



## SANTOS MANUEL STUDENT UNION BOARD OF DIRECTORS MEETING

April 24, 2024

### MINUTES

- Members Present:** Angelica Agudo, Daniel Arana, Joshua Bature, Dr. Bibiana Diaz-Rodriguez, Carson Fajardo, Jesse Felix, Jose Hernandez, Shardul Kulkarni, Jessica Lu, Jocelyn Paz, Gary Williams
- Members Absent:** Allicia Dean, Dr. John Reitzel
- Staff Present:** Monica Baeza, Sasha Baltazar, Roryana Bowman, Josie Delgado, Vilayat DelRossi, Jared Fisk, Tamara Holder, Matthew Jenkins, Elizabeth Junker, Sean Kinnally, Dr. Lorena Marquez, Mark Oswood, Jennifer Puccinelli, Anthony Roberson, Juan Serrato, Lee Stovall, Richard Strawter, Katie Wallen
- Guests:** Irenna Ezekwe, Lacrya Hogoe, Breani Hopkins, Bryce Jackson, Ginny Jimenez, Jordan Johnson, Solange Morris, Mike Rister, Diego Rodriguez, Leonardo Rodriguez
- Call to Order:** **Gavel passed to ED Felix to kick-off the meeting.**  
The meeting was called to order at 2:26pm.  
**Gavel returned to Chair Agudo.**
- Roll Call:** A verbal roll call for members was conducted.
- Approval of Minutes:** M/S Paz/Hernandez to approve minutes from March 13, 2024  
*Motion passed.*  
M/S Hernandez/Paz to approve minutes from March 27, 2024  
*Motion passed.*
- Reports:** No questions or comments were brought forward.
- Open Forum:** There were no guest speakers.
- Adoption of Agenda:**  
M/S Felix/Hernandez motion to strike SMSU 49/52 Parent Resource Center Lease Price Discussion.

*Motion passed.*

M/S Fajardo/Felix motion to create consent agenda A for SMSU 56/24 – 66/24.

**VOTE** to create Consent Agenda A for items SMSU 56/24 – 66/24:

In-Favor	Abstention	Opposed
8	1	0

*Motion passed.*

M/S Paz/Kulkarni motion to move SMSU 71/24 Philanthropic Fundraiser to Cover Orientation Costs to the top of New Business.

*Motion passed.*

M/S Fajardo/Arana motion to approve agenda with amendments.

*Motion passed.*

## **OLD BUSINESS**

**SMSU 53/24            Permission to Waive Fees for New Student Orientation (Action, Felix)**

M/S Felix/Paz motion to open SMSU 53/24 Permission to Waive Fees for New Student Orientation.

Mr. Felix reviewed the CSUSB Orientation Cost Sheet which provided a breakdown of what is costs to run each of the orientations (First Year, Parent and Family Orientation, and Transfer Orientation). A discussion ensued by the board concerning the information provided.

M/S Felix/Paz motion to strike the word *new* from SMSU 53/24.

*Motion passed.*

M/S Felix/Kulkarni motion to amend SMSU 53/24 to read *Permission to Waive Fees for Student Orientation Not to Exceed \$62, 395.48.*

*Motion passed.*

M/S Paz/\_\_\_\_\_ motion to amend SMSU 53/24 to include the provisions.

*motion died.*

M/S Felix/Hernandez motion to amend SMSU 53/24 to read *Permission to Waive Fees for Student Orientation Not to Exceed \$62,395.48 for 24/25AY.*

**The SMSU Board of Directors would like to move forward, with this one-time request, with the following provisions:**

- The SMSU BOD should be listed as a sponsor.
- The SMSU BOD would like to see a cost reduction to students to attend orientation that is proportionally to the fees that have been waived.

- The SMSU BOD would like to be an active participant in the planning process of future student orientations.
- The SMSU BOD would like to waive the fees, as a one-time only request.

**VOTE** on amendments to SMSU 53/24:

In-Favor	Abstention	Opposed
10	0	0

*Motion passed.*

**VOTE** on item SMSU 53/24 as amended:

In-Favor	Abstention	Opposed
10	0	0

*Motion passed.*

**NEW BUSINESS**

**SMSU 71/24                    Philanthropic Fundraiser to Cover Orientation Costs (Action, Paz)**

M/S Paz/Hernandez motion to open SMSU 71/24 Philanthropic Fundraiser to Cover Orientation Costs.

Controller Paz requested the board’s assistance to help brainstorm ideas on ways the campus can fundraise to assist students with covering orientation costs moving forward. A conversation ensued among the board on ideas to create a sustainability plan for orientation and working in partnership with philanthropy. President Fajardo will discuss this important topic further with VP Nava.

**VOTE** on item SMSU 71/24:

In-Favor	Abstention	Opposed
10	0	0

*Motion passed.*

**CONSENT AGENDA: A**

1. SMSU 56/24 Approval of Personnel Policy SMSUPM 300 – Equal Opportunity Policy 213 (Action, Personnel Committee)
2. SMSU 57/24 Approval of Personnel Policy SMSUPM 400 – Personnel Selection Process 2.15 (Action, Personnel Committee)
3. SMSU 58/24 Approval of Personnel Policy SMSUPM 410 – Nepotism 2.15 (Action, Personnel Committee)
4. SMSU 59/24 Approval of Personnel Policy SMSUPM 420 – Employee Eligibility 2.16 (Action, Personnel Committee)
5. SMSU 60/24 Approval of Personnel Policy SMSUPM 430 – Relocation Policy 2.16 (Action, Personnel Committee)

6. SMSU 61/24 Approval of Personnel Policy SMSUPM 440 – Volunteer Policy 5.11 (Action, Personnel Committee)
7. SMSU 62/24 Approval of Personnel Policy SMSUPM 500 – Student Assistant Policy 2.20 (Action, Personnel Committee)
8. SMSU 63/24 Approval of Personnel Policy SMSUPM 600 – Payroll Deductions -Wage and Hour Law Compliance Policy (Action, Personnel Committee)
9. SMSU 64/24 Approval of Personnel Policy SMSUPM 605 – Salary Advance Policy 2.20 (Action, Personnel Committee)
10. SMSU 65/24 Approval of Personnel Policy SMSUPM 701– Benefit Enrollment Eligibility for Auxiliary Organization Employee Policy 3.13 (Action, Personnel Committee)
11. SMSU 66/24 Approval of Personnel Policy SMSUPM 702 – Flex Cash Policy 3.13 (Action, Personnel Committee)

Chair Agudo shared with the board that the policies have been reviewed in great length by the Personnel Committee. ED Felix deferred his time to Ms. Puccinelli to share an overview about each policy that has been updated.

**VOTE** on items SMSU 56/24 – 66/24 as part of the *Consent Agenda A*:

In-Favor	Abstention	Opposed
10	0	0

*Motion passed.*

**SMSU 67/24                      Review and Approval of 1<sup>st</sup> Reading of the SMSU/RecWell 24-25FY Budget (Action, Finance and Contracts Committee)**

M/S Paz/Kulkarni motion to open SMSU 67/24 Review and Approval of 1<sup>st</sup> Reading of the SMSU/RecWell 24-25FY Budget.

Controller Paz deferred to speaker. Ms. Najera-Neri reviewed the SMSU and RecWell 24-25FY Budget with the board and asked if the board had any questions for her or Mr. DelRossi. ED encouraged the board to review the 1<sup>st</sup> reading of the budget in detail and please bring forward any questions or concerns forward.

**VOTE** on item SMSU 67/24:

In-Favor	Abstention	Opposed
10	0	0

*Motion passed.*

**SMSU 68/24                      Student Recreation & Wellness Center (SRWC) Men and Women’s Sauna Proposal by CBRE | Estimated Cost \$76,465.00 | Chartfield String: 660061-FFD01-B0525 (Action, Kinnally)**

M/S Felix/Hernandez motion to open SMSU 68/24 Student Recreation & Wellness Center (SRWC) Men and Women’s Sauna Proposal by CBRE | Estimated Cost \$76,465.00 |

Chartfield String: 660061-FFD01-B0525

ED Felix deferred time to speaker. Mr. Kinnally provided an explanation about why there has been a delay in the sauna project. There were some problems with solidifying a vendor that had the accepted licensing. RecWell has secured an in-state vendor with the appropriate licensing.

**VOTE** on item SMSU 68/24:

In-Favor	Abstention	Opposed
8	0	0

*Motion passed.*

***Dr. Diaz had to leave meeting due to another commitment.  
Director Lu had to step away for a moment.***

**SMSU 69/24            Student Recreation & Wellness Center (SRWC) SRC-UNIVERSAL NETWORK CONTROLLER Chillers Proposal by FPM| Estimated Cost: \$29075.80| Chartfield String: 660061-FFD01-B0525 (Action, Kinnally)**

M/S Felix/Hernandez motion to open SMSU 69/24 Student Recreation & Wellness Center (SRWC) SRC-UNIVERSAL NETWORK CONTROLLER Chillers Proposal by FPM| Estimated Cost: \$29075.80| Chartfield String: 660061-FFD01-B0525.

***Director Lu has returned to the meeting.***

**VOTE** on item SMSU 69/24

In-Favor	Abstention	Opposed
9	0	0

*Motion passed.*

**SMSU 70/24            Approval of SMSU Board of Directors Applicants (Action, Personnel Committee)**

***Gavel passed to Vice Chair Hernandez***

M/S Agudo/Kulkarni motion to open SMSU 70/24 Approval of SMSU Board of Directors Applicants.

Chair Agudo shared with the board that the Personnel Committee reviewed the applicant pool and of the applicants that applied the committee would like to move forward 7 finalists to interview for the director positions for 24-25AY.

Chair Agudo deferred time to Ms. Junker. Ms. Junker clarified that one of the finalists accepted the offer to serve on the ASI Board of Directors. There will be 6 finalists interviewing for the director positions. A discussion ensued by the board. The board would like to see a more

comprehensive application that accurately represents the director positions, so applicants know what is expected of them.

**VOTE** on item SMSU 70/24

*Motion passed.*

### **Announcements**

- Executive Director wished everyone good luck on finals, please let us know if you need assistance or resources.
- Coyote Fest next Friday, May 3, 2024. We hope to see you there!
- Please join us at Yotie Awards this Friday, April 27 4:00 – 8:00pm.

**Adjournment**      M/S Paz/Agudo motion to adjourn meeting.

The meeting was adjourned at 4:21 p.m.

Respectfully reviewed & submitted by

\_\_\_\_\_  
Daniel Arana, Secretary

\_\_\_\_\_  
Date