

ASSOCIATED STUDENTS, INC.
California State University, San Bernardino
5500 University Parkway
San Bernardino, CA 92407

**BOARD OF DIRECTORS
AGENDA**

March 28, 2025
10:00 a.m.

Mary Stuart Rogers Gateway Building
RMSC Lounge – PDC

Call to Order

Roll Call

Approval of Minutes

Adoption of Agenda

Executive Officer Reports

Executive Director Report

Open Forum (5 minutes/speaker)

Guest Speaker: Dr. Edna Martinez, Associate Vice President and Administrator in Charge of the Palm Desert Campus

OLD BUSINESS:

BD 25-25 Appointment of Utsav Dharani as a student-at-large representative to the ASI Elections Committee. (Action) (Calhoun)

BD 26-25 Revision of the ASI Board of Directors Incentives Policy. (Action) (Policy Committee) (Second Reading)

NEW BUSINESS:

BD 27-25 Appointment of Axel Perez as the Programming Specialist to the ASI Activities Committee. (Action) (Padilla)

BD 28-25 Appointment of Dominic Bertolo as a Board of Director representative to the ASI Activities Committee. (Action) (Padilla)

BD 29-25 Appointment of Jesus Ramirez-Castillo as a Board of Director representative to the ASI Activities Committee. (Action) (Padilla)

Reports: Board of Directors, ASI Committees and Campus-wide Committees.

ANNOUNCEMENTS

ADJOURNMENT

ASI Committee Appointment Application

On behalf of the Associated Students, Inc., we thank you for your interest in being a volunteer in ASI through our committees. Before proceeding, please take a moment to review our academic involvement requirements below.

[Academic \(GPA & Unit Load\) & Conduct Requirements \(Click to download\)](#)

It is important that you understand our eligibility requirements prior to applying, as failure to meet any of these can lead to a delay in your application or rejection. Eligibility may vary for each position.

All questions regarding involvement in ASI can be sent to asi-hiring@csusb.edu.

Applicant Information

Please select the area in which you are interested in applying for.

Elections Committee (ASI)

Name

Utsav Dharani

Coyote ID

Email

Phone

Address

Date of Birth

Current Class Standing
Graduate Student

Expected Graduation Date (Month/Year)
Dec 2026

Supplemental Questions

Question #1: Name or describe the qualities that make you a great candidate for the committee you are applying for. Include any relevant experience, previous roles, etc.

Question #2: Why are you interested in being involved with ASI and what do you hope to get out of this opportunity?

Supplemental Documents

Class Schedule (term applying for)

Your Potential Schedule.pdf

Resume (Optional)

Utsav_s_Resume.pdf

Cover Letter (Optional)

Letter of Recommendation (Optional)

Academic Consent Authorization

ASI believes that the academic responsibility of a student should always remain a priority. Students who do not meet the academic requirements will be removed from the application pool. You can refer to [ASI's Grade Policy](#) for more information.

Please acknowledge one of the following

I certify that I meet the GPA requirement for the position I am applying for, and consent for ASI to check my academic eligibility.

Student Conduct Consent Authorization

ASI wants to ensure that student employees have and maintain a conduct record free from campus violations or disciplinary actions. Students who have a disciplinary record with the Office of Student Conduct will be removed from the application pool.

Please acknowledge one of the following

I certify that I meet the student conduct requirements mentioned above and consent for ASI to review my conduct record if needed.

Almost done! Your feedback is valuable to us in all of our processes. Tell us how you heard about the position you are applying for! (Select all that apply)

Social Media



Associated Students Incorporated

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO

Board of Directors Incentives Policy

Approved per BD 68-20 | May 26, 2020

Purpose: The purpose of this policy is to compensate the Directors for the time and energy required to actively serve as a student leader and to show appreciation for the opportunities forgone as a result of the commitment required by this role. These incentives are meant to offset the cost incurred by students for the sole purpose of meeting academic needs.

Scope: This policy applies to students that are voting members (with the exception of Executive Officers) on the Associated Students Inc. Board of Directors (BoD).

Section 1: Requirements

- A. To receive BoD incentives, as stipulated in this policy, student directors must adhere to the requirements set forth in Article III, Section 8 of the ASI Bylaws.
- B. Student Directors must fulfill all expectations outlined in a jointly authored memorandum authored by the ASI President and Executive Director

Section 2: Allocation

- A. Allocation of funds will be conducted annually in compliance with the ASI Financial Policies and Procedures.

Section 3. Disbursements

- A. Student Directors must confirm their willingness to receive incentives by submitting a Statement of Acknowledgement to the Executive Director stating they understand and agree to the ASI BoD incentives policy ~~three weeks prior to the beginning at the beginning~~ beginning of the semester ~~or beginning~~ beginning of their appointment.
- B. The Executive Director or their Designee, in collaboration with the ASI President, will be responsible for processing these disbursements after the completion of each semester (for both elected and appointed members) and after fulfillment of requirements under section 1 of this policy (including summer sessions).

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Section 4. Incentive Types for Elected Student Directors

- A. For the purpose of this policy, CSUSB parking permits, CSUSB food services vouchers and CSUSB bookstore ~~credit vouchers~~ are the only types of incentive that will be distributed.
- B. Student Directors will be allowed to pick one incentive per semester and the value of that incentive cannot exceed the cost of a CSUSB general semester parking permit.

Section 5: Incentive Types for Appointed Student Directors

- A. Student Directors who are appointed into the BoD after week two of the semester will only be eligible for CSUSB bookstore credit or CSUSB food services vouchers.

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- C. The incentive value will be calculated based on the number of weeks remaining in the semester, with the total incentive amount being equivalent to the CSUSB general semester parking permit.
- D. In the case that a student director is voted into a role within the ASI executive office, they will be forfeiting their incentive
- B. All student directors will receive their semester incentive based on the weeks served in ASI whether the student director has resigned, been removed, or has completed their term as defined in the ASI Bylaws.

Approved with revisions per BD 01-18 | 01/16/2018

Approved with revisions per BD 68-20 | 05/26/2020



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Statement of Acknowledgement

Board of Directors Incentives Policy

I _____ (full name) hereby acknowledge that I have read and understand the Associated Students Inc. Incentives policy in its entirety. I am also acknowledging that I am a current Board Member for the Associated Students Inc.

I agree to comply with my responsibilities as listed in Article III Section 8, General Responsibilities of the ASI Board of Directors. I understand that failure to adhere to these requirements may result in immediate reimbursement of any incentive that I have agreed to.

I will be accepting an incentive as defined by the Incentives Policy

I will not be accepting any incentive.

Board Member Name _____ **Title**

Incentive Type: Book Voucher Parking Permit Food Voucher

Semester/Year _____

Signature, Board of Director Date

Signature, Executive Director Date

Signature, ASI President Date