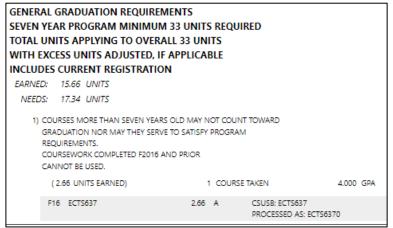
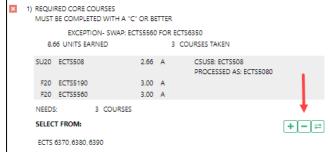
Other – Validation of Expired Course Work

If a student has courses that are over the program's time limit, they will be excluded from meeting requirements unless a petition is approved. You will find these courses in the General Graduation Requirement section:

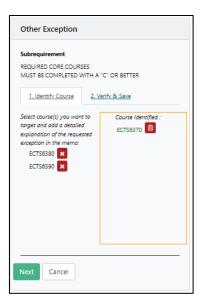


To request this course to be used, a Waiver of University Regulations must be approved by the graduate committee, departmental graduate coordinator, and Dean of Graduate Studies. This can now be requested via the PAWS report.



In the program requirements, choose the "Other" exception.

 \circ



- Identify Course –
- Click the button next to the course that you are validating past the time limit the course will move to the 'Course Identified' section.
- Click the green Next button or the 2.Verify & Save tab.
- 2. Verify & Save Required Add Audit Note and Justification. Starting text has been pre-populated in the Audit Note.

Audit Note:

OTHER: WAIVE "X" YR "COURSE"

<u>Justification:</u> To verify the recertification and route to Grad Studies, the below information MUST be included from the faculty member

#CourseExpired#

I have examined this student and found them to be current in the subject matter of: (course being validated)

Please note - Requests without the above notation will be denied and resubmission will be required.

