

2024-2025 Satisfactory Academic Progress (SAP) Appeal Form

Name _____

Coyote ID _____

Email _____

Phone _____

1. Select which term you are appealing for aid reinstatement consideration: Fall 2024 Spring 2025 Summer 2025
2. Select the reason(s) for your appeal (check all that apply):
 - Minimum Cumulative Grade Point Average or Two Years of Study Minimum GPA Not Met
 - Minimum Required Unit Completion/Earned Not Met
 - Maximum Time Frame or Units Allowed of Aid Eligibility for Degree Completion Exceeded (must include SAP Academic Plan with Appeal Form).
3. Attach a typed-written statement of explanation and please include your name and Coyote ID (*see instructions sheet*).
4. Attach supporting documentation and, if applicable, your signed SAP Appeal Academic Plan (*see instructions sheet*).

Student Statements of Understanding

My signature below acknowledges the following:

- ✓ The information on this form and in any attachments is complete and accurate. I authorize the Office of Financial Aid and Scholarships to verify any information submitted.
- ✓ I understand that the submission of this appeal does not guarantee reinstatement of financial aid and that I am responsible for any account balance should I decide to continue enrollment.
- ✓ I understand the SAP Appeal review process may take a minimum of 3 to 4 weeks (or longer) and I am responsible for paying my registration fees by the payment deadlines to register for classes or to avoid being dropped from my classes.

I understand that my **complete** appeal documents must be submitted no later than 21 days from the end of the term in which

- ✓ I wish to be considered for aid reinstatement. If the appeal is submitted after, it will not be reviewed or considered for possible aid reinstatement for the current term. *Fall 2024 deadline: **November 24, 2024**, Spring 2025 deadline: **April 26, 2025**, Summer 2025 deadline: **July 24, 2025**.*

Student's Signature: _____

Date: _____

OFFICE USE ONLY

APPEAL # _____

RECOMMENDATION/ACTION:

- Approve Deny/Forward to Committee

- AY Fall Spring Summer

Units Earned _____ Attempted _____

CONDITIONS:

Cumulative GPA _____

- Earn all units attempted

Subject to Dismissal Y N

- Earn a minimum _____ term gpa

Exceeded 180 Unit Cap? Y N

- Follow attached SAP Appeal Academic Plan

Overall Units Attempted _____

- Complete English _____ Math _____

- Medical
- Illness/Injury
- Serious Personal or Family Problems
- Financial/Legal
- Military Duty
- Documentation Provided
- Other _____

- Enroll in a maximum of _____ units

- Graduate by the _____ term

- Other _____

 EOP Representative Signature

 Date