



**California State University, San Bernardino
Santos Manuel Student Union Board of Directors
Recreation & Wellness Committee
December 20, 2024 | 2:30pm
ZOOM: <https://csusb.zoom.us/j/81871829189>**

AGENDA

1. Call to order
2. Roll call
3. Approval of Minutes
 - a. November 1, 2024
4. Open Forum (3 min per speaker)
5. Adoption of Agenda

New Business

RW 11/25 Sport Club Mat Proposal (Action, Rangel)

Announcements

Adjournment



California State University, San Bernardino
Santos Manuel Student Union Board of Directors
Recreation & Wellness Committee
November 1, 2024 | 2:00pm
<https://csusb.zoom.us/j/81871829189>

MINUTES

Members Present: Vilayat Del Rossi, Sarah Dunn, Trent Morgan, Jerrod Robinson, Cintiantl Rangel-Canseco, Trinity Rangel, Natalya Marsh

Members Absent: Sai Vara Prasad Bhaskarla, Tayonna Hargrove

Staff Present: Josie Delgado, Elizabeth Junker, Sonia Martinez, Mark Oswood

Call to Order: The meeting was called to order at 2:14 pm.

Roll Call: A verbal roll call of members was conducted.

Approval of Minutes:

M/S Dunn/ Del Rossi motion to approve the October 4, 2024 minutes.

Motion passed.

Open Forum:

Mr. Del Rossi provided a brief synopsis of the agenda.

Adoption of Agenda:

M/S Dunn/Morgan motion to adopt the agenda.

Motion passed.

OLD BUSINESS

RW 04/25 Fleet Vehicle Policy & Procedures Proposal (Action, Del Rossi)

M/S Del Rossi/Marsh motion to open RW 04/25 Fleet Vehicle Policy & Procedures Proposal.

Mr. Del Rossi shared that due to the time sensitivity of getting the policy approved, with the approval of Chairwoman Paz, the Fleet Vehicle Policy was moved forward to the board of directors and approved at the October 16, 2024 meeting. Mr. Del Rossi will add the newly adopted policy to the RecWell task list on an annual basis.

M/S Dunn/Morgan motion to amend agenda item to read RW 04/25 Fleet Vehicle Policy & Procedures Proposal (Informational, Del Rossi).

Motion passed by consensus.

No further discussion by the committee.

RW 05/25 NIRSA Regional Conference Involvement (Discussion, Morgan)

M/S Del Rossi/Marsh motion to open RW 05/25 NIRSA Regional Conference Involvement.

Mr. Del Rossi deferred to speaker. Mr. Morgan provided an overview of the National Intramural Recreational Sports Association (NIRSA), a national organization supporting campus recreation across the U.S. Originally founded by individuals from historically Black universities, NIRSA now represents a wide range of campus activities, from fitness to outdoor ventures. The organization holds a Regional Conference each fall—this year in Las Vegas—and a National Conference each spring, next in Orlando, where attendees exchange ideas and discuss best practices. These conferences provide students opportunities to network, learn about the field, and explore options for graduate education, often with financial support. The team is looking forward to attending this week and hopes to bring back innovative ideas for future campus recreation development. A discussion ensued among committee members.

RW 06/25 Review annual task list (Discussion, Del Rossi)

M/S Del Rossi/Dunn motion to open RW 06/25 Review annual task list.

Mr. Del Rossi presented the committee with the annual task list, which outlines goals for the year. Members are encouraged to provide feedback and propose additional ideas, including both recurring and new initiatives. Highlights this year include maintenance projects, facility reviews, university visits, and a trade show in March. Additionally, the committee will consider a legacy project in March, giving members an opportunity to make a lasting impact on the department.

NEW BUSINESS

RW 07/25 2025 RecWell Rates (Revisions) Proposal (Action, Del Rossi)

M/S Del Rossi/Morgan motion to open RW 07/25 2025 RecWell Rates (Revisions) Proposal

Mr. Del Rossi presented a revised proposal to adjust rates in response to the anticipated California minimum wage increase to \$17/hour this year and \$18/hour in January. Key adjustments include an increase in hourly staffing rates, an update to personal training fees, and the removal of a 10% discount for groups over 60 at the LCC. Additionally, the proposal introduces a flexible methodology for setting non-student membership rates, allowing real-time adjustments based on student fee percentages.

M/S Del Rossi/Morgan motion to amend the 2025 Recreation and Wellness Rates Proposal for the RecWell Membership Rates on the monthly row for Associates will be 13% higher than the student rates and for the Affiliate will be 18% higher than the student rate.

VOTE: 5 In-Favor 0 Abstentions 0 Opposed
Motion passed.

M/S Dunn/Morgan motion to approve 2025 Recreation and Wellness Rates Proposal as amended.

VOTE: 5 In-Favor 0 Abstentions 0 Opposed
Motion passed.

Mr. Robinson and Ms. Rangel arrived to the meeting at approximately 2:30pm.

RW 08/25 SRWC Gymnasium, Room 203 and 205 Wood Floor Refinish Proposal (Action, Kinnally)

M/S Del Rossi/Dunn motion to open RW 08/25 SRWC Gymnasium, Room 203 and 205 Wood Floor Refinish Proposal.

Mr. Del Rossi presented a proposal to reseal and resurface all wood floors in the facility, including the gymnasium and rooms 203 and 205, as required every 5-7 years. Due to budget constraints, he recommended prioritizing the gymnasium floor, which has become a risk management issue, while deferring the other rooms for future maintenance. The total project cost, estimated at \$81,000, includes relining the basketball court with additional lines for pickleball, which aligns with current campus needs and increasing popularity. Mr. Del Rossi invited the committee members to review and discuss the proposal details.

M/S Del Rossi/Morgan motion to amend RW 08/25 SRWC Gymnasium, Room 203 and 205 Wood Floor Refinish Proposal to strike rooms 203 and 205 from the project. The proposal should include only the gymnasium floor resealing, resurfacing, and painting not to exceed \$60,000.00.

VOTE: 6 In-Favor 1 Abstentions 0 Opposed
Motion passed.

M/S Dunn/Morgan motion to approve RW 08/25 SRWC Gymnasium, Room 203 and 205 Wood Floor Refinish Proposal as amended.

VOTE: 6 In-Favor 1 Abstentions 0 Opposed
Motion passed.

M/S Del Rossi/Dunn motion to extend the meeting end time to 3:10pm.
Motion passed.

RW 09/25 Review of Q1 Financials (Discussion, Del Rossi)

M/S Del Rossi/Morgan motion to open RW 09/25 Review of Q1 Financials.

Mr. Del Rossi informed committee members that the quarterly financial report will be presented at the November 20th board meeting and the next Recreation and Wellness Committee meeting. The RecWell budget is currently on track, with first-quarter spending at about 18-20% of the annual budget. Team members will provide justifications for any areas exceeding 20% and address items over 25%, aiming to stay 10% under the approved budget. A well-organized report is being prepared for these upcoming meetings.

RW 10/25 Single Use Plastic Policy and Procedures Proposal (Discussion, Oswood)

M/S Del Rossi/Morgan RW 10/25 Single Use Plastic Policy and Procedures Proposal.

Mr. Del Rossi shared with the committee that this isn't the full proposal but wanted to bring it to the committee for discussion. Mr. Del Rossi deferred his time to Mr. Oswood. Mr. Oswood discussed the need to align with the CSU-wide policy on reducing single-use plastics, specifically the elimination of single-use water bottles and Styrofoam effective January 1, 2023. Mark Oswood highlighted the environmental and social benefits of this policy and suggested ways to promote reusable water bottles within the department. Proposed ideas included encouraging reusable bottles at events like "Retreat Yourself," offering water in sustainable packaging, using hydration stations, and providing incentives for attendees who bring their own bottles. This topic will be revisited in future discussions for further planning.

Announcements/Program Updates

- Mr. Oswood shared that a couple of students are attending the Outdoor Professionals Conference.
- Vilayat shared the desire for the committee to visit other campus recreation centers. More information to follow.

Adjournment

M/S Dunn/Morgan to adjourn the meeting. The meeting was adjourned at 3:13 pm.

Reviewed and Respectfully Submitted by:

Cintiantl Rangel-Canseco, Committee Chair

Date

RecWell Sport Clubs Mat (SMSU South or North) Proposal

12/10/24

RecWell Committee / Santos Manuel Student Union Board of Directors

Proposed by: Mason Vega, Jiu Jitsu President, Trinity Rangel, Wrestling President, Kaelyn Blackwell, Sport Clubs Supervisor, Cintiantl Rangel-Canseco, RecWell Committee Chair

Proposal:

The rapid growth of the grappling clubs, Jiu-Jitsu and Wrestling, has highlighted critical safety and efficiency concerns due to the lack of dedicated mat space. These clubs currently rely on existing mats at the RecWell and PE 104, which were not designed for frequent setup and breakdown. Both mats are also currently utilized by the university's PE classes and RecWell Fitness classes. This accelerates wear and tear, increasing staffing demands, and reduces valuable training time. Additionally, the new mats, which will be stored in the SMSU South, will provide greater flexibility and more space for these clubs and current and future sport clubs to schedule practices at their preferred times, reducing the likelihood of scheduling conflicts.

The proposal is to purchase designated grappling mats for the grappling clubs, solving these issues completely. Furthermore, these new mats are durable, easy to set up and dismantle, and snap together naturally, eliminating more need for mat tape.

Rationale:

Improved Safety: Safety concerns arise because wrestling practices involve the use of mats with shoes, which do not meet the sanitary standards required for jiu-jitsu, increasing the risk of staph infections for jiu-jitsu participants. Additionally, the risk of injury is heightened when students lack adequate space to train. Finally, the current mats in the Recreational & Wellness Center are too firm to properly learn certain techniques, preventing them from reaching their full potential during practice.

Enhanced Aesthetic Appeal: A dedicated mat space featuring CSUSB's iconic branding will significantly enhance team morale and foster school spirit among students. By providing a unified and professional training environment, it will encourage greater participation and pride in our university. This initiative represents a major upgrade from the current makeshift arrangements used by our sports clubs. Collectively, these clubs involve approximately 40 students who devote their time and effort to practice, making this investment both impactful and well-deserved.

Mats currently being used for practices:



Increased Visibility: Relocating the grappling clubs to the San Manuel Student Union will place our sports clubs front and center, making them more visible and accessible to students who might not have discovered them otherwise. Currently, the practice spaces in the PE building and the second floor of RecWell offer little to no opportunity for students to stumble upon these clubs, limiting their reach and potential to attract new members. This move will significantly increase exposure and engagement.

Budget Impact:

- The total cost of the project is not to exceed **\$8000**.
- Funding Source: Local Reserves
- Chartfield: 660876-RO001-S7100

Timeline:

Once approved, plan lead time for delivery.

Wrestling Mat Design Proof

Customer: Mason Vega

Order #:

DOLLAMUR.
SPORT SURFACES

FLEXI-Connect: YES NO
(Velcro System)

SALESPERSON Toni Lettner

PHONE 682-286-5201

EMAIL toni@dollamur.com

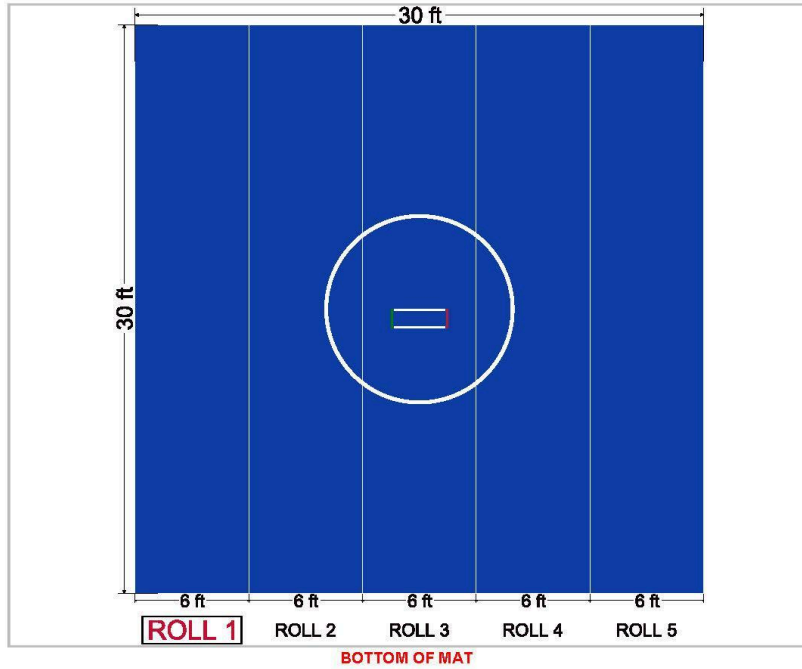
Mat Size: 30ft x 30ft x 1 7/8in
 Mat Color: ROYAL BLUE
 Circle Sizes: 10ft Only
 Color: WHITE
 Start Marks: WHITE - GREEN/RED
 Practice Circles: PC Sizes:
 PC Color:
 PC SM: Color:
 Letters:
 Font: Font Size:
 Letter Colors:
 Artwork:
 Artwork Color:
 Artwork Size:
 Paint Out-of Bounds:
 Paint In-Between:
 Paint inside 10':
 Special Instructions

BEFORE SIGNING AND APPROVING DESIGN

Layout By: Teresa 1 12/5/24

Customer must ensure every detail is correct before signing the final Design Layout. If the customer provides artwork as-is, customer is responsible for accuracy and quality of the file. If the customer provided file must be redrawn by Dollamur, fees will apply. Colors shown on the Layout are for representational purposes only. Please request a color sample if necessary. All special or required PMS colors, measurements, placement of artwork, lettering or registration markings must be represented on the final, signed Layout. To achieve the best results, artwork and/or markings may shift slightly on final production. © Copyright Dollamur Sport Surfaces

Customer Approval Signature: _____ Date: _____



*Note that the center of the wrestling ring will have the CSUSB Coyote logo.

Iconography used:



DOLLAMUR[®]

SPORT SURFACES

Quote

1053 Everman Parkway
Fort Worth TX 76140
Phone: 817-534-3344 Fax: 888-531-6964

Quote #: 17648
Quote Date: 11/27/2024
Sales Rep: Toni Lettner
Sales Rep Mobile:
Sales Rep Email: toni@dollamur.com

Customer: Mason Vega
Billing Address 92407
United States

Shipping Contact: Mason Vega
Shipping Contact 909-773-8356
Number:

Contact: Mason Vega
Phone Number: 909-773-8356
Email 008397773@coyote.csusb.edu

PO #:
Terms: Prepayment

Ship Via: RPM
Ship by: 02/07/2025

Product/Items Sold

Line	Part Name/Description	Part Number	UOM	Qty	Price	Total
1	6'x30'x1 7/8" Royal Blue w/Flexi-Connect w/Paint	178SRBLA30FCP	Roll	5	\$ 2,160.00	\$ 10,800.00
Black Friday Super Special: 45% Discount (-\$4,860.00)						
2	Logo On One Roll	LOGO-DIG	Each	1	\$ 400.00	\$ 400.00
Max print area 65" x 65"						
3	Shipping - California	SHIP-CA	Each	1	\$ 982.39	\$ 982.39

Notes to Customer

Thanks for providing us the opportunity to do business with you. You will find a quote containing each of the products/services we are proposing to complete attached with this email. Please review the quote and get back to us at your earliest convenience. We look forward to doing business together. If you have any questions, feel free to contact your sales rep listed above.

LineTotal \$ 12,182.39
Discount \$ 4,860.00
Sales Tax \$ 554.75
Order Total \$ 7,877.14

Signature _____

Quote Valid for 30 Days

