for example).
Select **Search** when done.

Course Attribute General Education

Course Attribute Value UD Arts and Humanities

Clear Search

Note: if you receive this popup warning during any class search, it's okay to select **OK** to proceed or **Cancel** if you wish to narrow your search further.

Student SS Warning > Add Classes

Return

Menu

View Full Site

Your search will return over 50 classes, would you like to continue?

OK Cancel

9. Select a class to view its section offerings.

1 SELECT 2 CONFIRM 3 FINISH

The following classes match your search criteria Show Open Classes Only: **Yes**, Course Attribute: **General Education**, Course Attribute Value: **UD Arts and Humanities**

✓ OPEN ⊕ CLOSED ○ WAIT LIST

112 class section(s) found

- ▼ AH 3210 - Visualizing Gender, Performing Identity
- ▼ ARAB 3900 - Female Voices in Arab American Literature
- ▼ ARAB 4900 - Voices and Visions from the Arab World
- ▼ ART 3000 - Art and Activism
- ▼ CAL 3250 - Perspectives on Gender

10. Select the class section for which you wish to register.

^ AH 3210 - Visualizing Gender, Performing Identity

	CLASS	SECTION	DAYS & TIMES	ROOM	INSTRUCTOR	MEETING DATES	STATUS
Select	82124	60-SEM Regular	MoWe 9:00AM - 10:15AM	ONLINE	April Baca	08/24/2023 - 12/09/2023	✓
Select	82246	61-SEM Regular	TuTh 10:30AM - 11:45AM	ONLINE	April Baca	08/24/2023 - 12/09/2023	✓
Select	82510	62-SEM Regular	TuTh 9:00AM - 10:15AM	ONLINE	Erin Riley-Lopez	08/24/2023 - 12/09/2023	✓
Select	82511	63-SEM Regular	TuTh 10:30AM - 11:45AM	ONLINE	Megan Bayles	08/24/2023 - 12/09/2023	✓
Select	82565	64-SEM Regular	TuTh 9:00AM - 10:15AM	ONLINE	Megan Bayles	08/24/2023 - 12/09/2023	✓

11. Review class information.

12. Select **Wait list if class is full** if you want to be added to the wait list.

13. Select **Next**.

Enrollment Information

AH 3210-60

Component Seminar
Status Open

Session Regular Academic Session
Career Undergraduate
▪ Upper Division Arts and Humanities
 Wait list if class is full

Grading A through C-/NC
Units 3.00

SECTION	COMPONENT	DAYS & TIMES	ROOM	INSTRUCTOR	START/END DATE
60	Seminar	MoWe 9:00AM - 10:15AM	ONLINE	April Baca	08/24/2023 - 12/09/2023

^ **Class Notes**

Class Notes
Email art@csusb.edu with the subject AH 3210-60 if you have questions or need help enrolling in the class. Class section offered fully online. A designated day/time has been scheduled for synchronous interaction with instructor. Some campus meetings may be required.

The class has been added to your Shopping Cart.

16A. Select **Search** and refer to the above steps to add more classes to your Shopping Cart.

16B. Select **Continue** to attempt to register for the class.

✓ AH 3210 has been added to your Shopping Cart.

Add to Cart

Enter Class Number

Find Classes

Class Search

Find Classes

Fall 2023 Shopping Cart 0

OPEN CLOSED WAIT LIST

DELETE	CLASS	DAYS/TIMES	ROOM	INSTRUCTOR	UNITS	STATUS
<input type="button" value="Delete"/>	AH 3210-60 (82124)	MoWe 9:00AM - 10:15AM	ONLINE	A. Baca	3.00	✓

My Fall 2023 Class Schedule 0

You are not registered for classes in this term.

17. Select **Finish Enrolling** to complete the class registration process.

Add Classes > Confirm classes > Fall 2023

Erick Amador-Penalosa

1 SELECT 2 CONFIRM 3 FINISH

Select Finish Enrolling to process your request for the classes listed. To exit without adding these classes, select Cancel.



OPEN CLOSED WAIT LIST

CLASS	DESCRIPTION	DAYS/TIMES	ROOM	INSTRUCTOR	UNITS	STATUS
AH 3210-60 (82124)	VISUALIZING GENDER & IDENTITY (Seminar)	MoWe 9:00AM - 10:15AM	ONLINE	A. Baca	3.00	✓

You have successfully registered!

If you receive an error, read the message carefully for further information.

[Add Classes](#) > [View results](#) > [Fall 2023](#)

[View Full Site](#)

1 SELECT 2 CONFIRM 3 FINISH

Please review account activity for any optional fees prior to making payment.

View the following status report for enrollment confirmations and errors:

^ Success

AH 3210

Success: This class has been added to your schedule.

[My Class Schedule](#) [Add Another Class](#)