



**California State University, San Bernardino
Santos Manuel Student Union Board of Directors
Facilities & Sustainability Committee
November 7, 2024 – 12:00 PM
Student Union North - Room 3305
Zoom: <https://csusb.zoom.us/j/88135160112>**

AGENDA

1. Call to Order
2. Roll Call
3. Approval of Minutes
4. Open Forum
5. Adoption of Agenda

OLD BUSINESS:

FS 02/25 Graduate Student Success Center Space Proposal (Action, Wallen)

NEW BUSINESS:

FS 05/25 Implementation of Heritage Month Policy and Submission Form (Action, Roberson)

FS 06/25 SMSU South Projects (Discussion, Roberson)

FS 07/25 Space Usage Overview (Discussion, Roberson)

Announcements

Adjournment

Graduate Student Success Center Space Proposal

July 17, 2024

Proposed By: Katie Wallen, Graduate Student Success Center & Program Board Coordinator

Background: The Graduate Student Success Center (GSSC), which opened in Spring 2022, is dedicated to enhancing the holistic experience of graduate students. Our mission is to promote graduate student community and success through a one-stop-shop approach to support across the graduate student lifespan, from recruitment and orientation to graduation and beyond. We foster a strong sense of community through networking and mentorship opportunities, serve as an informational hub tailored to graduate student needs, and promote holistic wellness by assisting them in their academic, personal, and career pursuits. Additionally, we provide dedicated spaces for graduate students to study, relax, and rejuvenate.

Proposal: This proposal aims to meet the increasing space requirements of the Graduate Student Success Center by acquiring the Interfaith Center (SUS-202E).

Rationale: The following rationale is provided in support for the acquisition of the space listed above:

- There has been minimal utilization of the Interfaith Center. From our records of check-ins since April 2024, only seven (7) students have utilized the space, with five (5) of them using it as a meeting space on the same day (please see attached Interfaith Center check-in sheets).
- The Interfaith Center is attached to the Graduate Student Success Center, making its incorporation a seamless integration.
- Students using the Graduate Student Success Center have expressed the need for reservable study group spaces, as the current single group study room is not meeting the growing needs of the center. By absorbing the Interfaith Center, we can repurpose its space to create additional reservable group study areas.
- Acquiring additional space will enable us to accommodate the overall growing demands of the center as our student numbers increase (see attached check-in report highlighting check-ins from late November 2023 to May 2024). The current group study room is frequently the most utilized room in the center, underscoring the urgent need for more space.

Budget Impact: Minimal budget impact; ~\$150.00 for double-sided mobile whiteboard. There is currently no whiteboard.

Timeline: Ideally, we aim to acquire the Interfaith Center before Fall 2024 to transition the space for use before the semester begins.

Interfaith Center Check-In

Date: May 8th Time: 12:00pm CoyoteID: ~~1454A~~ 007260468

Date: May 8th Time: 12:24 CoyoteID: 008314170

Date: May 8th Time: 12:24 CoyoteID: 006966499

Date: 5/8 Time: 12:25 CoyoteID: 008226264

Date: 5/8 Time: 12:25 CoyoteID: 000719354

Date: _____ Time: _____ CoyoteID: _____

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interfaith

4/18/24

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RecordedDate	ResponseId	CoyoteID
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11/27/2023 14:49	R_2VxOw16u6kFK4iz	8080391
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11/27/2023 15:47	R_wNrAE39sdOYY56p	8136434
11/27/2023 17:18	R_V3TSEbxh7d2WzND	7338312
11/28/2023 11:30	R_1oaOoNR6cvXq6v4	7210613
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2/28/2024 14:12	R_52xtFCurzak3Wn9	8148420
2/28/2024 14:12	R_1VbDcck2FQj7er7	8459835
2/28/2024 14:13	R_6aOCUjhYjyep9Y	8080157
2/28/2024 16:10	R_5fGRv9VFTx6s3ty	8484002
2/28/2024 17:57	R_1DjffskiMhw0mif	8486420
2/29/2024 14:31	R_5ltLv3wg5770HRL	7207350
2/29/2024 15:26	R_3Gqt3pbqe47JSOX	7342108
2/29/2024 15:35	R_5YgKu2ZAsvN7LsL	8436851
2/29/2024 15:35	R_5qlWx3UI47xHSQV	8452503
2/29/2024 15:56	R_7XjpfvhFZyeZjjz	8136434
2/29/2024 16:44	R_3NhutRoxDfHIFei	23335446
2/29/2024 17:00	R_1v0auoNSdv3qv0Z	7207350
2/29/2024 17:02	R_5gjqWUnICIMu3nC	8486420
3/4/2024 12:27	R_1x3gpQ2qEXnNqU1	7509886
3/4/2024 12:50	R_7cYrLYsKwfWk93c	8486420
3/4/2024 12:55	R_3kvxedVl70RxXGU	6242336
3/4/2024 12:56	R_3igFwHKm6zH3C93	8080157
3/4/2024 14:14	R_1waDzUUt10Uq9Dk	8064349
3/4/2024 14:22	R_62rdDABCRcYjgyt	4665877
3/4/2024 15:47	R_76oig8a2P1qtqrT	7687323
3/4/2024 16:43	R_1kNBpbtHvl9Yifq	7534885

3/5/2024 12:55	R_5ilmqe02vcg1z9N	7700375
3/5/2024 12:56	R_1EzajYAHhEpRdZK	7940355
3/5/2024 13:14	R_5aRKlVe6tl02hYi	7929006
3/5/2024 13:15	R_3TmCYAZFTIaPnyK	7703027
3/5/2024 13:15	R_6TpfJ9ky54vCNgU	7573664
3/5/2024 13:39	R_5BqFBsi0Uv1aOKc	8486420
3/5/2024 13:46	R_5HXmVcY2qMx9ubs	8436513
3/5/2024 13:46	R_3oljkWyJwOSx8t	8158157
3/5/2024 13:46	R_7JwHXJyx55CGzIU	8439854
3/5/2024 15:43	R_161Kq5FP9Ba5BhT	8443897
3/5/2024 16:09	R_1Bm4rFNtQE4FQcZ	8096654
3/5/2024 16:10	R_6RxqiWgVe71ghl0	8136434
3/5/2024 17:04	R_6CdXNcirtnfgEj	8443949
3/6/2024 12:14	R_7xWOLi24dGTUg2h	8441362
3/6/2024 12:20	R_51HHKMKP0yDQNjo	8086020
3/6/2024 12:21	R_371HZ620RLGW3WJ	8486420
3/6/2024 12:53	R_1IXLc2j05lfbY0j	6221237
3/6/2024 12:58	R_6k6sDZFG8LsbONC	8080157
3/6/2024 13:02	R_6Rr7UT70wDRQLFc	8452503
3/6/2024 13:02	R_5oFulYpVND3Yq5r	8227746
3/6/2024 14:31	R_3Si6yCw0CSLHnTR	8440608
3/6/2024 14:31	R_6LvZ2nTqlRSSA8O	8460966
3/6/2024 15:04	R_7J4U37yWyDuMFWg	4705661
3/6/2024 15:04	R_7FXwfKZHRCO9Toz	8392807
3/6/2024 15:08	R_1ClItK91uza3qPM	4642988
3/6/2024 15:26	R_70PwulRkahilrGh	8092780
3/6/2024 16:41	R_6wuBJ8PeiSuW96S	8480414
3/6/2024 16:41	R_3X2Kp3G3EWXXSvf	8510860
3/7/2024 12:46	R_2R1I8XVUHwdwil1	7940355
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3/7/2024 13:00	R_2XIZ4oreq3dxZ6N	8441466
3/7/2024 14:51	R_2KfznH2awe3jLc5	8486420
3/7/2024 16:15	R_2igmkW7HWkZLdPn	8436851
3/7/2024 16:45	R_2x4MVkGmkTdfvax	8443897
3/7/2024 17:04	R_2mI8ugbasvZBXPS	58756556
3/11/2024 12:58	R_3611feTQnGQlFw5	8457248
3/11/2024 12:58	R_2f2NlCn42RGbMAn	8173250
3/11/2024 13:00	R_5et5rTXQGqwSg9k	8062308
3/11/2024 13:11	R_725YblgeBOMcptp	6242336
3/11/2024 14:36	R_7s4Qx9gHFN5oFM1	8436851
3/11/2024 14:50	R_3QstAbRs2bGsAcK	4865987)
3/11/2024 14:57	R_1jrjHLvrmoiVw8F	8441466
3/11/2024 16:16	R_5dZ28RVauUBUDFl	7687323
3/11/2024 16:50	R_2TY4EY5uYOlyTvz	7534885

3/12/2024 12:49	R_8GLB94EXScZa75L	8416857
3/12/2024 13:24	R_3ro5PfEEK3EHtuT	8431300
3/12/2024 14:44	R_12U99mktfCbHJoB	8439854
3/12/2024 15:08	R_1FsP74qcsjbCKYH	8158157
3/12/2024 15:08	R_7ydvCBFO2cl7Uch	13556800
3/12/2024 16:32	R_1RpTZEc0fZlDdBA	8486420
3/12/2024 17:53	R_1QkKpd5BBP062dz	4601050
3/12/2024 17:53	R_3VJjwFQd4oDprx4	6034232
3/13/2024 13:03	R_3Xp1TM54i498ZNO	6212579
3/13/2024 13:08	R_7eyKOxusoBOxz1H	8452504
3/13/2024 15:02	R_3Xz0xOWB7vArLB7	8436851
3/13/2024 15:05	R_1EWAfAJ5hVjhFLP	8486420
3/13/2024 15:36	R_5ydfKvbaRDBCvWf	7200772
3/13/2024 17:16	R_3qkvAm1rg65Au0l	8439854
3/14/2024 13:05	R_1HiZuCRJeJqzngM	7883597
3/14/2024 13:05	R_55ZpHM6hxgjM6O3	7954993
3/14/2024 13:26	R_1MHJ6fcVzikvrMJ	8086020
3/14/2024 13:27	R_3RwuzLJ8RJn57Lf	8411280
3/14/2024 13:29	R_3rJ8oY8FUos4UkO	7940355
3/14/2024 13:29	R_2pgao4MKb3542xO	8486420
3/14/2024 13:53	R_1FEElQyGvURzzgt	7200772
3/14/2024 14:09	R_7KrkjSBKJX7n8v9y	8443897
3/18/2024 12:09	R_6Ojqp3udMNUDEbH	4686888
3/18/2024 12:48	R_1RL9Or18BJg7OKJ	8441466
3/18/2024 12:51	R_3dyx8IAdQxxBaDE	8440634
3/18/2024 12:51	R_5H6HJ0eJjbOMOHT	8446289
3/18/2024 12:51	R_3Eu4QNNboXUlxN5	8413360
3/18/2024 12:54	R_7Lv91Ph4IKRbpdg	8458288
3/18/2024 13:31	R_1LGv96k5K0TRo5n	8444768
3/18/2024 14:06	R_2g8cEKJofu3Kd0L	8486420
3/18/2024 14:30	R_1p3UQEEdi8FCiUVU	8137162
3/18/2024 14:30	R_7oAqLVLEHCwh8wd	8436851
3/18/2024 15:14	R_2X0ujFFdiOwK9o8	8480414
3/18/2024 15:40	R_2111etwJ5rbWArl	8439854
3/18/2024 15:44	R_4Ne22LSbu8GCf4b	8228864
3/18/2024 17:06	R_1W5FlsDrmoFzDa1	8186224
3/18/2024 17:07	R_3dnPlnBKyo8qJjv	8443897
3/18/2024 17:22	R_7hYklmG4ZSD6ms9	8444872
3/19/2024 12:48	R_1L0i9ee1VEq7skh	8481142
3/19/2024 12:49	R_55BdYbhV0aFfsj3	8471860
3/19/2024 12:58	R_2owmzVzQHkTvGGa	6833769
3/19/2024 13:00	R_3MRrIRBNTzwcgGd	8441466
3/19/2024 13:00	R_7gPcIRD3JBj8MrD	8458288
3/19/2024 13:10	R_30BTrVO2RTDiMz7	7954993

3/19/2024 13:19	R_2YL1HpnhQPkh4LT	7940355
3/19/2024 13:25	R_7LvuA4pCZbSevOC	8444768
3/19/2024 13:36	R_7PNLY5WziTo7eCS	7883597
3/19/2024 13:52	R_2VezWgar5G5tmEy	8411280
3/19/2024 14:00	R_1IMHsIJYYMg8k1n	8436851
3/19/2024 14:57	R_77yeU1VfNIB9mIR	8431300
3/19/2024 15:26	R_1OWcybrl4Qzra4q	8532895
3/19/2024 15:32	R_5dxY3MRGPCclzVm	8443897
3/19/2024 17:09	R_2OBj66OzhY4DjtK	6205104
3/19/2024 17:29	R_1amon4PQzxVW5mx	5911707
3/19/2024 19:38	R_3qdTkbH2dMb68aR	8486420
3/20/2024 12:44	R_3qW1CTryLBDJ0o	8062308
3/20/2024 13:08	R_2yaMgoBBg7n1JQJ	6263110
3/20/2024 13:49	R_3xITbHBwHBk2qNp	8444768
3/20/2024 14:47	R_2jv2HIkRTBdLvaO	7724971
3/20/2024 15:12	R_1rkVULG28htD3RD	7200772
3/20/2024 15:37	R_8wttCnmo10AaDMq	5789777
3/20/2024 16:54	R_5j6z6UHBpAoGrXS	8428167
3/20/2024 16:55	R_1uUKMsu1KqMT2uO	8068691
3/20/2024 17:04	R_7IfWzuG1Jbw7sg9	8136434
3/20/2024 17:50	R_2GCDGi81jHg9LRq	8447108
3/20/2024 17:54	R_7VHEI86oRXglKlc	8204775
3/20/2024 17:56	R_7LAwtqpW7gxArCc	8458990
3/20/2024 17:57	R_7soYgwRarnU46cs	8092780
3/20/2024 17:57	R_1GVML24i9Ekg1cC	5165897
3/21/2024 12:04	R_2qqxcKGKILJMWac	8137162
3/21/2024 12:09	R_1I9FIM0KwVtqA4C	7940355
3/21/2024 12:14	R_7INADDuLvLYdsT7	8440634
3/21/2024 12:24	R_1EcAks3gtGGmsEz	8174862
3/21/2024 12:53	R_72xSQcBWW0DEFcU	8486420
3/21/2024 13:10	R_3fpKfQXU9XphYHz	8481142
3/21/2024 15:30	R_5OT0prnNhgPtwVH	8457248
3/21/2024 15:30	R_2CEjEwvrF06Q1LQ	8458990
3/25/2024 14:22	R_51sQFdFnpvEV2Im	8486420
3/25/2024 15:04	R_3NEYS8ouINBnZzZ	8086020
3/25/2024 15:15	R_7cGhNiLyRj9l1Ml	8459549
3/25/2024 15:49	R_7UWW7P18kmq1eCx	8227746
3/25/2024 16:43	R_5OO1YnDUjx4vWRy	7790673
3/26/2024 12:24	R_2F2HcJ6pPwLctFG	8481142
3/26/2024 12:28	R_8xEiWiFnx44aZdT	7266617
3/26/2024 12:59	R_7pP6qhdfllFwt3z	0
3/26/2024 13:57	R_5EmpqrFfDVWJrWx	7940355
3/26/2024 14:17	R_1gCNqDdXm7qoS9R	8436851
3/26/2024 14:38	R_2nrz5t2gZ8fkWZj	8486420

3/26/2024 15:19	R_1QDCdaoM7XXtSjt	8447108
3/26/2024 17:57	R_51XwuDMCdCsHhfY	8486485
3/27/2024 12:40	R_1OJ3P0yvyhKLZmS	7266617
3/27/2024 13:31	R_5OIVMEpKzONJFBD	8458990
3/27/2024 13:31	R_700K3ZTRuiNn7Gx	8457248
3/27/2024 13:37	R_5B8tbRFDf2pJh9O	8492920
3/27/2024 13:37	R_3EAZETIveO7wLlz	8501565
3/27/2024 13:38	R_60cbLIM48izTozF	8477008
3/27/2024 15:00	R_51p6b9P7pJltLoH	8486420
3/27/2024 15:03	R_8HjL9HJE3RPmhuj	8137162
3/27/2024 15:03	R_22rGDxfpvPXzesM	8436851
3/27/2024 15:11	R_6jTyfUHX0DnBpkU	8098786
3/27/2024 16:42	R_3lvkJmsyGtBntYd	7534885
3/27/2024 18:05	R_1EyArYMD2GjlwoM	8474096
3/28/2024 12:46	R_7zNfOpcrL2Ac9Nw	8137162
3/28/2024 12:49	R_1CfoPwwGB0InvSX	7940355
3/28/2024 14:51	R_8Y0k0tKCTrZ1mVP	8443897
3/28/2024 16:47	R_5aRLlFkLmHHJciy	4390346
3/28/2024 17:25	R_2rloKvVHlj3Mkt7	8486420
3/28/2024 17:27	R_2f9gEekFhfnZsrQ	8064622
4/2/2024 13:30	R_5EiXIVi9025t61J	8443897
4/2/2024 13:31	R_3o3X19JG44OIPQB	8458769
4/2/2024 13:31	R_3PS90nxMOdXNUrf	8448109
4/2/2024 13:43	R_3wcnShcFDEUrS3c	8137162
4/2/2024 13:43	R_5UlfMh4atw71ezD	8436851
4/2/2024 15:27	R_28ZlEd8h2CM3Oa	8148706
4/2/2024 15:27	R_7ru2HVHgn55zdEo	8166490
4/2/2024 15:27	R_1OPl8Mf96NpLUOC	8420653
4/2/2024 15:54	R_5emAJhFOYBgD5lj	8136434
4/3/2024 10:49	R_2gj1DoukqZMSXGV	8159379
4/3/2024 12:26	R_2DIKygYMWKpZWP5	8159379
4/3/2024 13:05	R_71Bpg7Sq1jS2onW	8441466
4/3/2024 14:57	R_3cW5fc0PxfpHh4J	8436851
4/3/2024 14:57	R_31NTrHB2DnxmUrd	8137162
4/4/2024 12:45	R_34cjeV0RXXbgiv7	8137162
4/4/2024 12:46	R_1PZZIe5nQ0681k5	8436851
4/5/2024 12:21	R_24bBTnbWusDTLt7	8137162
4/8/2024 12:45	R_5wfvZm7hbA19Vtf	8459549
4/8/2024 13:22	R_1STtukFdcVWiKyt	8137162
4/8/2024 13:24	R_1kNbUP6JOQXZdFZ	7724971
4/8/2024 15:25	R_3HwzGY66YQt2Qpd	8436513
4/8/2024 15:26	R_3YMIP5Rpsbk4t7r	8445808
4/8/2024 16:52	R_1JbFwPbCrDfVAH0	7534885
4/8/2024 17:42	R_1ARrTeNlvNI9zIR	8458990

4/8/2024 17:46	R_5QtCUOlxmCp3PXH	8501565
4/8/2024 18:13	R_5Qx08QZpvbsX6zD	8444872
4/9/2024 12:37	R_33T3aMA8S6FPvq1	7818194
4/9/2024 12:51	R_7im1ECplD1cHI0g	7342108
4/9/2024 13:49	R_2HwYwovV42PJqNP	8158157
4/9/2024 15:15	R_1NXzPzON4zLLDX3	8458990
4/9/2024 15:16	R_7E6rYMGxk0V4PSO	8457248
4/9/2024 16:01	R_3zkGSICCwHLK9cr	8436513
4/9/2024 16:08	R_3k5Fs8u0qccM4uj	7940355
4/9/2024 16:08	R_3AFN253NY4i6IDF	8165086
4/9/2024 16:39	R_7GX0a3tGEfu7vy1	8436851
4/9/2024 17:39	R_35YENAufTaEXfus	4045066
4/10/2024 13:39	R_5JCq46Kh1DqwhgZ	8458288
4/10/2024 15:09	R_2Tt9dpd1NoWLV4R	8474096
4/10/2024 15:10	R_2hDX9q6QjE3obAM	8172028
4/10/2024 15:54	R_6PhME2MAwh4vSet	7652249
4/10/2024 16:11	R_1JbhTzNITiPhK6J	8447108
4/10/2024 16:34	R_3GOhL3Cd0FgvbPA	8136434
4/10/2024 16:52	R_7rrJCXrZBljQ56c	7534885
4/10/2024 17:06	R_1g1kufI9MFZaEPU	8064349
4/11/2024 12:17	R_2i8vdgpTlwVp4vM	8137162
4/11/2024 12:41	R_3OwoNu5GRxYPLYQ	7940355
4/11/2024 14:00	R_8jqRTin19df1Amm	8137162
4/11/2024 15:04	R_20P5PS7aKzUD1zQ	8486420
4/11/2024 15:17	R_5zYkicPETo20a5	8459549
4/11/2024 16:01	R_6906T6S5wdQAKxX	7891319
4/11/2024 18:57	R_3DALeQkfJ2t45UL	8442779
4/15/2024 12:07	R_1ewfoSl1qvEBuKf	8137162
4/15/2024 12:30	R_7CwtICLCdcWxrCP	586888955
4/15/2024 12:36	R_37lgFJQTFD5bzjR	8458288
4/15/2024 13:01	R_3vkoni7VREn1M4y	8062308
4/15/2024 13:01	R_7PYMlhNIDTaA341	7724971
4/15/2024 13:35	R_3TBco1qZiYnr5dL	8458990
4/15/2024 14:26	R_7osRyr52kv17Y6B	8207843
4/15/2024 14:26	R_5rBeSjODcX2LqzC	8148420
4/15/2024 14:26	R_1T77z6BewYMt7nX	8167283
4/15/2024 14:35	R_1lbeAXX2B01DfYC	8436851
4/15/2024 15:26	R_33fqZy54htoGtqD	8450592
4/15/2024 16:35	R_2e5we4tKMQQwO89	8455051
4/15/2024 16:42	R_3g7R8n765CKt4n9	8440868
4/15/2024 19:06	R_7P5N4dmmwxxGVWn	8137162
4/15/2024 19:06	R_6E4eOmKdJEovQWE	8436851
4/15/2024 19:07	R_37E9Xlo7Vpihm3T	8447108
4/15/2024 19:07	R_5UqwkpX1uWpj2w1	8456442

4/16/2024 11:18	R_5hlnOTSLXlohx5f	8486485
4/16/2024 12:01	R_50kbZC2cW1M188p	8137162
4/16/2024 12:16	R_5zjptvABTumoKxb	8481142
4/16/2024 12:44	R_3Xc4Z3B5R1RhqzT	7940355
4/16/2024 12:52	R_5WuPVJVbqQXPEIW	8452603
4/16/2024 13:10	R_3M8u4NqXF3nslH	8440634
4/16/2024 13:14	R_72P81trbvDFHjZT	8431300
4/16/2024 13:33	R_5odQh2UeQdjAaKJ	8501565
4/16/2024 13:33	R_7q4klfuobNtPVQ	8477008
4/16/2024 13:33	R_7XBABKJZwrPjTEZ	8480414
4/16/2024 17:05	R_7r0mkV0BKE8EyrL	8458288
4/16/2024 17:05	R_7GcW1DVFyBV8gP2	8441466
4/16/2024 18:14	R_6L76ggaYKbkFlp7	8137162
4/16/2024 18:48	R_1sbHxZnjMdkN2CB	8486420
4/17/2024 12:39	R_5hWnYkXfmQUzyfF	8436851
4/17/2024 13:45	R_3lUyrLDcmMyYYs9	6221237
4/17/2024 16:51	R_52CYdLLBpJNxlJE	7534885
4/18/2024 12:02	R_19GrCToU3OVPsrf	8137162
4/18/2024 13:02	R_1NWzMV8J9xnC9ep	8064622
4/18/2024 13:21	R_3LYAhTWQVLhKQVh	8431300
4/18/2024 14:45	R_3dUolzFnUG8xBxT	8148329
4/18/2024 14:50	R_5l6HmjwvnSnu8A	8436851
4/18/2024 14:53	R_7KVCUPXJyhU4Vzy	8176305
4/18/2024 14:54	R_7yANWd6FjjNG7w5	8167283
4/18/2024 14:55	R_5PoESfbcjcQQcnC	8420146
4/18/2024 15:52	R_5f8or0EWKp7TVby	7342108
4/18/2024 16:34	R_1mXgWlRMwuny5qP	6839671
4/18/2024 16:35	R_2FnbBBCB9xhJfsx	8453712
4/18/2024 16:52	R_4mJLkbrlysubmWy	7940355
4/18/2024 17:45	R_2yd6M0DNwgb3L84	7135616
4/22/2024 13:41	R_3QxNU3h0QDwcyHX	8443416
4/22/2024 13:42	R_3oEjaCOlGdxv9ER	8137162
4/22/2024 13:50	R_2dDkaBKZUOU1NND	8458288
4/22/2024 14:37	R_5DAJXCCrZZJC6R5	8172028
4/22/2024 14:38	R_6zTRz9Akznfygm	8501526
4/22/2024 14:40	R_2KBFsM7jVWgwOEL	8207843
4/22/2024 14:57	R_5l0l671HcK8ufdi	8459549
4/22/2024 15:22	R_2ACScCKJ7HtlK37	8451281
4/22/2024 16:42	R_3JzrAArnCXn09eQ	8447108
4/23/2024 12:11	R_7JKKGDY3HQob3EE	8436851
4/23/2024 12:40	R_5t9LRTlEfs4faV	8480414
4/23/2024 12:50	R_7gAvkj8feJ2mOJ3	7940355
4/23/2024 12:54	R_11vZi9dhO111ny1	8501565
4/23/2024 13:08	R_2T3UMbtXkOdrAQx	8086020

4/23/2024 13:33	R_6t4KgeOeVIKexLx	8137162
4/23/2024 15:12	R_3DxgkSYHaXu0KCl	8137162
4/23/2024 15:12	R_71ikcxSlqKb5DKH	8436851
4/23/2024 18:02	R_3QzmuVQcVI9ilyV	6205104
4/23/2024 18:09	R_2jUa49N2sN7d2UH	8459549
4/23/2024 18:19	R_7D1GHq1qcxhfwQY	6839671
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4/24/2024 13:20	R_224tWMWc0CcxqHKF	7724971
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5/16/2024 14:19	R_2QKLDfboWhTLzo7	8088347
5/16/2024 18:05	R_7rMmY3X7sLXi7Yl	7812604

What brings to you the Graduate Student Success Center today? Choose all that apply. - Selected Choice

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Quiet study area for solo work

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Printing

Printing

Other (please specify)
Help with homework
Refrigerator
Leave my food
Staff
make friends
Kitchen
Face mask
Study
the microwave!
Was told there was microwaves in the bui
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Fridge
Microwave
Eat
Microwave, and sink
Food
Studying
Microwave and sink
Sink
Kitchen
Microwave
Fridge
Save my phone in the kitchen and eat late
Visit
Zoom Meeting
Linkedin
Printing
Print
Quiet study area for solo work
Coffee
Snacks
Eat lunch
Event
Use the kitchen
Kitchen
Snacks

Santos Manuel Student Union (SMSU) Facilities Use Policy for Heritage Months Celebrations

1. Introduction:

- a. This Facilities Use Policy governs the use of the Santos Manuel Student Union by the campus committee for the celebration of heritage months.
- b. The purpose of this policy is to ensure the responsible and respectful use of the facility during the heritage month kick-off/opening event.

2. Reservation Process:

- a. The campus committee must submit a written proposal to the Santos Manuel Student Union for the reservation of the facility for their opening event for their specific heritage month celebration.
- b. Reservation requests should be submitted at least two months in advance to the SMSU Scheduling office to allow for proper planning and coordination.
- c. In order to be eligible for this program this event must be open to all students.

3. Eligibility:

- a. The Santos Manuel Student Union will provide an in-kind contribution of use of the facility for an opening event directly related to the celebration of heritage month being celebrated.
- b. The campus committee must demonstrate alignment with the goals and themes of the heritage month being celebrated.
- c. Must be willing to list the Santos Manuel Student Union and Associated Students, Inc., and their logos, as co-sponsors on all marketing materials.

4. Compliance:

- a. All activities conducted within the facility must adhere to Santos Manuel Student Union policies and procedures. Please reference the Notice of [Non Discrimination Policy](#).
- b. The campus committee agrees to comply with all applicable federal, state, and local laws and regulations during the event.

5. Use of Equipment and Resources:

- a. The campus committee may use equipment and resources within the facility, subject to availability and approval.

6. Security and Safety:

- a. The campus committee is responsible for the safety and security of all attendees during the event.
- b. Security measures, including the presence of security personnel, may be required and will be discussed during the reservation process.

7. Cancellation and Rescheduling:

- a. The campus committee must notify Santos Manuel Student Union as soon as possible in the event of a cancellation or the need to reschedule.

8. Review and Amendments:

- a. This policy will be periodically reviewed and may be amended by the Policies and Procedures committee as needed.

SMSU BOD approved 3.27.24



Thanking you submitting your proposal for your Heritage Month Celebration opening event!

Please share your goals and preferences in the next questions.





What is the most important goal you'd like to accomplish at your Heritage Month Celebration opening event? Please be specific.

Committee Name:

Name of event:

Date of event:

Time of event:

Proposed Location:

Contact Person:

Email:

Phone Number:

Type of event:

Sponsoring Department (s):

Format of event:

Estimated number of attendants

Please be specific of the audience that you will be marketing to for this event

Other speakers/VIPs:

Have you reviewed the SMSU Facilities Use Policy for Heritage Months Celebrations before your submission

Upon approval from the SMSU Facilities & Sustainability Committee are you available to meet with the SMSU Scheduling department

Please acknowledge that all the information provided is correct

Click to write the question text

0 1 1 2 2 3 3 4 4 5 5

All the relevant information was requested on this submission form



Were the questions in the form were clear and comprehensive



How did you like the submission process





We thank you for your time spent taking this survey.
Your response has been recorded.

Executive Summary: Facility Repair and Replacement Schedule for Santos Manuel Student Union (SMSU South)

Date: January 23, 2024

Prepared by: Anthony Roberson, Associate Director, Operations

Objective:

This executive summary outlines the comprehensive repair and replacement schedule for facility-related items within the SMSU. The primary aim is to ensure the sustained functionality, safety, and aesthetic appeal of our beloved Student Union by strategically addressing the maintenance needs and planning for timely replacements.

Background:

The SMSU is a vibrant hub of student activities, events, and community engagement. In light of the increasing demand and wear-and-tear on facility-related items, it is crucial to establish a proactive and systematic approach to repair and replacement. This initiative is driven by our commitment to providing a welcoming, efficient, and safe environment for students, faculty, staff, and visitors.

Scope of Repair and Replacement Schedule:

The repair and replacement schedule encompass a thorough assessment of current facility-related items, identification of maintenance needs, and a forward-looking plan for strategic replacements. Key areas of focus include:

1. Structural Integrity and Safety:

- Conduct a detailed inspection of structural elements, including roofing, flooring, walls, elevators, door framing, and ceilings.
- Prioritize repairs to address safety concerns and ensure compliance with building codes.
- The total cost of the current structural integrity and safety materials: **\$3,076,747.00**
- The priority for repair and replacement for this category for the upcoming year is the **roofing** on the 1990 portion of the southside SMSU South: **\$398,071.00**

2. Mechanical and Electrical Systems

- Evaluate the performance of HVAC, plumbing, and electrical systems.
- Implement routine maintenance and schedule replacements for aging or inefficient components.

- The total cost of the current mechanical and electrical systems: **\$2,912,494.00**
- The priority for repair and replacement for this category is HVAC controls/interior lighting: **\$240,429.50**

3. Furniture and Fixtures:

- Assess the condition of furniture, seating, and fixtures in common areas, meeting rooms, and offices.
- Plan for the phased replacement of worn-out items to enhance comfort and aesthetics.
- The total cost of the current furniture and fixtures: **\$1,917,490.00**
- The priority for repair and replacement for this category is Dining furniture on the southside of the building: **\$125,000.00**

4. Technological Infrastructure:

- Review the state of audiovisual equipment, computer systems, camera surveillance system and technology hubs.
- Upgrade outdated technology and plan for integration of modern solutions to meet evolving needs.
- The total cost of the current technological infrastructure and av equipment: **\$261,852.00**
- The priority for repair and replacement for this category is upgrading the audio-visual control system and cabling infrastructure in the Event Center: **\$112,973.19** and upgrading the trussing lighting in the theater: **\$70,000.00**

Expected Outcomes:

The implementation of the repair and replacement schedule is expected to yield the following outcomes:

- ❖ **Enhanced Facility Functionality:**
 - Improved the overall functionality of the SMSU by addressing maintenance needs promptly.
- ❖ **Extended Lifespan of Assets:**
 - Prolong the lifespan of facility-related items through proactive maintenance and timely replacements.
- ❖ **Increased Safety Standards:**
 - Ensure a safe environment for students, faculty, staff, and tenants by addressing safety concerns and adhering to regulatory standards.
- ❖ **Optimized Aesthetic Appeal:**
 - Elevate the aesthetic appeal of the SMSU by replacing the worn-out furniture and fixtures with modern, inclusive, and visually appealing alternatives.

Next Steps:

The proposed repair and replacement schedule will be presented to the SMSU Facilities & Sustainability Committee/SMSU Board of Directors for review and approval. Upon approval the funding

Edit *Building Maps*

Santos Manuel Student Union
Building Maps

☰ Page Menu

SMSU South (1st and 2nd Floor)

SANTOS MANUEL STUDENT UNION

DIRECTORY

ATM	Info Desk	Elevator	Departments	Event/ Meeting Rooms
Restrooms	Stairs	Food Areas	Services	Resource Centers

FOOD AREAS

Yotie Drinkz + Coyote Market LV 1

SERVICES

The Den LV 2
 E-Sports Arena LV 1
 Gamers Lounge LV 1
 Marketing Department LV 2
 Meditation Room LV 2

RESOURCE CENTERS

Financial Literacy Center (FLC) LV 1
 Graduate Student Success Center (GSSC) LV 1/2
 Interfaith Center (IFC) LV 1

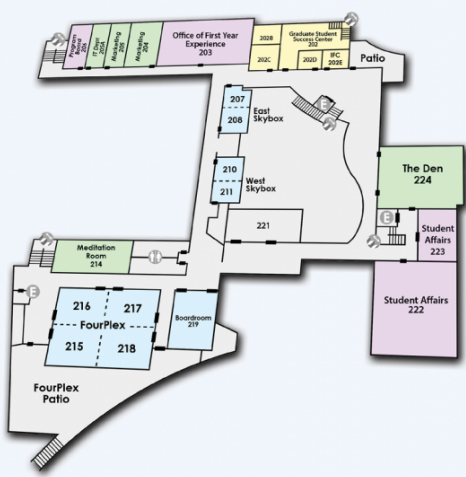
EVENT/MEETING ROOMS

Events Center LV 1
 Fourplex LV 2
 Skyboxes LV 2
 Theater LV 1

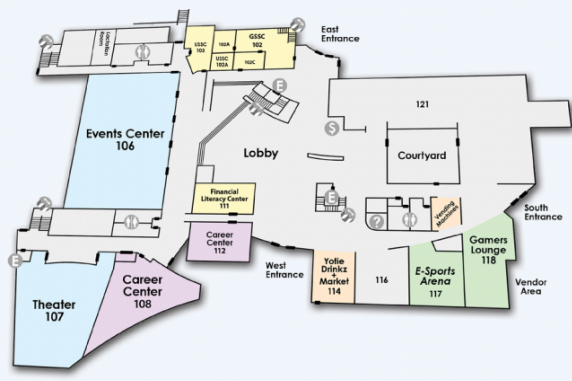
DEPARTMENTS

Career Center LV 1
 Orientation and First Year Experience LV 2
 Program Board LV 2
 Student Affairs LV 2

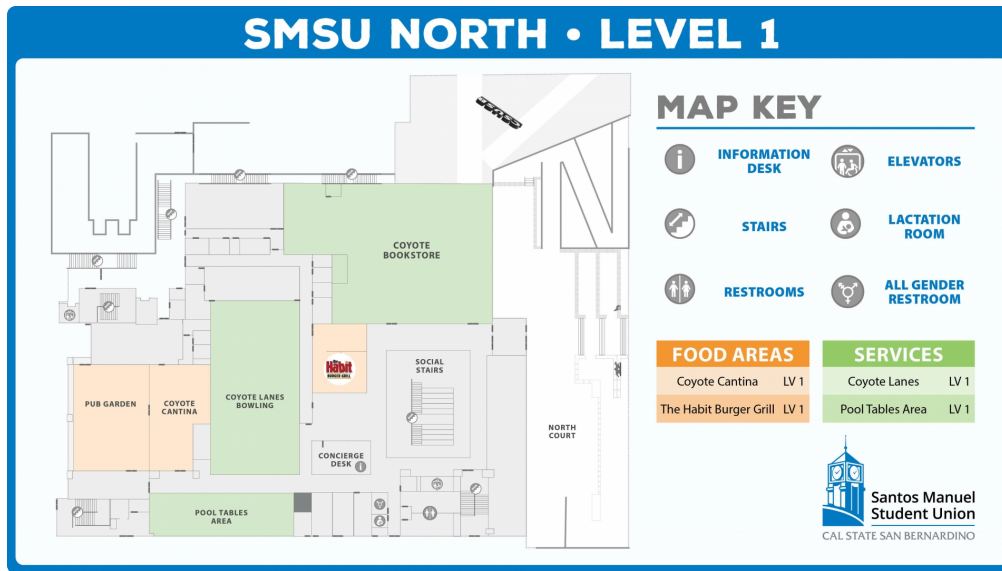
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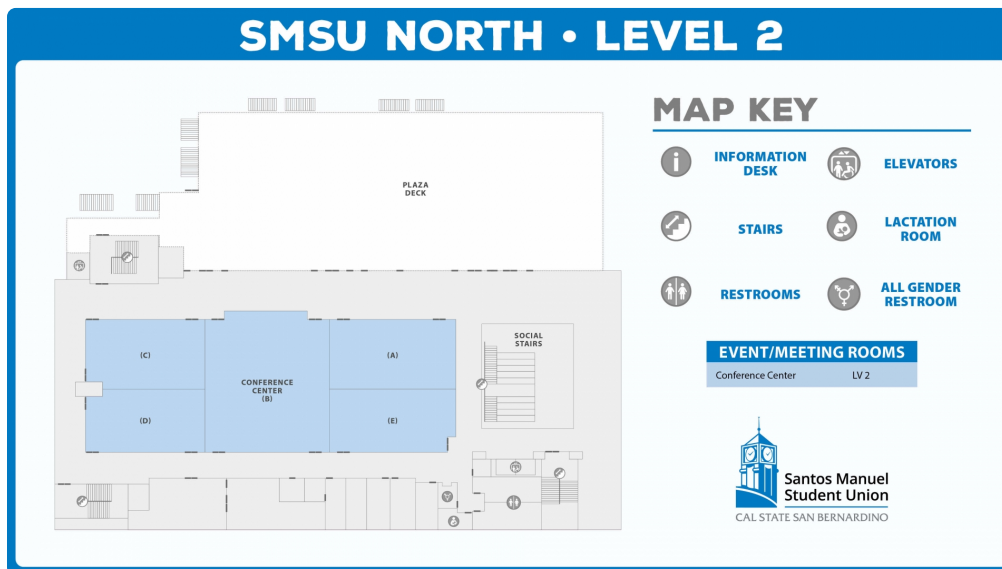
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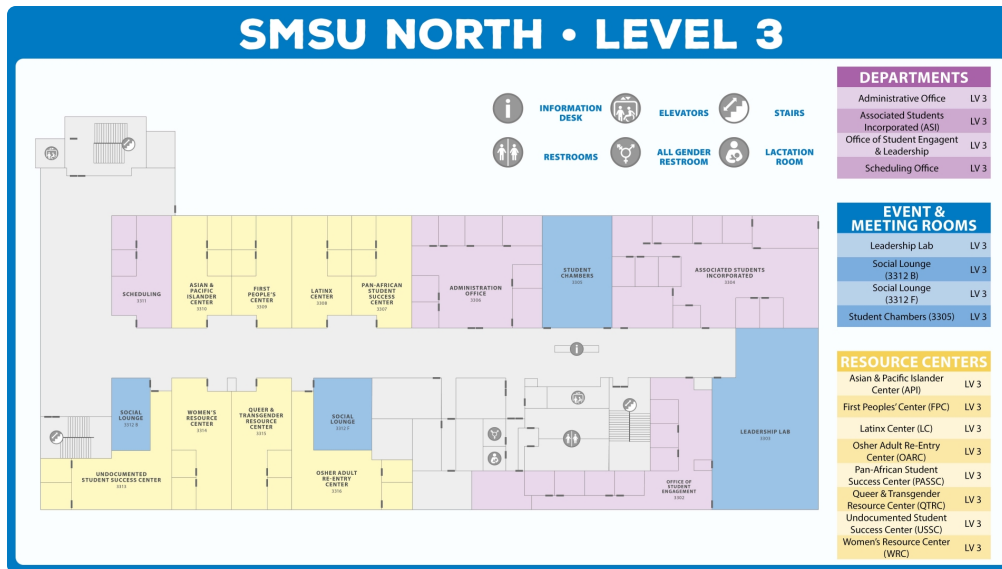
SMSU North (1st Floor)



SMSU North (2nd Floor)



SMSU North (3rd Floor)



Coyote Connection



Contact Us

Santos Manuel Student Union

✉ smsu@csusb.edu

Administrative Office Hours

Monday-Friday:
8:00am – 5:00pm

Saturday-Sunday:
Closed

SMSU South

[Campus Map](#)

[\(909\) 537-5940](tel:(909)537-5940)

Monday - Thursday: 7:30am – 10:00pm

Friday: 7:30am – 6:00pm

Saturday - Sunday: Closed

SMSU North

[Campus Map](#)

[\(909\) 537-4199](#)

Monday - Thursday: 7:30am – 10:00pm

Friday: 7:30am – 8:00pm

Saturday: 8:00am – 12:00pm

Sunday: Closed

Coyote Lanes

[\(909\) 537-5263](#)

Monday – Thursday: 10:00am – 10:00pm

Friday: 10:00am – 7:00pm

Saturday-Sunday: Closed



California State University, San Bernardino

5500 University Parkway
San Bernardino, CA 92407
+1 (909) 537-5000

Follow Us



CSUSB Palm Desert Campus

37500 Cook Street
Palm Desert, CA 92211
+1 (760) 341-2883

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