



SANTOS MANUEL STUDENT UNION BOARD OF DIRECTORS MEETING
May 1, 2024

MINUTES

Members Present: Angelica Agudo, Daniel Arana, Joshua Bature, Carson Fajardo, Jesse Felix, Jose Hernandez, Shardul Kulkarni, Jessica Lu, Jocelyn Paz, Dr. John Reitzel, Dr. Bibiana Diaz-Rodriguez

Members Absent: Alicia Dean, Gary Williams

Staff Present: Monica Baeza, Josie Delgado, Vilayat DelRossi, Debanhi Escobar, Jared Fisk, Tamara Holder, Elizabeth Junker, Sean Kinnally, Dr. Lorena Marquez, Trent Morgan, Maria Elena Najera-Neri, Mario Orellana, Mark Oswood, Michael Palacios, Jennifer Puccinelli, Anthony Roberson, Navneet Singh, Alicia Ureste

Call to Order: The meeting was called to order at 2:22 p.m.

Roll Call: A verbal roll call for members was conducted.

Approval of Minutes: No minutes presented at this time.

Reports: No reports presented at this time.

Open Forum: There were no guest speakers.

Adoption of Agenda:

M/S Felix/Reitzel motion to strike SMSU 93/24 Approval of SMSU Facilities Use Proposal for Heritage Month Celebrations (Action, Facilities & Sustainability)
Motion passed.

M/S Fajardo/Felix motion to create Consent Agenda A for items 73/24 - 77/24.
Motion passed.

M/S Fajardo/Felix motion to create Consent Agenda B for items 79/24- 89/24.
Motion passed.

M/S Arana/Hernandez motion to adopt agenda with amendments.
Motion passed.

NEW BUSINESS

SMSU 71/24 2nd and Final Reading of the SMSU/RecWell 24-25FY Budget (Action, Finance and Contracts Committee, Najera-Neri)

M/S Felix/Kulkarni motion to open SMSU 71/24 2nd and Final Reading of the SMSU/RecWell 24-25FY Budget.

ED Felix deferred time to Ms. Najera-Neri. Ms. Najera-Neri presented the second reading of the SMSU and RecWell 24-25FY budget. Ms. Najera-Neri outlined some of the major updates to the budgets which include minimum wage increases for student assistants expected to take effect January 1st 2025 if passed, 5% KOLA for staff effective July 1st, 3% Merit increases for both areas, starting this year SMSU/RecWell is paying into Medicare for staff benefits. Operating expenses have also increased for the SMSU. We have seen an increase in insurance premiums, utilities, and cost-allocation.

Mr. DelRossi echoed what Ms. Najera-Neri shared. The RecWell has strategized to help cover resources needed to operate. Mr. DelRossi shared about the melt that CSUSB has experienced with enrollment. ED shared the current financial state of the organization and the proposed plans with regard to reserve accounts will be discussed later in the agenda.

Dr. Diaz has arrived to the board meeting.

VOTE for item SMSU 71/24:

In-Favor	Opposed	Abstention
8	0	2

SMSU 72/24 Approval of SMSU North Privacy Chairs, Vendor: Tangram, Chartfield: 660876-RO001-S6110, Not to Exceed \$35,127.97 (Action, Finance and Contracts Committee)

M/S Felix/Kulkarni motion to open SMSU 72/24 Approval of SMSU North Privacy Chairs, Vendor: Tangram, Chartfield: 660876-RO001-S6110, Not to Exceed \$35,127.97.

Director Kulkarni provided an overview of the proposal to purchase the privacy chairs. The chairs would provide additional seating for students to study on the second and third floor of the SMSU North. A discussion ensued by the board regarding the proposal.

M/S Felix/ Kulkarni motion to amend SMSU 72/24 to read *SMSU 72/24 Approval of SMSU North Privacy Chairs, Vendor: Tangram, Chartfield: 660876-RO001-S6110, Not to Exceed \$40,000.00.*

VOTE on amendment of SMSU 72/24:

In-Favor	Opposed	Abstention
10	0	0

Motion passed.

VOTE on item SMSU 72/24 as amended:

In-Favor	Opposed	Abstention
10	0	0

Motion passed.

CONSENT AGENDA: A

1. SMSU 73/24 Permission to Move \$1,100,000 from 305700 Unrestricted Net Assets to Economic Uncertainty to be in alignment with the Chancellor's Office Policy ICSUAM Policy 2001.00 (Action, Finance and Contracts Committee)
2. SMSU 74/24 Permission to Move \$724,173 from 305700 Unrestricted Net Assets to 30411 Equipment Acquisition to be in alignment with the Chancellor's Office Policy ICSUAM Policy 2001.00 (Action, Finance and Contracts Committee)
3. SMSU 75/24 Permission to Move \$500,000 from 305700 Unrestricted Net Assets to 304012 Program Development to be in alignment with the Chancellor's Office Policy ICSUAM Policy 2001.00 (Action, Finance and Contracts Committee)
4. SMSU 76/24 Permission to Move \$4,000,000 from 305700 Unrestricted Net Assets to 304014 Facilities Maintenance and Repairs to be in alignment with the Chancellor's Office Policy ICSUAM Policy 2001.00 (Action, Finance and Contracts Committee)
5. SMSU 77/24 Permission to Move \$1,000,000 from 305700 Unrestricted Net Assets to 304017 Catastrophic Events to be in alignment with the Chancellor's Office Policy ICSUAM Policy 2001.00 (Action, Finance and Contracts Committee)

ED Felix provided an overview of the proposed plan to move funds into reserve accounts to be in compliance with the Chancellor's Office Policies.

VOTE on items SMSU 73/24 – 77/24 as part of *Consent Agenda A*:

In-Favor	Opposed	Abstention
10	0	0

Motion passed.

SMSU 78/24 Approval of RecWell Policies (Action, RecWell Committee)

M/S Felix/Paz to open SMSU 78/24 Approval of RecWell Policies (Action, RecWell Committee).

ED Felix deferred time to Director DelRossi. Mr. DelRossi shared that the policies have been reviewed in great length by RecWell Committee and RecWell staff over the past few months. Mr. DelRossi provided an overview of the major updates to the RecWell Policies which include updates to dress code and fees & rates.

VOTE on item SMSU 78/24:

In-Favor	Opposed	Abstention
10	0	0

Motion passed.

CONSENT AGENDA: B

1. SMSU 79/24 Approval of Personnel Policy SMSUPM 704 – Vacation Leave Policy 3.20 (Action, Personnel Committee)
2. SMSU 80/24 Approval of Personnel Policy SMSUPM 710 – Holiday and Personal Holiday Policy 3.20 (Action, Personnel Committee)
3. SMSU 81/24 Approval of Personnel Policy SMSUPM 715 – Paid Leaves of Absence Policy 3.22 (Action, Personnel Committee)
4. SMSU 82/24 Approval of Personnel Policy SMSUPM 720 – Unpaid Leaves of Absence 3.29 (Action, Personnel Committee)
5. SMSU 83/24 Approval of Personnel Policy SMSUPM 721 – Unauthorized Absence Policy 3.29 (Action, Personnel Committee)
6. SMSU 84/24 Approval of Personnel Policy SMSUPM 725 – Educational Assistance Benefit Policy 3.29 (Action, Personnel Committee)
7. SMSU 85/24 Approval of Personnel Policy SMSUPM 800 – Lay-off and Recall Policy 4.3 (Action, Personnel Committee)
8. SMSU 86/24 Approval of Personnel Policy SMSUPM 815 – Termination Policy 4.3 (Action, Personnel Committee)

9. SMSU 87/24 Approval of Personnel Policy SMSUPM 820 – Discipline Policy 4.3
(Action, Personnel Committee)
10. SMSU 88/24 Approval of Personnel Policy SMSUPM 900 – Hours of Work 4.18
(Action, Personnel Committee)
11. SMSU 89/24 Approval of Personnel Policy SMSUPM 905 – Absence and Tardiness
4.18 (Action, Personnel Committee)

ED Felix provided an overview of the personnel policies that have been updated. They have been reviewed in great length by the Personnel Committee and Legal Counsel.

VOTE on items SMSU 79/24 – 89/24 as part of *Consent Agenda B*:

In-Favor	Opposed	Abstention
9	0	1

Motion passed.

SMSU 90/24 Approval of SMSU South Repair & Replacements (Action, Facilities & Sustainability Committee)

M/S Paz/Kulkarni motion to open SMSU 90/24 Approval of SMSU South Repair & Replacements (Action, Facilities & Sustainability Committee).

Controller Paz deferred time to speaker. Mr. Roberson provided an overview of repair and replacement schedule which will help ensure the buildings sustain functionality, safety, and aesthetic appeal.

VOTE on item SMSU 90/24

In-Favor	Opposed	Abstention
10	0	0

Motion passed.

SMSU 91/24 Approval of the Creation of Men of Color Student Success Center (Action, Facilities & Sustainability)

M/S Reitzel/Paz to open SMSU 91/24 Approval of the Creation of Men of Color Student Success Center (Action, Facilities & Sustainability).

Dr. Reitzel deferred motion to speaker. Executive Director Felix requested that this item be tabled, as Director William was not present.

M/S Felix/Diaz motion to table item SMSU 91/24.

Motion passed.

**SMSU 92/24 Approval of Adventure Program to Utilize Former Yotie Drinks
Space in SMSU South (Action, Facilities & Sustainability)**

M/S Felix/Arana to open SMSU 92/24 Approval of Adventure Program to Utilize Former Yotie Drinks Space in SMSU South (Action, Facilities & Sustainability).

ED Felix provided an overview of the survey results and what students would like to see in the vacant space. One of the suggestions was to have the Adventure Program to be more visible where students spend their time. This would help promote student wellness. ED Felix deferred his time to Mark Oswood to share more about the Adventure Program and their ideas on how make best use of the space. Mr. Oswood shared that the space would used as a meeting space for trips, trips would start in this location, and students may also sign up for trips at this location. A discussion ensued by the board regarding the utilization of the space.

VOTE on item SMSU 92/24

In-Favor	Opposed	Abstention
10	0	0

Motion passed.

Announcements

- Coyote Fest this Friday, May 3, 2024.

Adjournment M/S Felix/Paz motion to adjourn meeting.

The meeting was adjourned at 3:47 p.m.

Respectfully reviewed & submitted by

Daniel Arana, Secretary

Date