

DEI Staff Success Sub Committee Meeting Minutes

December 6, 2024 @ 2:00 pm via Zoom & In-Person at the Staff Enrichment Center

Attendees

Alisha Beal, Katherine Hartley, Sara Garcia, Kalie King, Michelle Bell, Robin Phillips, Jenny Sorenson, Gerard Au, Sam Sudhakar

Discussion

National Day on Racial Healing 1/21/2025

- “Celebrate the National Day of Racial Healing by attending or hosting an event in your community.”
- Ideas: Civility Campaign, CiviliTEA, (Planned to host on January 14th already but is it possible to host a Second session), having cultural conversations around identity, flyer, programming committee collaboration, affinity centers, work with Dr. Lorena Marquez, toolkit available for racial healing available on the national website. Host a film screening?
- Concerns: First full week of classes so students may not be ideal attendees

January Subcommittee Meeting

- Rescheduled to January 10, 2025, at 3:00 PM

Funding Update

- \$3,000 Train the Trainor
- \$2,000 DEI Staff Award

Civility Day

- Alumni with DEI roles in their communities, SHRM President speakers, roundtable with past CiviliTEA campaign speakers.

Roundtable

Civility Campaign

- Facilitators for the upcoming months have been confirmed for Civility Campaign sessions. The menu will be provided to campus once Employee & Labor Relations has solidified times and locations.

DEI Champions

- Description/role overview done, focus on recruitment/nominations in January.

Staff DEI Award

- Award Letter, committee to review nominations, complete nomination form.

Lactation Room

- Now open in IW at Palm Desert Campus, maps are being developed for all locations.

DEI Website

- Up and running, in the process of collecting various resources for reporting tools, target to have the site fully proofread and launched early January. DEI Handbook would come from the site.
- Include Civility Campaign and website into DEI site to share resources.
- Ensure all resources provided are accessible.

DEI Handbook

- The handbook will include information from civility campaigns and DEI webpage to create an accessible resource to the DEI Champions.