IT Governance TOCS Subcommittee Meeting Agenda

August 19th, 2021

Attendees: Dayna, Bruce, Gerard, John, Ben, Elsa, Gerardo, Mike, Patty, Wang

PURPOSE CODE: E = event planning; **I** = seeking input; **INF** = information; **D** = decision making; **P** problem solving; **S** = strategic; **T** = tactical
Discussion Items:

1. **Approval of the minutes:**
   a. IT Gov TOCS Subcommittee Minutes from July
      i. Ben 1st; Dayna 2nd

2. **Discussion/Action Items:**
   a. ITS Updates
      i. Classrooms have changed
      ii. Please open tickets
      iii. Bruce out on Vacation all week, Gerard will be here. Technical reach out to Aaron.

   b. Systemwide Updates (Gerard)
      i. CSU wide telecommute program
      ii. Proof of vaccination requirement – does not tie to state records

   c. Post Pandemic Planning Suggestions – TABLED

   d. Hiding Guest wireless network
      i. Hide Guest network so students don't see it by default
      ii. Submit a ticket for guest network – not advertised

   e. Multimodal Communication Task Force (MCTF) Recommendation
      i. Consolidate systems into 1
      ii. Emergency side- getting messages to desk phones, alerts to computer, notifications on phone part of social media/texting/email.
      iii. Challenges identified, new features, own security tools, logging, notifications to a specific area, etc.
      iv. RFI, Cost estimates $50k overall system + $8k desktop messaging
      v. If system solved everything and/or does the majority of the things that we asked to do – unanimous to go with Rave.
      vi. Not on prem, own cellular account, ability to send 10,000 messages per second
      vii. Did not come on campus
      viii. Guest capabilities – i.e. graduation, concert – QR code to opt in.

   f. SOTE Update – Gerardo
      i. Classclimate team conversations – new patch. No date to do the patch at the moment

   g. DUO call tickets

      i.   Thousands – why do I have to use DUO on confusion and why do I have to use this…

    ii.   Now that people are joined

   h. IT Purchase Standards - TABLED

      i.   Establishing hardware minimum support standards

    ii.   Establishing technology purchasing policies

   i. Outage/Interruption notifications – TABLED

   j. Adobe Licensing Update - Mike Fredette – TABLED

   k. TSC Update - Bruce/Brandon – TABLED

   l. NGSC project Update – Bruce/Patty

      i.   Most of rooms have all physical work done. Other rooms part of phase 2 process, will be done throughout the year

    ii.   Techs/checklist – report where the issues are. Work Fridays and Saturdays

   iii.   E-waste – garbage vs e-waste

   iv.   PDC – most rooms done except for large lecture room, some still have issues, 2 have programming issues

   m. Wireless Project Update - Gerardo

      i.   70 new wireless access points

    ii.   PDC verified brackets/cables – waiting for equipment to arrive

   n. Project/Construction Updates – Gerardo

      i.   Fiber across the street – working with P2S – bidding for project

    ii.   SH and CH project to replace the roofs/infrastructure

   iii.   SUE – most of our switches installed

3. Action Items:

4. **Informational Items:**

Action Items:

Project Name	Action to be Taken	Person (s) responsible	Due Date	Notes

Rationale/Recommendation(s):