

APPOINTMENT OF VISITING PROFESSORS, DISTINGUISHED VISITING PROFESSORS, ADJUNCT PROFESSORS AND VISITING SCHOLARS FAM 642.85

Introduction:

The appointment of visiting professors, distinguished visiting professors, adjunct professors, and visiting scholars is for the purpose of bringing to the campus individuals of special scholarly and/or professional interest and merit.

Appointment Process (Visiting Professors):

Upon the recommendation of a department/school recruiting committee and the College Dean, the University may appoint temporary full-time faculty with the honorary rank of Visiting Assistant/Associate Professor or Professor. Recommendations for such appointments must be justified by the faculty member's previous experience; special area of expertise; or particular circumstances such as leaves replacements, exchange faculty, foreign scholars, etc. The term of appointment for visiting professors may be for a term or more but not to exceed a single academic year.

Appointment Process (Distinguished Visiting Professors):

Upon the recommendation of the College Deans to the Vice President for Academic Affairs/Provost and following consultation with Department Chairs/School Directors and appropriate faculty members, the University may appoint noted individuals as Distinguished Visiting Professors. Positions for such appointments would be assigned campus-wide and therefore not be charged against any particular academic unit. Positions would rotate among Colleges from year to year and the intention is for all segments of the campus to share the educational benefits.

The Dean's recommendation should include:

1. Justification for the appointment with supporting documentation in the form of vita, letters of recommendations, publications and other evidence of distinction.
2. Planned assignments (teaching; lectures/seminars for campus and community; consulting for curricular planning, professional society's relations, accreditation, faculty professional development, etc.)

3. Academic Year and term of appointment
4. Rank and Step (at the professor level with step to be negotiated).

Appointment Process (Adjunct Professors):

Upon the recommendation of a department recruiting committee and the College Dean, the University may appoint individuals of particular expertise as Adjunct Professors. Such individuals may teach courses without compensation and participate in an advisory capacity in the curricular, programmatic, and community activities of the department. The term of appointment for adjunct professors may be for a year or more, but not to exceed five years.

Appointment Process (Visiting Scholar):

Upon the recommendation of a department and College Dean to the Vice President for Academic Affairs/Provost, a scholar or researcher may be granted the honorary rank of visiting scholar for a period not to exceed one year. Such a visiting scholar would not be paid a salary or have any official responsibilities but would receive

1. An office, desk and appropriate accoutrement
2. Library privileges
3. Suitable social amenities
4. Scholarly and technical assistance when possible
5. Parking privileges