

# HOW TO MAKE AN APPOINTMENT WITH AN ACADEMIC ADVISOR

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## HOW DO I TALK TO AN ACADEMIC ADVISOR?

Login to [MyCoyote](#) and select the Navigate tile found in [My Academics](#).

2

## HOME PAGE

On the Navigate Student homepage, select **“Schedule an Appointment”** to begin the process.

3

Select Academic Advising from the dropdown menu, then choose a **Service and Location** for your appointment.

4

## INCLUDE A COMMENT

Providing information in advance helps to prepare your advisor for your upcoming appointment.

## PICK A TIME

Find a day and time available that works for you.

5

Schedule Appointment

Times From June 30 To July 04

Tue, Jun 30	Wed, Jul 01	Thu, Jul 02	Fri, Jul 03	Sat, Jul 04
Morning N/A	Morning 1 Available	Morning 2 Available	Morning N/A	Morning N/A
Afternoon N/A	Afternoon N/A	Afternoon 2 Available	Afternoon N/A	Afternoon N/A

\* All times listed are in Pacific Time (US & Canada). refreshed at 8:56am PT.

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Review your appointment details and select **“Confirm Appointment”** to schedule this meeting.

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Is there anything specific you would like to discuss with Elizabeth?  Send Me an Email  
 Send Me a Text

Comments for your staff...

[Back](#) [Confirm Appointment](#)

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After confirming your appointment, you should receive an email containing information and Zoom links.

Success! Your Appointment Has Been Created

Guide created by Undergraduate Studies