

## Schedule of Classroom Visitations (CV) and Student Opinion of Teaching Effectiveness (SOTE)

	Fall	Spring
Full – Time Lecturers	SOTE/ CV	SOTE
1 <sup>st</sup> year probationary	SOTE (All classes-unofficial) CV (1,2)	SOTE (1,2) CV (3, 4)
2 <sup>nd</sup> year probationary	SOTE (3)	SOTE (4,5) CV (5, 6)
3 <sup>rd</sup> year probationary	SOTE (6,7) CV (7)	SOTE (8,9)
4 <sup>th</sup> year probationary	SOTE (10) CV (8)	SOTE (11,12)
5 <sup>th</sup> year probationary	SOTE (13,14)	SOTE (15) CV (9)
6 <sup>th</sup> year probationary	SOTE (16) (CV 10)	SOTE (17)
Applying for Promotion to Professor	CV	
Applying for Early Tenure and/or Early Promotion	CV	
All other Tenured Faculty	Courses to be SOTE'D Annually	

For tenure-line faculty, visitors and the course to be visited shall be selected jointly by the College Evaluation Committee and the College Dean, in consultation with the Department Chair. (FAM 652.1)

Visitations for faculty in their first two probationary years shall be conducted by two tenured faculty of equal or higher rank and from disciplines as close as possible to that of the visited faculty. (FAM 652.1)

For lecturers, visitors and the course to be visited shall be selected jointly by the Department Evaluation committee or the Department Lecturer Evaluation Committee (See FAM 652.2) and the Department Chair.