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**President’s Diversity, Equity, and Inclusion (DEI) Board**   
**Curriculum and Student Learning Subcommittee**

October 18, 2024 at 2pm  
([Zoom Meeting Link](https://csusb.zoom.us/j/85640816249?pwd=dEs0V25NOHdmbUFMb0RTZVRZUmMxdz09)/Room: **PL 4005A)**

**MEETING ATTENDANCE**

**Participants:**Check box if present for the meeting

| ​​x​   Rafik Mohamed, Steering Committee Liaison |  |
| --- | --- |
| ​​x​   Nicole Dabbs, co-Chair | ☐​ Carlos Gonzales, Subcommittee Member |
| ​​x​   Claire Todd, co-Chair | x​   Jacinda Higgins, Subcommittee Member |
| ​​x​   Carmen Beck, Subcommittee Member  ​​​​x​   Sarai Maldonado, Subcommittee Member   ​​x  James Trotter, Subcommittee Member | ​​​​x​  Fadi Muheidat, Subcommittee Member  ☐​  Rueyling Chuang, Subcommittee Member (Dean)  x​  Elizabeth Pinder-McSwain, Subcommittee (student)  ​​ |
| **MEETING MINUTES** |  |

**1) Announcements**

* [DEI Calendar](https://www.csusb.edu/diversity-equity-inclusion/calendar/dei-calendar)
  + It is being updated!
* Committee Membership (new and outgoing)
  + New student member!
  + Dean membership
* Programs Committee collaboration about co-curricular activities
  + How can we track increasing awareness and participation in co-curricular activities
* How can we connect admitted/prospective students to on-campus activities?
  + Some students who join our campus have already completed Ethnic Studies requirement - how can we follow up on this?
  + Can affinity centers be included in orientation and campus tours

**2)** **Old Discussion**

* [Submission to DEI board](https://docs.google.com/spreadsheets/d/1DKx04E-DkC0PmYZdpEd2zIJM2d1YKz21/edit?usp=drive_link&ouid=111660376541208771725&rtpof=true&sd=true)
  + Cultural Awareness App - Fadi (lead), Carmen, and Carlos, requested $2550
    - Could be used in country for students traveling abroad - could target app development on countries where students are going summer 2025
  + Student Focus Groups informed by student survey data - Brittany (lead), Jacinda, requested $2500
  + Study Abroad Video Projects - James (lead), Sarai Maldonado, Elizabeth Pinder-McSwain, requested $2500
    - Addresses access inequity
    - Also skill development for students - storytelling, video editing, delivery of product is professional development, students can enter media/entertainment contests with final product
    - Ideally buy-in from instructors to make it a part of the class
    - Kits could be available to other programs on campus
      * There are lots of resources already available for checkout for students - especially if connected to a class
      * Library also has a media checkout as well
      * Faculty in Comm Studies doing journalism

**3)** **Action Items -**

* Nicole will share study away list for spring and summer
* Claire and Nicole will share budget/proposal news when it’s shared with us
  + We will find out from Kelly
* Claire and Nicole will make sure leads have contact information
* **Team Leads will convene meetings in lieu of November 1 meeting, and report back November 15th meeting with an implementation plan**
* Study Abroad Team
  + Pilot/initial roll out - who are the partners?
    - Nicole will be studying away on spring break
    - Next phase - summer deployment
    - Any issues with students using their own cell phones
      * The student’s key responsibility (incentivized by Coyote Cash) is to upload footage to Google Drive every night - addresses storage issues
    - How does editing happen?
      * James’ team does it?
      * Or build editing into another class
  + Training Development!
* Student Survey Team
  + Learning how to access survey data and begin to explore
* Cultural Awareness App
  + Create an agenda for what to include
  + Target work based on which study away classes will be offered
* Claire and Nicole meet with Lorena/Programs Subcommittee to tackle co-curricular activities

**Future Meetings:** (Friday’s at 2pm)

* November 1st - Sub- sub-committee meetings
* November 15th - Group meeting
* December 6th -