

Graduate Coordinator Fall 2024 Meeting

Tuesday, September 17, 2024

12:00 p.m. to 2:00 p.m.

PL 4005 or Meeting ID: 833 5208 4063

Agenda

- Welcome and Introduction - Caroline (12:05 p.m.)
 - Introduction of Graduate Studies Staff and Staff Updates
 - Office Hours –
Monday – Friday: 8:00 a.m. to 5:00 p.m.
- Graduate Studies Website and Chat: <https://www.csusb.edu/graduate-studies>
 - Phone: (909) 537-5058
 - Email: gradstud@csusb.edu
- [Graduate Student Success Center](#), SMSU 202
 - Phone: (909) 537-3628
 - Email: GSSC@csusb.edu
 - GSSC Hours:
Monday - Thursday - 11 a.m. - 7 p.m.
- Recruitment & Outreach – Caroline and Erma (12:15 p.m.)
 - [Outreach and Recruitment Guide](#)
 - [Graduate Program Outreach Presentation](#)
 - Top Ten Masters
- Cal State Apply & remote WebAdMIT training – Chris (12:20 p.m.)
- Enrollment/Applications – Caroline and Chris (12:25 p.m.)
 - [Graduate Enrollment Dashboard](#)
- [Graduate Enrollment Dashboard](#) – Chris (12:30 p.m.)
- Graduate Admissions – Kim & Cece (12:45 p.m.)
- New Student Orientation Canvas course – Caroline (12:50 p.m.)
[Graduate Student Orientation 2024 recording and presentation](#)
 - How did your program orientations go?
- Academic Notice Planned Timeline – April (12:55 p.m.)
 - Fall Semester 2024
 - December 19, 2024 – Fall Grades Due
 - December 23, 2024– Fall Grades Available
 - January 6 & 7, 2025 – List of students on Academic Notice (New/Continuing) sent to program coordinators. **Program GPA is determined by PAWS.**
 - January 15, 2025 - Academic Notice notification emails sent to students.
 - February 25, 2025 - Academic Notice Advising Forms Due
 - Graduate Studies will email students who are on academic notice every two weeks to remind them to submit the advising form.
- PAWS/EFA/myCAP for Grad Students – April (1:00 p.m.)

- Adjustments to a student's program and Advancement to Candidacy are now done through PAWS using Exception from the Audit (EFA) process.
 - All students admitted fall 2022, and beyond - Use the PAWS/EFA process.
 - Students admitted fall 2020 - spring 2022, if there is no current Grad Check on file, coordinators are encouraged to use the EFA process.
 - Coordinators with students on a quarter program will continue to use their paper/emailed documents as the PAWS system does not accommodate quarter programs.
 - The PAWS report should be used when advising students of their program requirements.
 - A myCAP is a useful tool to advise students and help them plan their courses, but you are not required to use it.

- 2024-2025 Thesis/Project/Dissertation Deadlines & Workshops - Shelby (1:15 p.m.)
 - Thesis Deadlines (flier enclosed)
 - Thesis Formatting Workshops (flier enclosed)

- Fall 2024 Workshops and Events – Caroline/April/Shelby (1:20 p.m.) - **Flyers/documents attached**
 - Grad Fair
 - Graduate Studies Events and Workshops
 - Cal State Apply Virtual Sessions for Fall 2024
 - [Chancellor's Doctoral Incentive Program Information Sessions](#)
 - [Pre-Doctoral Program Information Sessions](#)

- Graduate Coordinator Resources
 - [Graduate Coordinator's Toolbox](#)
 - [The Graduate Coordinator's Guidebook 2024-2025](#)
 - [Graduate Coordinator Meetings](#)



CSUSB Graduate Outreach and Recruitment Guide



Consider trends.

Do you notice that you receive a large applicant pool from a specific institution or area? See the Graduate Studies [Graduate Enrollment Dashboard](#) (p. 2) for this information. Are certain applicants not committing to your program? Consider these findings when creating your recruitment plan. Look at national trends to see if other institutions are experiencing something similar. Resources like [CGS Graduate Enrollment and Degree report](#) can help you compare.

Identify your program's strengths.

Identify at least three points of pride for your program to use in outreach and recruitment. These could include rankings, research access, location, job prospects or student engagement. Use these points of pride when creating outreach and recruitment material or when having conversations with prospective students.



Review your program's website.

As a prospective graduate student, how easy is it to find information on your webpage? How many clicks does it take to get there? Ask people who are not familiar with your page to try to find information. Ask current students for their input. Review your website each semester to ensure information is up to date and hyperlinks still connect.

Be responsive.

Responsiveness can make or break an applicant's commitment. Try to ensure emails, phone calls and other methods of communication are replied to quickly and thoughtfully. Consider creating a standard initial response email faculty can use when they receive general inquiries. You might find [this template](#) to be helpful.

- **In-Progress Applicants:** Also, communicate with in-progress applicants in WebAdmit. You might find [this template](#) to be helpful.
- **Admissions:** Consider evaluating applications on a rolling basis and making early offers to strong candidates. Note that for graduate students, the institution that processes their admission decision first is often the one they choose. When engaging in rolling admissions, try to complete application review within seven days.
 - Consider Holistic Review, which is considered best practice in graduate admissions. You can find information about Holistic Review on in the [Graduate Coordinator's Toolbox](#). You can also read more about Holistic Review in the Council of Graduate Schools' report, [Holistic Review in Graduate Admissions](#). Additionally, you can contact Caroline Vickers (cvickers@csusb.edu) for workshops and individual consultation on holistic review practices.
 - Communicate relevant information to the Graduate Studies regarding your application review process so that we can communicate with the applicants accordingly.
 - Consider sending personalized messages to welcome admitted students to your program.



- Refer admitted students to Graduate Admissions (gradadmissions@csusb.edu) for any questions regarding processes to send final transcripts.
- Graduate Studies can also serve as a liaison to other departments for questions about graduate student resources. Contact April Lane (alane@csusb.edu).
- Connect new admits to current graduate students in your program.
- You could do this through email, Facebook groups, welcome videos with contact information, etc.

Identify college or program recruitment representatives.

Identify current graduate students who can share and articulate the graduate student experience for your unit with prospective students through email, during campus visits or at recruitment events. Be mindful of the time commitment you are asking from the student.

Also, identify faculty and staff who are skilled and successful at recruiting. Provide opportunities for them to pursue recruitment and outreach. While there may be primary recruitment representatives for your unit, remember that EVERYONE can play a role in recruitment.

Get your name out there.

External conferences are opportunities to promote your program through print ads, hosting an expo table or having CSUSB attendees share information while networking. Undergraduate poster sessions are a great place to interact and share information with qualified students as well. Whoever is representing your unit should be able to speak to your program's highlights and website and have a way to collect or share contact information. Send a follow-up email to collected contacts to keep dialog moving.

CSUSB undergraduates are a local recruitment source. Participate in different on-campus events (CSUSB Grad Fair, Grad Days, Homecoming, etc.) to spread awareness about your graduate programs. Advertise open lectures to undergrads, offer to speak to student clubs or organize a graduate programs info session. Social media and email communications are other ways to get your name out there.



Continue outreach and recruitment post-admission.

Having a student apply and be admitted is just the first step. The next task is having the student commit and enroll. Continue communication with admitted/committed students. Faculty or program directors can call admitted students to congratulate them and answer any questions. Invite admitted graduate students to join a Facebook or Slack group where they can meet each other and converse before the term starts.

Host a campus visit for admitted students to connect with your program virtually or in-person. During the visit, allow opportunities for admitted students to interact with unit faculty, staff and students and to learn more about program specifics. Clearly communicate program orientation dates and activities to admitted students.

How can the Office of Graduate Studies help?

Recruitment and Outreach Materials

The Office of Graduate Studies works with programs to develop fact sheets. We also have our Graduate Studies brochure and the Graduate Studies Newsletter that you might find useful for outreach and recruitment. Please contact Shelby Reeder (sreeder@csusb.edu) if you would like a digital copy of these materials or would like to update them.

Social Media

Please tag #gradstud when you create social media posts about your program so that we can help spread the word.

Advertising Program Information Sessions

When you have program information sessions or other outreach and recruitment events or interesting workshops or talks, please let us know so that we can communicate them to prospects for your program in our CRM. In the [Graduate Coordinator's Toolbox](#), you can find a link to a [Smartsheet page](#) to submit your information session details and flyers.



Graduate Studies



College of Education, room 356
Phone: (909) 537-5058
Email: gradstud@csusb.edu

Erma Cross (erminia.cross@csusb.edu) can help you design your information sessions. You might also find this [information session slide show template](#) to be useful.

Cal State Apply Workshops

The Office of Graduate Studies offers [monthly Cal State Apply workshops](#) as well as one-on-one Cal State Apply and personal statement support for prospective CSUSB graduate students. Contact April Lane (alane@csusb.edu) for more information.

Grad Fairs (CSUSB on the road!)

Erma Cross (erminia.cross@csusb.edu) attends Grad Fairs as well as HACU and the California Diversity Forum every fall. Reach out to her if you would like her to take your program brochures with her.

CSUSB Grad Prep Week and Grad Fair

The Office of Graduate Studies teams up with the Career Center every September to host the CSUSB Grad Prep Week and Grad Fair. Be sure that your program is represented at the Grad Fair each year. Contact Erma Cross (erminia.cross@csusb.edu) for more information.



Ten Facts about...

Master's Degrees

Master's education is the fastest growing and largest component of the graduate enterprise in the United States. According to the CGS/GRE Survey of Graduate Enrollment & Degrees for Fall 2020, 84.0% of first-time graduate students were enrolled in programs leading to a master's degree or a graduate certificate and nearly three quarters (72.9%) of total graduate enrollment was in master's programs.

01

Increasingly, the nation's workforce needs master's degrees. Jobs that require a master's degree at an entry-level are projected to grow by 15% between 2019 and 2029, the fastest across all education levels.ⁱ

02

The majority of college graduates desire master's degrees. Nearly three quarters of all students completing the baccalaureate expect to pursue an additional post-baccalaureate credential; of those, nearly two-thirds plan to complete a master's degree.ⁱⁱ

03

The U.S. healthcare system depends on master's education. Over three-fourths of nurse practitioners and nurse midwives are master's degree holders and so are nearly two-thirds of nurse anesthetists. In addition, the plurality of various counseling occupations, such as marriage and family therapists and mental health counselors are held by master's degree holders.ⁱⁱⁱ

04

Master's education is a critical pathway to better job security and higher earnings for URM students. Nearly one quarter of master's degree recipients in 2018-19 were underrepresented minorities (URMs), a proportion comparable to URM representation among baccalaureate degree recipients. In the same year, however, only 18.3% of doctoral degree recipients were URMs.^{iv}

05

Master's education helps URM students prepare for STEM doctoral education. Underrepresented minority (URM) doctoral students in science, technology, engineering, and mathematics (STEM) fields are more likely to complete their degree objectives when they have prior master's degrees.^v

06

Not all master's degrees are MBAs. Master's degrees in business accounted for nearly one quarter (23.6%) of all master's degrees conferred in the United States in 2018-19. Education (17.6%) and health professions and related fields (15.8%) were second and third. The remaining were in a variety of fields, including computer and information sciences (5.5%), social sciences and other applied fields, such as public administration and social services (5.9%) and psychology (3.5%).^{vi}

07

The nation's education workforce relies on master's education. Many elementary teachers (46%) and secondary teachers (51%), as well as special education teachers (52%) and education administrators (44.3%) are master's degree holders.^{vii}

08

Master's degree holders are an integral part of community college education. Nearly two-thirds of full-time faculty at community colleges in Fall 2003 had master's degrees, while only 18% of them had doctoral degrees.^{viii} More than half (53.5%) of community college instructors have master's degrees as their highest credentials, while only 11% of them have doctoral degrees.^{ix}

09

Master's education preserves our heritage and spurs cultural innovation. The majority of the nation's librarians are master's degree holders, and the plurality of archivists, curators, museum technicians and conservators, and anthropologists and archeologists, and historians are Master's degree holders.^x

10

Master's degree holders are essential members of the U.S. research and development enterprise. The largest percentage of survey researchers, mathematicians, statisticians, sociologists, economists, and political scientists are master's degree holders.^{xi}



Notes >>

- i. U.S. Department of Labor, U.S. Bureau of Labor Statistics, Table 5.2 Employment, wages, and projected change in employment by typical entry-level education (Employment in thousands).
- ii. U.S. Department of Education, National Center for Education Statistics, Baccalaureate & Beyond Longitudinal Study (B&B:16/17).
- iii. Ibid.
- iv. U.S. Department of Education, Digest of Education Statistics, 2020, Table 322.20. Bachelor's degrees conferred by postsecondary institutions, by race/ethnicity and sex of student: Selected years, 1976-77 through 2018-19, Table 323.20. Master's degrees conferred by postsecondary institutions, by race/ethnicity and sex of student: Selected years, 1976-77 through 2018-19, and Table 324.20. Doctor's degrees conferred by postsecondary institutions, by race/ethnicity and sex of student: Selected years, 1976-77 through 2018-19.
- v. R. Sowell, J. Allum, and H. Okahana, Doctoral Initiative on Minority Attrition and Completion, 2015.
- vi. U.S. Department of Education, Digest of Education Statistics, 2020, Table 323.10. Master's degrees conferred by postsecondary institutions, by field of study: Selected years, 1970-71 through 2018-19.
- vii. U.S. Department of Labor, U.S. Bureau of Labor Statistics, Educational attainment for workers 25 years and older by detailed occupation, 2019.
- viii. U.S. Department of Education, Digest of Education Statistics, 2019 (based on the data from National Study of Postsecondary Faculty, 2004).
- ix. National Science Foundation, National Center for Science and Engineering Statistics (NCSES), National Survey of College Graduates, 2019.
- x. Ibid.
- xi. Ibid.



Progress of New Graduate Enrollment (Fall 2024)

Data as of 9/13/2024

Total Applications			Completed Applications			Admitted		
+4%			+6%			+7%		
Fall 2023 (9/13/2023)	Fall 2023 (at CENSUS)	Fall 2024 (9/13/2024)	Fall 2023 (9/13/2023)	Fall 2023 (at CENSUS)	Fall 2024 (9/13/2024)	Fall 2023 (9/13/2023)	Fall 2023 (at CENSUS)	Fall 2024 (9/13/2024)
2,861	2,864	<u>2,963</u>	2,691	2,693	<u>2,847</u>	1,607	1,606	<u>1,721</u>

New Enrollment			Total Enrollment		
+6%			+4%		
Fall 2023 (9/13/2023)	Fall 2023 (at CENSUS)	Fall 2024 (9/13/2024)	Fall 2023 (9/13/2023)	Fall 2023 (at CENSUS)	Fall 2024 (9/13/2024)
1,084	1,079	<u>1,144</u>	2,958	2,953	<u>3,083</u>

Fall 2024

Graduate Programs

Data as of 9/13/2024

Program	WebAdMIT ^(a)		Total Applications ^(b)			Completed Applications ^(c)			Department Review ^(d)			Admitted ^(e)			New Enrollment ^(f)			Total Enrollment ^(g)			Time-to-Admissions ^(h)		
	In Progress	Complete	Fall 2023	Fall 2024	% Change	Fall 2023	Fall 2024	% Change	Fall 2023	Fall 2024	% Change	Fall 2023	Fall 2024	% Change	Fall 2023	Fall 2024	% Change	Fall 2023	Fall 2024	% Change	OGS-Processing (Business Days)	OGS-Evaluation (Business Days)	Department (Business Days)
	9/13/2023	9/13/2024	9/13/2023	9/13/2024		9/13/2023	9/13/2024		9/13/2023	9/13/2024		9/13/2023	9/13/2024		9/13/2023	9/13/2024		9/13/2023	9/13/2024				
College of Arts & Letters																							
Communication Studies	35	24	21	24	14%	20	23	15%	0	0		14	13	-7%	6	6	0%	31	27	-13%	1	2	10
English and Writing Studies	36	44	28	47	68%	28	47	68%	0	3	25%	24	39	63%	18	27	50%	64	80	25%	2	2	11
Spanish	5	5	9	5	-44%	9	5	-44%	0	0		9	5	-44%	8	5	-38%	27	26	-4%	1	1	14
Art	22	12	6	15	150%	6	14	133%	0	0		1	12	1100%	0	10		1	11	1000%	1	2	15
Studio Art	12	23	23	19	-17%	23	18	-22%	1	1	0%	8	10	25%	6	7	17%	18	18	0%	1	2	18
Total	110	108	87	110	26%	86	107	24%	1	4	300%	56	79	41%	38	55	45%	141	162	15%	1	2	13
Jack H. Brown College of Business & Public Administration																							
Accountancy	32	18	17	28	65%	16	24	50%	0	1		14	22	57%	7	15	114%	25	34	36%	1	1	3
Business Administration	351	154	160	157	-2%	133	144	8%	8	29	263%	88	86	-2%	68	55	-19%	218	205	-6%	3	2	8
Entrepreneurship and Innovation	55	39	30	43	43%	25	40	60%	0	1		17	31	82%	6	7	17%	28	22	-21%	1	1	6
Information Systems and Technology	244	177	275	197	-28%	237	184	-22%	64	66	3%	154	105	-32%	50	31	-38%	120	114	-5%	2	2	10
Public Administration	223	131	122	148	21%	118	139	18%	0	0		107	125	17%	85	102	20%	273	311	14%	2	2	5
Total	905	519	604	573	-5%	529	531	0%	72	97	35%	380	369	-3%	216	210	-3%	664	686	3%	3	2	9
College of Education																							
Counseling	195	170	150	163	9%	150	163	9%	0	0		46	58	26%	46	49	7%	143	147	3%	2	3	51
Career and Technical Education	17	24	26	24	-8%	26	22	-15%	0	0		25	21	-16%	17	18	6%	34	40	18%	1	2	1
Education, MA	55	75	47	74	57%	47	74	57%	1	3	200%	40	66	65%	36	58	61%	65	83	28%	1	2	10
Instructional Design and Technology	33	17	20	20	0%	17	20	18%	0	0		15	17	13%	11	12	9%	31	34	10%	1	2	4
STEM Education	27	28	29	28	-3%	29	27	-7%	0	1		26	25	-4%	23	24	4%	35	39	11%	1	2	4
Teaching English to Speakers of Other Languages (TESOL)	40	25	28	27	-4%	27	24	-11%	2	0	-100%	23	20	-13%	18	10	-44%	36	37	3%	1	2	8
Educational Administration	55	26	27	25	-7%	27	25	-7%	0	0		26	24	-8%	22	21	-5%	44	49	11%	1	2	8
Educational Leadership	47	35	31	34	10%	30	34	13%	0	0		21	22	5%	20	21	5%	64	77	20%	2	3	33
School Psychology	111	96	95	92	-3%	95	92	-3%	1	5	400%	26	26	0%	26	26	0%	72	72	0%	2	3	58
Special Education	49	49	21	48	129%	20	47	135%	0	0		17	41	141%	17	40	135%	102	100	-2%	1	2	16
Rehabilitation Counseling	70	24	28	31	11%	27	28	4%	0	6		20	17	-15%	16	13	-19%	46	42	-9%	1	2	16
Total	699	569	502	566	13%	495	556	12%	4	15	275%	285	337	18%	252	292	16%	672	720	7%	1	2	22
College of Natural Sciences																							
Biology	77	28	16	29	81%	15	23	53%	6	7	17%	8	12	50%	7	12	71%	44	49	11%	1	2	22
Computer Science	388	423	595	401	-33%	538	370	-31%	0	4		302	234	-23%	122	52	-57%	226	218	-4%	1	2	16
Environmental Sciences	30	13	9	13	44%	8	11	38%	0	0		1	5	400%	0	2		6	5	-17%	1	2	17
Geology	7	7	10	7	-30%	10	7	-30%	0	0		7	4	-43%	5	4	-20%	8	10	25%	1	2	3
Health Services Administration	66	54	49	54	10%	43	49	14%	0	1		41	34	-17%	16	11	-31%	36	33	-8%	6	2	22
Materials Science	19	7	0	7	0%	0	7	0%	0	0		0	6	0	5	0		5	5	0%	1	1	17
Mathematics	38	10	13	10	-23%	13	9	-31%	1	0	-100%	7	3	-57%	8	2	-75%	31	21	-32%	1	2	12
Nursing	31	11	16	12	-25%	16	11	-31%	0	0		16	7	-56%	12	7	-42%	30	24	-20%	3	2	24
Nutritional Science	48	34	23	35	52%	23	33	43%	2	1	-50%	20	27	35%	16	17	6%	27	34	26%	2	2	18
Public Health	89	62	65	63	-3%	61	59	-3%	0	0		33	39	18%	13	18	38%	27	33	22%	1	3	23
Total	793	649	796	631	-21%	727	579	-20%	9	13	44%	435	371	-15%	199	130	-35%	435	432	-1%	2	2	19
College of Social & Behavioral Sciences																							
Applied Archaeology	14	14	9	14	56%	9	14	56%	0	0		9	12	33%	9	7	-22%	28	27	-4%	1	2	44
Child Development	21	22	14	23	64%	14	23	64%	0	0		11	14	27%	10	10	0%	28	28	0%	2	2	20
Criminal Justice	58	29	30	25	-17%	30	24	-20%	0	0		16	11	-31%	11	7	-36%	48	50	4%	5	2	30
History	10	20	19	19	0%	19	19	0%	0	0		13	13	0%	12	11	-8%	20	27	35%	5	2	26
National Cyber Security Studies	29	23	16	24	50%	15	24	60%	0	1		12	6	-50%	4	2	-50%	13	9	-31%	2	2	12
National Security Studies	19	11	14	11	-21%	14	11	-21%	0	0		12	10	-17%	7	7	0%	28	29	4%	1	2	1
Psychological Science	51	49	34	49	44%	33	48	45%	0	1		20	23	15%	14	15	7%	37	40	8%	1	2	25
Clinical/Counseling Psychology	164	222	159	212	33%	148	211	43%	4	2	-50%	11	12	9%	11	13	18%	24	23	-4%	5	2	60
Industrial and Organizational Psychology	55	71	60	69	15%	60	68	13%	0	0		16	18	13%	9	11	22%	26	30	15%	3	2	29
Social Sciences and Globalization	8	3	7	1	-86%	6	1	-83%	0	1		5	0	-100%	2	0	-100%	6	1	-83%			
Social Work	254	235	175	183	5%	172	179	4%	0	0		80	85	6%	81	81	0%	187	183	-2%	4	3	49
Social Work - Advanced Standing	0	0	0	0		0	0		0	0		0	0		0	0		0	49				
Social Work and Public Administration Concurrent Degrees	39	20	13	10	-23%	13	10	-23%	2	1	-50%	6	1	-83%	6	1	-83%	18	17	-6%	0	0	0
Total	722	719	550	640	16%	533	632	19%	6	6	0%	211	205	-3%	176	165	-6%	463	513	11%	3	3	38
University Studies																							
interdisciplinary Studies	0	1	1	0	-100%	1	0	-100%	0	0		1	0	-100%	1	0	-100%	2	0	-100%			
Total	0	1	1	0	-100%	1	0	-100%	0	0		1	0	-100%	1	0	-100%	2	0	-100%			
Grand Total	3,229	2,565	2,540	2,520	-1%	2,371	2,405	1%	92	135	47%	1,368	1,361	-1%	882	852	-3%	2,377	2,513	6%	2	2	21

Graduate Programs (CEGE)

Credentialed Programs

Data as of 9/13/2024

College of Education	Program	WebAdMIT ^(a)		Total Applications ^(b)			Completed Applications ^(c)			Department Review ^(d)			Admitted ^(e)			New Enrollment ^(f)			Total Enrollment ^(g)			Time-to-Admissions ^(h)		
		In Progress	Complete	Fall 2023	Fall 2024	% Change	Fall 2023	Fall 2024	% Change	Fall 2023	Fall 2024	% Change	Fall 2023	Fall 2024	% Change	Fall 2023	Fall 2024	% Change	Fall 2023	Fall 2024	% Change	OGS-Processing (Business Days)	OGS-Evaluation (Business Days)	Department (Business Days)
		9/13/2023	9/13/2024	9/13/2023	9/13/2024	9/13/2023	9/13/2024	9/13/2023	9/13/2024	9/13/2023	9/13/2024	9/13/2023	9/13/2024	9/13/2023	9/13/2024	9/13/2023	9/13/2024	9/13/2023	9/13/2024	9/13/2023	9/13/2024	9/13/2023	9/13/2024	9/13/2023
	Single Subject	168	229	197	224	14%	197	224	14%	1	0	-100%	138	189	37%	122	158	30%	310	297	-4%	2	2	32
	Multiple Subject	120	115	45	114	153%	45	114	153%	0	0		31	94	203%	28	80	186%	116	133	15%	1	2	32
	Education Specialist: Early Childhood Special Education	20	8	8	9	13%	8	9	13%	0	0		7	6	-14%	6	4	-33%	13	14	8%	1	2	9
	Education Specialist: Mild to Moderate Support Needs	28	24	11	20	82%	11	20	82%	0	0		9	16	78%	8	13	63%	41	34	-17%	1	3	17
	Education Specialist: Extensive Support Needs	11	4	6	4	-33%	6	4	-33%	0	0		6	2	-67%	3	2	-33%	13	13	0%	1	3	10
	Adapted Physical Education Added Authorization	4	2	2	2	0%	2	2	0%	0	0		2	1	-50%	0	0		0	1		1	2	32
	Preliminary Administrative Services	12	20	14	18	29%	14	18	29%	0	0		14	18	29%	14	13	-7%	21	19	-10%	1	2	2
	Pupil Personnel Services: School Psychology	7	4	4	3	-25%	3	3	0%	0	0		0	0		0	0		0	0				
Grand Total		370	406	287	394	37%	286	394	38%	1	0	-100%	207	326	57%	181	270	49%	514	511	-1%	1	2	29

Post-Bac Programs/Certificates

Data as of 9/13/2024

Program	Program	WebAdMIT ^(a)		Total Applications ^(b)			Completed Applications ^(c)			Department Review ^(d)			Admitted ^(e)			New Enrollment ^(f)			Total Enrollment ^(g)			Time-to-Admissions ^(h)		
		In Progress	Complete	Fall 2023	Fall 2024	% Change	Fall 2023	Fall 2024	% Change	Fall 2023	Fall 2024	% Change	Fall 2023	Fall 2024	% Change	Fall 2023	Fall 2024	% Change	Fall 2023	Fall 2024	% Change	OGS-Processing (Business Days)	OGS-Evaluation (Business Days)	Department (Business Days)
		9/13/2023	9/13/2024	9/13/2023	9/13/2024	9/13/2023	9/13/2024	9/13/2023	9/13/2024	9/13/2023	9/13/2024	9/13/2023	9/13/2024	9/13/2023	9/13/2024	9/13/2023	9/13/2024	9/13/2023	9/13/2024	9/13/2023	9/13/2024	9/13/2023	9/13/2024	9/13/2023
	Pre-Nursing	0	1	2	1	-50%	2	1	-50%	0	0		2	1	-50%	2	1	-50%	8	4	-50%	1	1	49
	RN to BSN (PostBac)	3	16	13	15	15%	13	15	15%	1	1	0%	12	12	0%	10	11	10%	43	38	-12%	1	3	10
	Nutritional Science and Dietetics (2nd BS Program)	11	2	0	2		0	2		0	0		0	2		0	1		0	1		2	2	38
	Certificate in Advanced Community/Public Health Nursing	3	0	0	0		0	0		0	0		0	0		0	0		0	0				
	Certificate in Nurse Educator	2	0	0	0		0	0		0	0		0	0		0	0		0	0				
	Healthcare Spanish Certificate	7	0	0	0		0	0		0	0		0	0		0	0		0	0				
	Criminal Justice Spanish Certificate	11	1	0	1		0	1		0	0		0	1		0	0		0	0		1	2	1
	Speech-Language Pathology Master's Preparatory Certificate	24	31	19	30	58%	19	29	53%	0	0		18	18	0%	9	9	0%	16	16	0%	4	2	30
Grand Total		61	51	34	49		34	48		1	1		32	34	6%	21	22	5%	67	59	-12%	2	2	23

Legend:

- (a) Number of applications in WebAdMIT (Cal State Apply) application platform
- (b) Total applications that have been submitted and downloaded to PeopleSoft database for admissions review
- (c) Applications that have all required transcripts and are in the review process
- (d) Completed applications that are at the department level for review
- (e) Completed applications that are admitted to the program
- (f) Newly admitted applicants who enroll for classes
- (g) Total enrollment includes new and continuing students
- (h) Calculated from the admissions of all domestic applicants only

Progress of New Graduate Enrollment (Spring 2025)

Data as of 9/13/2024

Total Applications			Completed Applications			Admitted		
-36%			-21%			-4%		
Spring 2024 (9/13/2023)	Spring 2024 (at CENSUS)	Spring 2025 (9/13/2024)	Spring 2024 (9/13/2023)	Spring 2024 (at CENSUS)	Spring 2025 (9/13/2024)	Spring 2024 (9/13/2023)	Spring 2024 (at CENSUS)	Spring 2025 (9/13/2024)
482	1,151	<u>310</u>	297	1,065	<u>236</u>	73	744	<u>70</u>

New Enrollment			Total Enrollment		
-			-		
Spring 2024 (9/13/2023)	Spring 2024 (at CENSUS)	Spring 2025 (9/13/2024)	Spring 2024 (9/13/2023)	Spring 2024 (at CENSUS)	Spring 2025 (9/13/2024)
0	419	<u>0</u>	0	2,846	<u>0</u>

Spring 2025

Graduate Programs

Data as of 9/13/2024

Program	WebAdMIT ^(a)		Total Applications ^(b)			Completed Applications ^(c)			Department Review ^(d)			Admitted ^(e)			New Enrollment ^(f)			Total Enrollment ^(g)			Time-to-Admissions ^(h)		
	In Progress	Complete	Spring 2024	Spring 2025	% Change	Spring 2024	Spring 2025	% Change	Spring 2024	Spring 2025	% Change	Spring 2024	Spring 2025	% Change	Spring 2024	Spring 2025	% Change	Spring 2024	Spring 2025	% Change	OGS-Processing (Business Days)	OGS-Evaluation (Business Days)	Department (Business Days)
			9/13/2023	9/13/2024		9/13/2023	9/13/2024		9/13/2023	9/13/2024		9/13/2023	9/13/2024		9/13/2023	9/13/2024		9/13/2023	9/13/2024				
College of Arts & Letters	Communication Studies	12	2	3	5	67%	2	5	150%	1	0	-100%	1	4	300%	0	0	0	0	0			
	English and Writing Studies	12	0	2	0	-100%	2	0	-100%	2	0	-100%	0	0	-100%	0	0	0	0	0			
	Spanish	0	0	2	0	-100%	2	0	-100%	1	0	-100%	1	0	-100%	0	0	0	0	0			
	Art																						
	Studio Art																						
Total	24	2	7	5	-29%	6	5	-17%	4	0	-100%	2	4	100%	0	0	0	0	0				
Jack H. Brown College of Business & Public Administration	Accountancy	13	5	9	5	-44%	9	4	-56%	2	0	-100%	6	4	-33%	0	0	0	0	0	1	2	5
	Business Administration	90	17	36	33	-8%	23	22	-4%	8	8	0%	14	12	-14%	0	0	0	0	0	1	2	7
	Entrepreneurship and Innovation	16	8	5	8	60%	4	4	0%	1	2	100%	3	0	-100%	0	0	0	0	0			
	Information Systems and Technology	69	39	86	43	-50%	44	26	-41%	28	13	-54%	13	9	-31%	0	0	0	0	0	1	1	3
	Public Administration	56	10	10	12	20%	8	10	25%	1	0	-100%	7	9	29%	0	0	0	0	0	1	1	5
Total	244	79	146	101	-31%	88	66	-25%	40	23	-43%	43	34	-21%	0	0	0	0	0	1	1	5	
College of Education	Counseling	2	1	2	2	0%	2	1	-50%	0	0		2	1	-50%	0	0	0	0	0			
	Career and Technical Education																						
	Education, MA	24	1	5	1	-80%	5	1	-80%	5	1	-80%	0	0	-100%	0	0	0	0	0	1	2	2
	Instructional Design and Technology	4	2	4	3	-25%	2	3	50%	0	1	100%	2	2	0%	0	0	0	0	0			
	STEM Education	10	2	3	2	-33%	3	2	-33%	3	2	-33%	0	0	0%	0	0	0	0	0			
	Teaching English to Speakers of Other Languages (TESOL)	8	2	9	3	-67%	4	2	-50%	0	1	100%	4	1	-75%	0	0	0	0	0			
	Educational Administration	9	0	1	0	-100%	1	0	-100%	0	0		1	0	-100%	0	0	0	0	0			
	Educational Leadership																						
	School Psychology																						
	Special Education	19	2	2	2	0%	2	2	0%	1	2	100%	1	0	-100%	0	0	0	0	0			
Rehabilitation Counseling																							
Total	76	10	26	13	-50%	19	11	-42%	9	7	-22%	10	4	-60%	0	0	0	0	0	1	2	2	
College of Natural Sciences	Biology	23	0	1	0	-100%	1	0	-100%	1	0	-100%	0	0	-100%	0	0	0	0	0			
	Computer Science	71	57	178	70	-61%	97	44	-55%	68	11	-99%	14	26	86%	0	0	0	0	0			
	Environmental Sciences	14	3	0	2		0	2		0	2		0	0		0	0	0	0	0			
	Geology	2	2	0	2		0	1		0	1		0	0		0	0	0	0	0			
	Health Services Administration	27	16	23	17	-26%	14	13	-7%	12	12	0%	1	0	-100%	0	0	0	0	0			
	Materials Science																						
	Mathematics	3	2	1	2	100%	0	2		0	2		0	0		0	0	0	0	0			
	Nursing																						
	Nutritional Science																						
	Public Health																						
Total	140	80	203	94	-54%	112	63	-44%	81	19	-77%	15	26	73%	0	0	0	0	0				
College of Social & Behavioral Sciences	Applied Archaeology																						
	Child Development																						
	Criminal Justice	25	6	6	5	-17%	5	5	0%	3	5	67%	2	0	-100%	0	0	0	0	0			
	History	9	8	10	9	-10%	4	7	75%	4	6	50%	0	0	0%	0	0	0	0	0			
	National Cyber Security Studies	8	0	4	0	-100%	3	0	-100%	2	0	-100%	1	0	-100%	0	0	0	0	0			
	National Security Studies	62	2	5	2	-60%	5	1	-80%	5	1	-80%	0	0	0%	0	0	0	0	0			
	Psychological Science																						
	Clinical/Counseling Psychology																						
	Industrial and Organizational Psychology																						
	Social Sciences and Globalization																						
	Social Work																						
	Social Work - Advanced Standing																						
Social Work and Public Administration Concurrent Degrees																							
Total	104	16	26	16	-38%	18	13	-28%	15	12	-20%	3	0	-100%	0	0	0	0	0				
University Studies	interdisciplinary Studies	0	0	0	1	0	1	0	0	0	0	0	1	0	0	0	0	0	0	1	1	1	
Total	0	0	0	1	0	1	0	0	0	0	0	0	1	0	0	0	0	0	0	1	1	1	
Grand Total	588	187	408	230	-44%	243	159	-35%	149	61	-59%	73	69	-5%	0	0	0	0	0	1	1	5	

Graduate Programs (CEGE)

Data as of 9/13/2024

Program	WebAdMIT ^(a)		Total Applications ^(b)			Completed Applications ^(c)			Department Review ^(d)			Admitted ^(e)			New Enrollment ^(f)			Total Enrollment ^(g)			Time-to-Admissions ^(h)		
	In Progress	Complete	Spring 2024	Spring 2025	% Change	Spring 2024	Spring 2025	% Change	Spring 2024	Spring 2025	% Change	Spring 2024	Spring 2025	% Change	Spring 2024	Spring 2025	% Change	Spring 2024	Spring 2025	% Change	OGS-Processing (Business Days)	OGS-Evaluation (Business Days)	Department (Business Days)
			9/13/2023	9/13/2024		9/13/2023	9/13/2024		9/13/2023	9/13/2024		9/13/2023	9/13/2024		9/13/2023	9/13/2024		9/13/2023	9/13/2024				
College of Extended and Global Education	Accountancy Online																						
	Business Administration Online for Executive	11	0	2	0	-100%	1	0	-100%	1	0	-100%	0	0	0%	0	0	0	0	0			
	Business and Data Analytics	26	0	1	1	0%	1	1	0%	1	1	0%	0	0	0%	0	0	0	0	0			
	Cybersecurity and Analytics	13	2	0	3		0	2		0	0		0	2		0	0	0	0	0	1	1	10
	Finance																						
	Logistics and E-Commerce																						
	Social Work - Pathway Distance Education																						
	Business and Data Analytics - Face to Face (Intl Students)	49	20	0	20		0	12		0	6		0	6		0	0	0	0	0			
	Cybersecurity and Analytics - Face to Face (Intl Students)	35	13	0	11		0	7		0	3		0	4		0	0	0	0	0			
	Teaching English to Speakers of Other Languages - TESOL (Accelerated)																						
	BA Administration (2nd BA Program)	7	2	0	2		0	2		0	1		0	0		0	0	0	0	0			
Online Criminal Justice (2nd BA Program)	1	0	1	0	-100%	1	0	-100%	1	0	-100%	0	0	0%	0	0	0	0	0				
Social Sciences (2nd BA Program)	8	3</																					

Credential Programs

Data as of 9/13/2024

College of Education	Program	WebAdMIT ^(a)		Total Applications ^(b)			Completed Applications ^(c)			Department Review ^(d)			Admitted ^(e)			New Enrollment ^(f)			Total Enrollment ^(g)			Time-to-Admissions ^(h)		
		In Progress	Complete	Spring 2024	Spring 2025	% Change	Spring 2024	Spring 2025	% Change	Spring 2024	Spring 2025	% Change	Spring 2024	Spring 2025	% Change	Spring 2024	Spring 2025	% Change	Spring 2024	Spring 2025	% Change	OGS-Processing (Business Days)	OGS-Evaluation (Business Days)	Department (Business Days)
				9/13/2023	9/13/2024		9/13/2023	9/13/2024		9/13/2023	9/13/2024		9/13/2023	9/13/2024		9/13/2023	9/13/2024		9/13/2023	9/13/2024				
	Single Subject	110	53	59	58	-2%	40	55	38%	40	54	35%	0	0		0	0		0	0				
	Multiple Subject	62	20	12	19	58%	11	19	73%	11	19	73%	0	0		0	0		0	0				
	Education Specialist: Early Childhood Special Education	4	0	1	0	-100%	1	0	-100%	1	0	-100%	0	0		0	0		0	0				
	Education Specialist: Mild to Moderate Support Needs	9	2	2	2	0%	2	2	0%	2	2	0%	0	0		0	0		0	0				
	Education Specialist: Extensive Support Needs	3	0	0	0		0	0		0	0		0	0		0	0		0	0				
	Adapted Physical Education Added Authorization	3	0	0	0		0	0		0	0		0	0		0	0		0	0				
	Preliminary Administrative Services	3	0	0	0		0	0		0	0		0	0		0	0		0	0				
	Pupil Personnel Services: School Psychology																							
Grand Total		194	75	74	79	7%	54	76	41%	54	75	39%	0	0		0	0		0	0				

Post-Bac Programs/Certificates

Data as of 9/13/2024

Program	Program	WebAdMIT ^(a)		Total Applications ^(b)			Completed Applications ^(c)			Department Review ^(d)			Admitted ^(e)			New Enrollment ^(f)			Total Enrollment ^(g)			Time-to-Admissions ^(h)		
		In Progress	Complete	Spring 2024	Spring 2025	% Change	Spring 2024	Spring 2025	% Change	Spring 2024	Spring 2025	% Change	Spring 2024	Spring 2025	% Change	Spring 2024	Spring 2025	% Change	Spring 2024	Spring 2025	% Change	OGS-Processing (Business Days)	OGS-Evaluation (Business Days)	Department (Business Days)
				9/13/2023	9/13/2024		9/13/2023	9/13/2024		9/13/2023	9/13/2024		9/13/2023	9/13/2024		9/13/2023	9/13/2024		9/13/2023	9/13/2024				
	Pre-Nursing RN to BSN (PostBac)				1			1			0			1			0			0				
	Nutritional Science and Dietetics (2nd BS Program)	3	0	0	0		0	0		0	0		0	0		0	0		0	0				
	Certificate in Advanced Community/Public Health Nursing																							
	Certificate in Nurse Educator																							
	Healthcare Spanish Certificate	2	0	0	0		0	0		0	0		0	0		0	0		0	0				
	Criminal Justice Spanish Certificate	2	0	0	0		0	0		0	0		0	0		0	0		0	0				
	Speech-Language Pathology Master's Preparatory Certificate																							
Grand Total		7	0	0	1		0	1		0	0		0	1		0	0		0	0		9	1	1

Legend:

- (a) Number of applications in WebAdMIT (Cal State Apply) application platform
- (b) Total applications that have been submitted and downloaded to PeopleSoft database for admissions review
- (c) Applications that have all required transcripts and are in the review process
- (d) Completed applications that are at the department level for review
- (e) Completed applications that are admitted to the program
- (f) Newly admitted applicants who enroll for classes
- (g) Total enrollment includes new and continuing students
- (h) Calculated from the admissions of all domestic applicants only

Thesis, Project, & Dissertation Deadlines: Fall 2024 & Spring 2025

Fall 2024 Deadlines

- Consultation Deadline: Friday, November 8
- Submission Deadline: Tuesday, November 12
- Publication Deadline: Friday, December 6

Spring 2025 Deadlines

- Thesis Consultation Deadline: Friday, April 11
- Thesis Submission Deadline: Monday, April 14
- Publication Deadline: Friday, May 9

No Winter Intersession submissions accepted this year.

[Information on Submission Process](#)

Fall Workshops

Formatting Workshops

Learn to use the Graduate Studies formatting template and take the worry out of formatting. Learn how to format headings, text, and the table of contents automatically! Note: the formatting template is a Microsoft Word document.

- Tuesday, October 29, 12:00 pm - 1:00 pm
 - Location: Zoom – [Register Here](#)
- Wednesday, October 30, 4:00 pm - 5:00 pm
 - Location: Zoom – [Register Here](#)

Submission Process Workshops

Completing a thesis, project, or dissertation for your graduate degree? Familiarize yourself now with the thesis, project, and dissertation submission and review process: important deadlines, forms, and university requirements.

- Tuesday, November 5, 12:00 pm - 1:00 pm
 - Location: Zoom – [Register Here](#)
- Wednesday, November 6, 4:00 pm - 5:00 pm
 - Location: Zoom – [Register Here](#)

Please see the Graduate Studies [Thesis/Project/Dissertation web pages](#) for more information.

Office of Graduate Studies: Events and Workshops

September

- September 16: [Graduate Student Society Meeting](#)
- September 16: [Graduate Student Alumni Mixer](#)
- September 18: [Graduate Student Leadership Panel](#)
- September 18: [Fall Writing Accountability Group Kick-Off](#)
- September 18: [GSSC: Paint n' Sip](#)
- September 20: [Thesis Reader and Outstanding Thesis Recognition Ceremony](#)

October

- October 14-18: [Graduate Education Week](#)
- October 29: [Thesis, Project, and Dissertation Formatting Workshop](#)
- October 29: [GSSC: Murder Mystery Masquerade Mixer](#)
- October 30: [Thesis, Project, and Dissertation Formatting Workshop](#)

November

- November 5: [Thesis Submission Process Workshop](#)
- November 6: [Thesis Submission Process Workshop](#)
- November 18-23: [Graduate School Prep Week](#)

December

- December 9-13: Finals Week

GRADUATE STUDENT RECOGNITION WEEK



16

SEPTEMBER

*Graduate Student
Society Meeting*

4:00 - 5:00 PM

*Graduate Student Success
Center: Alumni Mixer*

5:30 - 7:00 PM

18

SEPTEMBER

*Graduate Student
Leadership Panel*

12:00 - 1:00 PM

*Fall Writing Accountability
Group Kick-Off*

5:30 - 7:00 PM

20

SEPTEMBER

*Thesis Reader and
Outstanding Thesis
Recognition Ceremony*

10:00 - 11:00 PM

Learn More



Office Of Graduate Studies
gradstud@csusb.edu
(909) 537-5058



Graduate
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WE DEFINE THE *Future*

CSUSB Cal State Apply Graduate Application Sessions

The CSUSB Cal State Apply Graduate Application Session will provide information to assist you with writing a stellar personal statement and offer time saving tips for completing your CSUSB Cal State Apply application. Attendees will have ample time to ask questions during the session.



April Lane
Graduate Student
Resource Specialist



Megan Kinnally
Graduate Student
Engagement Specialist

For more information about the application sessions contact:

April Lane
alane@csusb.edu
(909) 537-7381

For information about our programs contact:

Erma Cross
gradrecruitment@csusb.edu
(909) 537-5058

◦ Dates ◦

Jul.
09 July 9th 2024
12:00 pm - 1:00 pm

Aug.
01 August 1st 2024
12:00 pm - 1:00 pm

Sep.
10 September 10th 2024
12:00 pm - 1:00 pm

Oct.
07 October 7th 2024
12:00 pm - 1:00 pm

Nov.
12 November 12th 2024
12:00 pm - 1:00 pm

Dec.
12 December 12th 2024
12:00 pm - 1:00 pm



Register Here
bit.ly/3F9EToj

CHANCELLOR'S DOCTORAL INCENTIVE PROGRAM



Graduate
Studies

Offered by the California State University, the Chancellor's Doctoral Incentive Program (CDIP) aims to increase the number of promising doctoral students applying for future CSU faculty positions by offering financial assistance in the form of a loan, and mentorship by CSU faculty.

Information Sessions

10/15/2024 12:00 - 1:00 p.m.

11/26/2024 12:00 - 1:00 p.m.

12/17/2024 12:00 - 1:00 p.m.

All sessions will be held online, over Zoom.

For more information contact,

April Lane

CDIP Coordinator

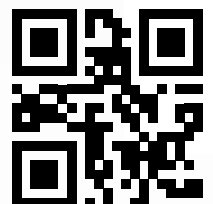
alane@csusb.edu

(909) 537-7381



CSU The California State University

Register Here
bit.ly/4dujtm1





Graduate
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PRE-DOCTORAL PROGRAM

The California Pre-Doctoral Program provides financial assistance for students interested in exploring and preparing for a doctoral program.

Through this program the CSU Chancellor's Office provides assistance as the Sally Casanova Scholars award to juniors, seniors, and graduate students who wish to pursue doctoral degrees.

Information Sessions

10/08/2024 12:00 - 1:00 p.m.

11/14/2024 12:00 - 1:00 p.m.

12/03/2024 12:00 - 1:00 p.m.

All sessions will be held online, over Zoom.

For more information contact,

April Lane
Pre-Doctoral Program Coordinator
alane@csusb.edu
(909) 537-7381



CSU The California State University

Register Here
bit.ly/3WZiHGL





Graduate Equity Fellowship



Apply for the Graduate Equity Fellowship, and other CSUSB Scholarships, through the myCoyote scholarship portal.

Visit the Graduate Equity Fellowship web page to learn more about.

- How to sign up for information sessions
- Eligibility Criteria
- How to Apply
- Award Notification & Disbursement

For more graduate funding options visit:
csusb.edu/graduate-studies/financial-support

**For Additional Information,
Please Contact:**

Office of Graduate Studies
April Lane | (909) 537-7381
csusb.edu/graduate-studies
alane@csusb.edu



**Graduate
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