Other – Advancement to Candidacy

Once a student has met all requirements for advancement to candidacy, the coordinator will submit an exception to show this has been completed, making the student eligible to file a Graduate Requirement Check.

In the Advancement to Candidacy requirement, choose the "Other" 🗔 exception.

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	NEEDS:			1 SUB-REQT
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		NEEDS:	1 COURSE	
		SELECT FROM	И:	+ - =
		ADV CANDI	DACY	

- 1. Identify Course
 - Click the button next to ADV CANDIDACY the 'course' will move to the 'Course Identified' section.
 - Click the green **Next** button or the **2.Verify & Save** tab.
- 2. Verify & Save Required Add Audit Note and Justification. Starting text has been pre-populated in the Audit Note.

Audit Note: COMPLETED mm/dd/yy or ADVANCED mm/dd/yy

Justification: Reason for exception.

Other Exception	Other Exception
Other Exception Subrequirement REFER TO YOUR CATALOG ADVANCEMENT REQUIREMENTS AND SPEAK WITH YOUR PROGRAM COORDINATOR UPON COMPLETION. YOU MUST BE ADVANCED TO CANDIDACY BEFORE FILING YOUR GRADUATION REQUIREMENT CHECK 1. Identify Course 2. Verify & Save Select course(s) you want to target and add a detailed explanation of the requested exception in the memo: Course Identified : ADV CANDIDACY X	Subrequirement REFER TO YOUR CATALLOG ADVANCEMENT REQUIREMENTS AND SPEAK WITH YOUR PROGRAM COORDINATOR UPON COMPLETION. YOU MUST BE ADVANCED TO CANDIDACY BEFORE FLUNG YOUR GRADUATION REQUIREMENT CHECK 1.Identify-Course 2.Verify & Save Course Identified: ADV CANDIDACY Into: 2.Verify & Save SPEAK WITH YOUR CATALLOG ADVANCEMENT REQUIREMENTS AND SPEAK WITH YOUR PROGRAM COORDINATOR UPON COMPLETION. YOU MUST BE ADVANCED TO CANDIDACY BEFORE FLUNG YOUR GRADUATION REQUIREMENTS AND SPEAK WITH YOUR PROGRAM COORDINATOR UPON COMPLETION. YOU MUST BE ADVANCED TO CANDIDACY BEFORE FLUNG YOUR GRADUATION REQUIREMENTS AND DESIGN. Restrict to this Degree Program. Restrict to this Requirement. Audit Note (Required) OTHER: ADVANCED MM//DD//Y Merimum charactem: 10/Maintom charactem: 270 Justification (Required) (Enter justification here) Wrimem charactem: 10, Maintom charactem: 250
Select at least one course Cancel	Authorized by Date 000031238 09/26/2024 Maximum characters. 3(8) Save & Start Approval for Exception Back Cancel