**CALLIFORNIA STATE UNIVERSITY, SAN BERNARDINO**

**OFFICE OF ACADEMIC RESEARCH, OFFICE OF RESEARCH AND SPONSORED PROGRAMS, & SPONSORED PROGRAMS ADMINISTRATION**

USDA/NIFA RESPONSIBLE CONDUCT OF RESEARCH (RCR) TRAINING CERTIFICATION FORM

USDA/NIFA implemented revised Research Terms and Conditions (RTCs) effective June 30, 2017. These RTCs include an [updated Responsible Conduct of Research (RCR) training](https://www.nifa.usda.gov/grants/regulations-and-guidelines/research-misconduct/responsible-ethical-conduct-research)requirement for USDA/NIFA grant recipients.

**Instructions:** Principal Investigators (PIs) must certify on a per award basis all personnel including the principal investigators (PI), co-principal investigators (co-PIs), senior/key personnel, postdoctoral, graduate, undergraduate students, trainees, and fellows who receive funding from the NSF award have completed RCR training **within 60 days of the individual's becoming supported by NSF funding**.

The PI has 60 days of the award being made; and annually thereafter on the anniversary date of the award for the duration of the project, updating any additions of Co-PIs, undergraduate/graduate students, post-doctoral researchers, faculty, and other senior personnel who will be supported by the NSF to conduct research within 60 days of beginning work on this project. CSUSB RCR policy and registration instructions can be located at the [Office of Academic Research RCR website](https://www.csusb.edu/academic-research/research-compliance/responsible-conduct-research-rcr).

**This certification document must be completed by the Principal Investigator and maintained in their records for federal, state, and sponsored programs audit purposes**.

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| As Principal Investigator/Project Director, I certify that I have read and understand the United States Department of Agriculture/Food an Agriculture requirement on Responsible Conduct of Research (RCR) training, and I certify the following: | |
| Project Title: | |
| USDA/NIFA Award Number: | |
| The PI, Co-PIs, undergraduate students, graduate students, postdoctoral researchers, faculty, and other senior personnel who will be supported by NSF to conduct research within 60 days of beginning work on this project. (Please complete the next two sections; continue additional page if necessary.) | |
| **Names(s) of all personnel noted above.** | **Education Program Completed**  **(For example, CITI RCR Course)** |
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| Principal Investigator Name:  (Please print or type name above) | |
| PI Signature: | Date: |