

**DEI Staff Success Sub Committee Meeting Minutes**

January 10, 2025 @ 3:00 pm via Zoom

Attendees: Alisha Beal, Katherine Hartley, Michelle Bell, Robin Phillips, Jenny Sorenson, Sam Sudhakar

**Discussion**

There were no topics raised for discussion.

**Roundtable**Civility Campaign

- The next CiviliTEA café is scheduled for January 14, 2025, at 2:00 pm. The CiviliTEA Café menu for future Café's is posted on the Civility Campaign website. Sorenson suggested developing an in-person/virtual tour of the Inclusive Spaces on campus with representatives from each of the respective locations providing information and resources. Sorenson will connect with the respective affinity groups, ITS and MARCOM.

DEI Champions

- Hartley shared the DEI Champions efforts to the President's Cabinet for feedback. Each Division is going to nominate one champion per division, one per college, and one from PDC. Hartley will meet with the collaborative group to discuss the nomination/selection process and the training process.

Staff DEI Award

- Sorenson provided information on the development of the DEI Staff Impact Award. Sorenson provided the proposed Nomination form, Criteria and Eligibility for the Award, and the Evaluator Scorecard. The DEI Staff Impact Award will align with the President's Staff Awards that are recognized at Convocation

DEI Handbook

- Bell provided an update on behalf of the Digital DEI Handbook team. The group will be meeting in the coming weeks to get started on drafting the handbook.

**Next Meeting: January 31, 2025 @ 2:00 pm via Zoom**