**Department of Communication Studies**

**Advice on Practicum Course Enrolment**

The practicum courses for the BA in Communication Studies have different methods of enrolment. Not all of them are as simple as enrolling in regular courses.

Here is a quick guide to enrolling in the different practicum courses:

**A. LOWER-DIVISION PRACTICA COURSES:**

**COMM 2292 Practicum in Mentoring -**

This course involves working with the Professional Academic Advisors/Student Services Professionals at CSUSB.

To enrol, first please contact Barbara Herrera (SSP) by making an appointment online here:

[https://forms.gle/GcaXzWqWfE2fQd8v6](https://forms.gle/GcaXzWqWfE2fQd8v6%22%20%5Ct%20%22_blank)

Or, email Barbara at: **BHerrera@csusb.edu**

You will have an interview with Barbara, plan a schedule of sessions, and then Barbara will send your details to our Office Manager/ASC, who will enrol you. [*Please note – you cannot enrol yourself into this course*]. Spaces are limited, so plan ahead and book in early with Barbara.

**COMM 2293 Practicum in Intercollegiate Forensics: Coyote Debate -**

You can enrol yourself through the regular self-enrolment portal in your My Coyote, with no instructor or department consent required.

**COMM 2391 Practicum in Multimedia Journalism: Coyote Chronicle -**

You can enrol yourself through the regular self-enrolment portal in your My Coyote, with no instructor or department consent required.

**COMM 2392 Practicum in Digital Audio & Radio: Coyote Radio -**

You can enrol yourself through the regular self-enrolment portal in your My Coyote, with no instructor or department consent required.

**COMM 2393 Practicum in Television Journalism Production: Local Matters -**

You can enrol yourself through the regular self-enrolment portal in your My Coyote, with no instructor or department consent required.

**COMM 2491 Practicum in Strategic Communication: Coyote PR -**

You can enrol yourself through the regular self-enrolment portal in your My Coyote, with no instructor or department consent required.

**COMM 2492 Practicum in Advertising: Coyote Advertising -**

You can enrol yourself through the regular self-enrolment portal in your My Coyote, with no instructor or department consent required.

**COMM 2592 Practicum in Communication Research –**

For this practicum course, you will need to find a faculty member who will oversee/mentor either your research project or one of their own that you will work on. In order to register for this course, you will need to secure the faculty member and then complete a supervision course form:

<https://rocket.csusb.edu/supervision/public/forms/1/application/create>

Once that is completed and routed for signatures, then our department ASC/Office Manager will enrol you.

**COMM 2593 Service Learning in Communication -**

Service learning is learning while undertaking volunteer work in the community that you seek out and secure. You need to find an organization that will take you on as a volunteer, work out a program of activities with them for the semester, and then complete the COMM 2593 application form:

<https://www.csusb.edu/sites/default/files/COMM%202593%20Application%20Form.docx>

Once your application is submitted, approval from a faculty member and the Department Chair will be required. Once approved, the Department’s ASC/Office manager will enrol you.

**B. UPPER-DIVISION PRACTICA COURSES:**

**COMM 4291 Advanced Practicum in Relational & Organizational Communication -**

You can enrol yourself through the regular self-enrolment portal in your My Coyote, with no instructor or department consent required. But, remember, you’ll need to meet the pre-requisite of having completed the lower-division version of this course first.

**COMM 4292 Advanced Practicum in Mentoring -**

This course involves working with the Professional Academic Advisors/Student Services Professionals at CSUSB at a more complex level. You must have completed COMM 2292 to be eligible for COMM 4292.

To enrol, first please contact Barbara Herrera (SSP) by making an appointment online here:

[https://forms.gle/GcaXzWqWfE2fQd8v6](https://forms.gle/GcaXzWqWfE2fQd8v6%22%20%5Ct%20%22_blank)

Or, email Barbara at: **BHerrera@csusb.edu**

You will have an interview with Barbara, plan a schedule of sessions, and then Barbara will send your details to our Office Manager/ASC, who will enrol you. [*Please note – you cannot enrol yourself into this course*]. Spaces are limited, so plan ahead and book in early with Barbara.

**COMM 4293 Advanced Practicum in Intercollegiate Forensics: Coyote Debate -**

You can enrol yourself through the regular self-enrolment portal in your My Coyote, with no instructor or department consent required. But, remember, you’ll need to meet the pre-requisite of having completed the lower-division version of this course first.

**COMM 4391 Advanced Practicum in Multimedia Journalism: Coyote Chronicle -**

You can enrol yourself through the regular self-enrolment portal in your My Coyote, with no instructor or department consent required. But, remember, you’ll need to meet the pre-requisite of having completed the lower-division version of this course first.

**COMM 4392 Advanced Practicum in Digital Audio & Radio: Coyote Radio -**

You can enrol yourself through the regular self-enrolment portal in your My Coyote, with no instructor or department consent required. But, remember, you’ll need to meet the pre-requisite of having completed the lower-division version of this course first.

**COMM 4393 Advanced Practicum in Television Journalism Production: Local Matters -**

You can enrol yourself through the regular self-enrolment portal in your My Coyote, with no instructor or department consent required. But, remember, you’ll need to meet the pre-requisite of having completed the lower-division version of this course first.

**COMM 4491 Advanced Practicum in Strategic Communication: Coyote PR -**

You can enrol yourself through the regular self-enrolment portal in your My Coyote, with no instructor or department consent required. But, remember, you’ll need to meet the pre-requisite of having completed the lower-division version of this course first.

**COMM 4492 Advanced Practicum in Advertising: National Student Advertising Competition Team -**

You can enrol yourself through the regular self-enrolment portal in your My Coyote, with no instructor or department consent required. But, remember, you’ll need to meet the pre-requisite of having completed the lower-division version of this course first.

**COMM 4592 Advanced Practicum in Communication Research –**

For this practicum course, you will need to find a faculty member who will oversee/mentor either your research project or one of their own that you will work on. In order to register for this course, you will need to secure the faculty member and then complete a supervision course form:

<https://rocket.csusb.edu/supervision/public/forms/1/application/create>

Once that is completed and routed for signatures, then our department ASC/Office Manager will enrol you.