

**MEMORANDUM OF UNDERSTANDING FOR CSU OPERATING FUND REIMBURSEMENT**  
**COLLEGE OF EXTENDED AND GLOBAL EDUCATION**  
**FY 2024-2025**

This MEMORANDUM OF UNDERSTANDING is entered into by and between CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO, hereinafter called "UNIVERSITY", and COLLEGE OF EXTENDED & GLOBAL EDUCATION (CEGE) hereinafter called "CEGE", an auxiliary agency of California State University San Bernardino, located at 5500 University Parkway, San Bernardino, CA 92407.

In accordance with Executive Order 1000 and ICSUAM 3552.01, the FY2024-25 cost allocation plan focuses on cost recovery for services provided to auxiliary organizations and CSU enterprise funds by university departments for facilities, goods and services incurred by the CSU Operating Fund. During normal operations of CECE, the University provides administrative support and services to CECE and its students. As such, CECE shall reimburse the University CSU Operating Fund for the allocable cost of services and support, in accordance with the Cost Allocation Plan, which may be obtained from <https://www.csusb.edu/budget/fiscal-information/cost-allocation>, for a total sum of \$671,770 for FY2024-25.

<b>State-side Departments</b>	<b>College of Extended &amp; Global Education</b>
<b>AA-Enrollment Management</b>	\$ 41,256
<b>AF-Facilities Management</b>	172,907
Building Maintenance	7,950
Custodial	168,540
Grounds	7,803
Heating & Air	1,098
Adjustment - R&M 33% Per MOU	(12,483)
<b>AF-Finance &amp; Administrative Svcs.</b>	<b>121,937</b>
Financial Services	76,067
Procurement & Contracts	23,768
Budget Office	11,197
Support Services	10,904
<b>AF-University Police</b>	<b>51,338</b>
<b>HR-Human Resources</b>	<b>36,719</b>
<b>HR-Payroll</b>	<b>9,050</b>
<b>ITS</b>	<b>238,562</b>
<b>Total Cost Recovery from Entity</b>	<b>\$ 671,770</b>

Division of Finance, Technology and Operations  
Office of the Vice President

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO  
5500 University Parkway, San Bernardino, CA 92407  
909.537.5130 | <https://www.csusb.edu/fto>

Reimbursements shall be made to the CSU Operating Fund, effective July 1, 2024. The term of this agreement shall be for the 2024-2025 fiscal year.

Approved:

*Samuel Sudhakar*

Jul 29, 2024



Jul 29, 2024

Samuel Sudhakar, Ph.D.  
Chief Financial Officer & Vice President  
Finance, Technology & Operations  
California State University San Bernardino

Date

John Binkley  
Associate Vice President and Dean  
College of Extended and Global Education

Date

**MEMORANDUM OF UNDERSTANDING FOR CSU OPERATING FUND REIMBURSEMENT**  
**HEALTH CENTER**  
**FY 2024-2025**

This MEMORANDUM OF UNDERSTANDING is entered into by and between CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO, hereinafter called "UNIVERSITY", and HEALTH CENTER (HEALTH) hereinafter called "HEALTH", an auxiliary agency of California State University San Bernardino, located at 1000 5500 University Parkway, San Bernardino, CA 92407.

In accordance with Executive Order 1000 and ICSUAM 3552.01, the FY2024-25 cost allocation plan focuses on cost recovery for services provided to auxiliary organizations and CSU enterprise funds by university departments for facilities, goods and services incurred by the CSU Operating Fund. During normal operations of HEALTH, the University provides administrative support and services to HEALTH and its students. As such, HEALTH shall reimburse the University CSU Operating Fund for the allocable cost of services and support, in accordance with the Cost Allocation Plan, which may be obtained from <https://www.csusb.edu/budget/fiscal-information/cost-allocation>, for a total sum of \$372,952 for FY2024-25.

<b>State-side Departments</b>	<b>Health Center</b>
<b>AF-Facilities Management</b>	\$ 82,565
Building Maintenance	1,524
Custodial	99,796
Grounds	22,075
Heating & Air	510
Square Footage-Facilities Use	24,010
Base Adjustment	(65,351)
<b>AF-Finance &amp; Administrative Svcs.</b>	<b>31,687</b>
Financial Services	18,358
Procurement & Contracts	5,736
Budget Office	2,702
Support Services	4,891
<b>AF-University Police</b>	<b>15,305</b>
<b>HR-Human Resources</b>	<b>30,765</b>
<b>HR-Payroll</b>	<b>6,752</b>
<b>ITS</b>	<b>109,068</b>
<b>Student Affairs</b>	<b>96,811</b>
<b>Total Cost Recovery from Entity</b>	<b>\$ 372,952</b>



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Reimbursements shall be made to the CSU Operating Fund, effective July 1, 2024. The term of this agreement shall be for the 2024-2025 fiscal year.

Approved:

*Samuel Sudhakar*

Jul 29, 2024

*Beth Jaworski*

Jul 29, 2024

Samuel Sudhakar, Ph.D.  
Chief Financial Officer & Vice President  
Finance, Technology & Operations  
California State University San Bernardino

Date

Beth Jaworski, Ph.D.  
Executive Director  
Health Center

Date

**MEMORANDUM OF UNDERSTANDING FOR CSU OPERATING FUND REIMBURSEMENT**  
**HOUSING AND RESIDENTIAL EDUCATION**  
**FY 2024-2025**

This MEMORANDUM OF UNDERSTANDING is entered into by and between CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO, hereinafter called "UNIVERSITY", and HOUSING & RESIDENTIAL EDUCATION (HOUSING) hereinafter called "HOUSING", an auxiliary agency of California State University San Bernardino, located at 1000 5500 University Parkway, San Bernardino, CA 92407.

In accordance with Executive Order 1000 and ICSUAM 3552.01, the FY2024-25 cost allocation plan focuses on cost recovery for services provided to auxiliary organizations and CSU enterprise funds by university departments for facilities, goods and services incurred by the CSU Operating Fund. During normal operations of HOUSING, the University provides administrative support and services to HOUSING and its students. As such, HOUSING shall reimburse the University CSU Operating Fund for the allocable cost of services and support, in accordance with the Cost Allocation Plan, which may be obtained from <https://www.csusb.edu/budget/fiscal-information/cost-allocation>, for a total sum of \$1,471,838 for FY2024-25.

State-side Departments	Housing
<b>AF-Facilities Management</b>	\$ 58,468
Building Maintenance	2,175
Grounds	56,137
Heating & Air	157
<b>AF-Finance &amp; Administrative Svcs.</b>	<b>458,111</b>
Financial Services	308,601
Procurement & Contracts	96,427
Budget Office	45,427
Support Services	7,657
<b>AF-University Police</b>	<b>592,115</b>
<b>HR-Human Resources</b>	<b>40,689</b>
<b>HR-Payroll</b>	<b>5,890</b>
<b>ITS</b>	<b>162,546</b>
<b>Student Affairs</b>	<b>154,018</b>
<b>Total Cost Recovery from Entity</b>	<b>\$ 1,471,838</b>

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Reimbursements shall be made to the CSU Operating Fund, effective July 1, 2024. The term of this agreement shall be for the 2024-2025 fiscal year.

Approved:

<i>Samuel Sudhakar</i>	Jul 29, 2024	<i>Holly Allar</i>	Jul 29, 2024
_____	_____	_____	_____
Samuel Sudhakar, Ph.D.	Date	Holly Allar	Date
Chief Financial Officer & Vice President		Interim Director	
Finance, Technology & Operations		Housing and Residential Education	
California State University San Bernardino			



**MEMORANDUM OF UNDERSTANDING FOR CSU OPERATING FUND REIMBURSEMENT**  
**PARKING AND TRANSPORTATION SERVICES**  
**FY 2024-2025**

This MEMORANDUM OF UNDERSTANDING is entered into by and between CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO, hereinafter called "UNIVERSITY", PARKING AND TRANSPORTATION SERVICES (PARKING) hereinafter called " PARKING", an auxiliary agency of California State University San Bernardino, located at 1000 5500 University Parkway, San Bernardino, CA 92407.

In accordance with Executive Order 1000 and ICSUAM 3552.01, the FY2024-25 cost allocation plan focuses on cost recovery for services provided to auxiliary organizations and CSU enterprise funds by university departments for facilities, goods and services incurred by the CSU Operating Fund. During normal operations of PARKING, the University provides administrative support and services to PARKING and its students. As such, PARKING shall reimburse the University CSU Operating Fund for the allocable cost of services and support, in accordance with the Cost Allocation Plan, which may be obtained from <https://www.csusb.edu/budget/fiscal-information/cost-allocation>, for a total sum of \$896,702 for FY2024-25.

State-side Departments	Parking Services
<b>AA-Palm Desert Campus</b>	\$ 19,609
<b>AF-Facilities Management</b>	147,520
Building Maintenance	6,160
Grounds	111,114
Square Footage-Facilities Use	30,245
<b>AF-Finance &amp; Administrative Svcs.</b>	136,586
Financial Services	90,827
Procurement & Contracts	28,380
Budget Office	13,370
Support Services	4,009
<b>AF-University Police</b>	462,515
<b>HR-Human Resources</b>	30,765
<b>HR-Payroll</b>	4,453
<b>ITS</b>	95,254
<b>Total Cost Recovery from Entity</b>	<b>\$ 896,702</b>

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Reimbursements shall be made to the CSU Operating Fund, effective July 1, 2024. The term of this agreement shall be for the 2024-2025 fiscal year.

Approved:

<u><i>Samuel Sudhakar</i></u>	<u>Jul 29, 2024</u>	<u><i>Grace Munyiri</i></u>	<u>Jul 29, 2024</u>
Samuel Sudhakar, Ph.D. Chief Financial Officer & Vice President Finance, Technology & Operations California State University San Bernardino	Date	Grace Munyiri Director Parking and Transportation Services	Date



**MEMORANDUM OF UNDERSTANDING FOR CSU OPERATING FUND REIMBURSEMENT**  
**ASSOCIATED STUDENTS, INC.**  
**FY 2024-2025**

This MEMORANDUM OF UNDERSTANDING is entered into by and between CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO, hereinafter called "UNIVERSITY", and ASSOCIATED STUDENTS, INC. (ASI) hereinafter called "ASI", an auxiliary agency of California State University San Bernardino, located at 1000 5500 University Parkway, San Bernardino, CA 92407.

In accordance with Executive Order 1000 and ICSUAM 3552.01, the FY2024-25 cost allocation plan focuses on cost recovery for services provided to auxiliary organizations and CSU enterprise funds by university departments for facilities, goods and services incurred by the CSU Operating Fund. During normal operations of ASI, the University provides administrative support and services to ASI and its students. As such, ASI shall reimburse the University CSU Operating Fund for the allocable cost of services and support, in accordance with the Cost Allocation Plan, which may be obtained from <https://www.csusb.edu/budget/fiscal-information/cost-allocation>, for a total sum of \$97,648 for FY2024-25.

*Auxiliary must explicitly acknowledge that Auxiliary does not retain the right to hire, supervise or otherwise determine how to fulfill the obligations of the Campus to provide the specified services to Auxiliary (EO 1059).*

State-side Departments	Associated Students, Inc.
Auxiliary Human Resources/Payroll	\$ 4,740
AF-Facilities Management	2,227
Square Footage-Facilities Use	2,227
AF-Finance & Administrative Svcs.	23,403
Financial Services	21,799
Support Services	1,603
AF-University Police	2,811
ITS	18,348
Student Affairs	46,120
<b>Total Cost Recovery from Entity</b>	<b>\$ 97,648</b>

Division of Finance, Technology and Operations  
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Reimbursements shall be made to the CSU Operating Fund, effective July 1, 2024. The term of this agreement shall be for the 2024-2025 fiscal year.

Approved:

<u><i>Samuel Sudhakar</i></u>	<u>Jul 29, 2024</u>	<u><i>Michael Rister</i></u>	<u>Jul 30, 2024</u>
Samuel Sudhakar, Ph.D. Chief Financial Officer & Vice President Finance, Technology & Operations California State University San Bernardino	Date	Michael Rister, Ed.D. Executive Director Associated Students, Inc.	Date

**MEMORANDUM OF UNDERSTANDING FOR CSU OPERATING FUND REIMBURSEMENT**  
**PHILANTHROPIC FOUNDATION**  
**FY 2024-2025**

This MEMORANDUM OF UNDERSTANDING is entered into by and between CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO, hereinafter called "UNIVERSITY", and PHILANTHROPIC FOUNDATION hereinafter called " PHILANTHROPIC FOUNDATION", an auxiliary agency of California State University San Bernardino, located at 1000 5500 University Parkway, San Bernardino, CA 92407.

In accordance with Executive Order 1000 and ICSUAM 3552.01, the FY2024-25 cost allocation plan focuses on cost recovery for services provided to auxiliary organizations and CSU enterprise funds by university departments for facilities, goods and services incurred by the CSU Operating Fund. During normal operations of PHILANTHROPIC FOUNDATION, the University provides administrative support and services to PHILANTHROPIC FOUNDATION and its students. As such, PHILANTHROPIC FOUNDATION shall reimburse the University CSU Operating Fund for the allocable cost of services and support, in accordance with the Cost Allocation Plan, which may be obtained from <https://www.csusb.edu/budget/fiscal-information/cost-allocation>, for a total sum of \$217,969 for FY2024-25.

*Auxiliary must explicitly acknowledge that Auxiliary does not retain the right to hire, supervise or otherwise determine how to fulfill the obligations of the Campus to provide the specified services to Auxiliary (EO 1059).*

<b>State-side Departments</b>	<b>Philanthropic Foundation</b>
<b>Auxiliary Human Resources/Payroll</b>	\$ 4,220
<b>AF-Finance &amp; Administrative Svcs.</b>	174,544
Financial Services	128,102
Procurement & Contracts	40,027
Support Services	6,414
<b>ITS</b>	39,205
<b>Total Cost Recovery from Entity</b>	<b>\$ 217,969</b>

Reimbursements shall be made to the CSU Operating Fund, effective July 1, 2024. The term of this agreement shall be for the 2024-2025 fiscal year.



Division of Finance, Technology and Operations  
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Approved:

*Samuel Sudhakar*

Jul 29, 2024



Jul 29, 2024

Samuel Sudhakar, Ph.D.  
Chief Financial Officer & Vice President  
Finance, Technology & Operations  
California State University San Bernardino

Date

Robert J. Nava, J.D. CFRE  
Vice President, University Advancement  
Executive Director, CSUSB Philanthropic  
Foundation

Date

**MEMORANDUM OF UNDERSTANDING FOR CSU OPERATING FUND REIMBURSEMENT**
**SANTOS MANUEL STUDENT UNION**
**FY 2024-2025**

This MEMORANDUM OF UNDERSTANDING is entered into by and between CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO, hereinafter called "UNIVERSITY", and SANTOS MANUEL STUDENT UNION (SMSU) hereinafter called "SMSU", an auxiliary agency of California State University San Bernardino, located at 5500 University Parkway, San Bernardino, CA 92407.

In accordance with Executive Order 1000 and ICSUAM 3552.01, the FY2024-25 cost allocation plan focuses on cost recovery for services provided to auxiliary organizations and CSU enterprise funds by university departments for facilities, goods and services incurred by the CSU Operating Fund. During normal operations of SMSU, the University provides administrative support and services to SMSU and its Auxiliary unit, CSUSB Recreation & Wellness department (SRWC), and its students. As such, SMSU and SRWC shall reimburse the University CSU Operating Fund for the allocable cost of services and support, in accordance with the Cost Allocation Plan, which may be obtained from <https://www.csusb.edu/budget/fiscal-information/cost-allocation>, for a total sum of \$547,854 and \$204,802 respectively for FY2024-25.

*Auxiliary must explicitly acknowledge that Auxiliary does not retain the right to hire, supervise or otherwise determine how to fulfill the obligations of the Campus to provide the specified services to Auxiliary (EO 1059).*

State-side Departments	Santos Manuel Student Union	Student Recreation & Wellness Center
Auxiliary Human Resources/Payroll	\$ 26,911	\$ 13,118
<b>AF-Facilities Management</b>	71,799	22,859
Building Maintenance	1,759	179
Custodial	934	191
Grounds	32,498	22,488
Square Footage-Facilities Use	36,608	30,422
<b>AF-Finance &amp; Administrative Svcs.</b>	177,991	37,478
Financial Services	169,492	30,422
Support Services	8,498	7,055
<b>AF-University Police</b>	64,713	27,487
ITS	99,114	59,971
Student Affairs	107,325	43,890
<b>Total Cost Recovery from Entity</b>	<b>\$ 547,854</b>	<b>\$ 204,802</b>

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Reimbursements shall be made to the CSU Operating Fund, effective July 1, 2024. The term of this agreement shall be for the 2024-2025 fiscal year.

Approved:

*Samuel Sudhakar*

Jul 29, 2024

  
Jesse Felix (Jul 29, 2024 13:39 PDT)

Jul 29, 2024

Samuel Sudhakar, Ph.D.  
Chief Financial Officer & Vice President  
Finance, Technology & Operations  
California State University San Bernardino

Date

Jesse R. Felix, MBA  
Executive Director  
Recreation and Wellness |  
Santos Manuel Student Union

Date



**MEMORANDUM OF UNDERSTANDING FOR CSU OPERATING FUND REIMBURSEMENT**  
**UNIVERSITY ENTERPRISES CORPORATION**  
**FY 2024-2025**

This MEMORANDUM OF UNDERSTANDING is entered into by and between CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO, hereinafter called "UNIVERSITY", and UNIVERSITY ENTERPRISES CORPORATION (UEC) hereinafter called "UEC", an auxiliary agency of California State University San Bernardino, located at 1000 5500 University Parkway, San Bernardino, CA 92407.

In accordance with Executive Order 1000 and ICSUAM 3552.01, the FY2024-25 cost allocation plan focuses on cost recovery for services provided to auxiliary organizations and CSU enterprise funds by university departments for facilities, goods and services incurred by the CSU Operating Fund. During normal operations of UEC, the University provides administrative support and services to UEC and its students. As such, UEC shall reimburse the University CSU Operating Fund for the allocable cost of services and support, in accordance with the Cost Allocation Plan, which may be obtained from <https://www.csusb.edu/budget/fiscal-information/cost-allocation>, for a total sum of \$373,159 for FY2024-25.

*Auxiliary must explicitly acknowledge that Auxiliary does not retain the right to hire, supervise or otherwise determine how to fulfill the obligations of the Campus to provide the specified services to Auxiliary (EO 1059).*

<b>State-side Departments</b>	<b>University Enterprises Corporation</b>
<b>Auxiliary Human Resources/Payroll</b>	\$ 60,883
<b>AF-Facilities Management</b>	30,817
Building Maintenance	1,578
Custodial	0
Grounds	6,766
Heating & Air	96
Square Footage-Facilities Use	22,377
<b>AF-Finance &amp; Administrative Svcs.</b>	45,134
Financial Services	39,121
Support Services	6,013
<b>AF-University Police</b>	80,441
<b>ITS</b>	155,884
<b>Total Cost Recovery from Entity</b>	\$ <b>373,159</b>

Division of Finance, Technology and Operations  
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Reimbursements shall be made to the CSU Operating Fund, effective July 1, 2024. The term of this agreement shall be for the 2024-2025 fiscal year.

Approved:

*Samuel Sudhakar*

Jul 29, 2024

*Sesar Morfin*

Jul 30, 2024

Samuel Sudhakar, Ph.D.  
Chief Financial Officer & Vice President  
Finance, Technology & Operations  
California State University San Bernardino

Date

Sesar Morfin, MBA  
Associate Vice President, Finance &  
Administrative Services  
University Enterprises Corporation

Date

**MEMORANDUM OF UNDERSTANDING FOR CSU OPERATING FUND REIMBURSEMENT**  
**SPONSORED PROGRAMS ADMINISTRATION**  
**FY 2024-2025**

This MEMORANDUM OF UNDERSTANDING is entered into by and between CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO, hereinafter called "UNIVERSITY", and SPONSORED PROGRAMS ADMINISTRATION (SPA) hereinafter called "SPA", an auxiliary agency of California State University San Bernardino, located at 1000 5500 University Parkway, San Bernardino, CA 92407.

In accordance with Executive Order 1000 and ICSUAM 3552.01, the FY2024-25 cost allocation plan focuses on cost recovery for services provided to auxiliary organizations and CSU enterprise funds by university departments for facilities, goods and services incurred by the CSU Operating Fund. During normal operations of SPA, the University provides administrative support and services to SPA and its students. As such, SPA shall reimburse the University CSU Operating Fund for the allocable cost of services and support, in accordance with the Cost Allocation Plan, which may be obtained from <https://www.csusb.edu/budget/fiscal-information/cost-allocation>, for a total sum of \$2,114,944 for FY2024-25.

*Auxiliary must explicitly acknowledge that Auxiliary does not retain the right to hire, supervise or otherwise determine how to fulfill the obligations of the Campus to provide the specified services to Auxiliary (EO 1059).*

State-side Departments	Sponsored Programs Administration
<b>AA-Sponsored Programs</b>	\$ 1,159,146
<b>Auxiliary Human Resources/Payroll</b>	334,210
<b>AF-Facilities Management</b>	7,727
Building Maintenance	1,526
Custodial	106
Grounds	6,095
<b>AF-Finance &amp; Administrative Svcs.</b>	520,760
Financial Services	479,190
Support Services	41,570
<b>AF-University Police</b>	2,326
ITS	90,776
<b>Total Cost Recovery from Entity</b>	<b>\$ 2,114,944</b>



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Reimbursements shall be made to the CSU Operating Fund, effective July 1, 2024. The term of this agreement shall be for the 2024-2025 fiscal year.

Approved:

*Samuel Sudhakar*

Jul 29, 2024

*Diane Trujillo*

Aug 6, 2024

Diane Trujillo (Aug 6, 2024 08:13 PDT)

Samuel Sudhakar, Ph.D.  
Chief Financial Officer & Vice President  
Finance, Technology & Operations  
California State University San Bernardino

Date

Diane Trujillo, MPA  
Director  
Sponsored Programs Administration

Date