Training Transcript Video Transcript

# Training Transcript in CSULearn

1. Go to the Environmental Health & Safety website (csusb.edu/ehs)
2. Click on the Training tab
3. Click on the Employee Training System (CSULearn) tile
4. Click on the “Transcript” folder from your Homepage
5. Select the appropriate date range
6. Find the desired training on your list
7. Click on the certificate icon
8. You can print or export your certificate or take a screenshot

Thanks for watching!