CALIFORNIA STATE UNIVERSITY
SAN BERNARDINO
Information Technology
Services

IT Governance TOCS Subcommittee Meeting Agenda

April 15, 2021

Attendees: Jim O'Linger, Ben Derry, Bill Herbert, Bruce Hagan, Patricia Weyand, Dayna Brown, John Hernandez, Ching Yi Wang, Rick Flinchum, David Hatch, Gerard Au, Gerardo Garcia-Sotelo, Mike Chao

PURPOSE CODE: E = event planning; **I** = seeking input; **INF** = information; **D** = decision making; **P** problem solving; **S** = strategic; **T** = tactical
Discussion Items:

1. **Approval of the minutes:**
   a. IT Gov TOCS Subcommittee Minutes from March
      i. Motion to approve the minutes; 1st Dayna, 2nd Patty

2. **Discussion/Action Items:**
   a. ITS Updates
      i. Security Hygiene Project/DUO update
         1. CO has asked for us to report on Active Directory, Securing Network and Remote Access, Domain Controllers and System Hardening, System Logging and Monitor Tools, User Account Security
         2. 3 = completed, 2=mid progress, 1=early progress, 0=Not started
         3. 1- will require students to opt in to DUO. 2- will bulk enrollment for incoming students in
         4. Universal use passphrase – 15 characters will stick with our revised policy of 12 characters.
         5. Reclaim account/reset password project kicking off by the end of Summer, to be completed in waves, can begin today.
         6. Myaccount.csusb.edu, activation tab or My Coyote, my personal info, manage my account
      ii. MS Defender pilot
         1. Starting on this project, anti-virus protection
         2. Comparison between A3 and A5, is at a higher level
   b. Systemwide Updates
      i. Gerard to Enter - skip
   c. Post Pandemic Planning Suggestions
      i. Shared Document from the Office of the President – shared with subcommittee members. Paragraph 3 of document – "advising and providing recommendations for the technology infrastructure" – TABLED for next meeting. Questions about things that needs to be addressed, telecommuting, how faculty teaches, how students receive the services, to map out a longer-term plan to take these recommendations to the steering committee. By March of 2022 a full list of recommendations will be finalized.
      ii. Lesson learned from the pandemic
         1. What worked
            a. Sustainability – good on our environment, parking issues
            b. Flexibility

2. What did not work
3. Make a formal recommendation
4. Intention to have MPPs return a month before the employees
5. Gerard created a google drive folder to add ideas, questions, what questions can be answered by other committees, etc.
   https://drive.google.com/drive/u/1/folders/0ADYdltKNLZpzUk9PVA

   d. HREEF (Cares) Funded projects
     i. Classroom refresh/next generation classroom project
     ii. Wireless expansion project – indoor and outdoor
     iii. NTSC – identified classrooms, phase 1 65-70 done, removing cabling adding new cabling, 1 demo room, tomorrow another demo room, hopefully the equipment has been ordered, demo for faculty senate – zoom, PDC yesterday, biggest problem getting equipment, 170-200 classrooms done by August 1st another 100 by end of December.

   e. SOTE Update
     i. Updated to 8.1, Enterprise version of it
     ii. Looking at data integrations to configure PeopleSoft and Class Climate so we don't have to upload data manually

   f. Canvas Update
     i. Shared Brad's PowerPoint - survey on Canvas, able to capture feedback. 27 of 33 faculty participated, breakdown on full-time, part-time rates, distribution, student participation. 22% said would adopt canvas w reservation and 78% said yes.
     ii. Other slide said 5% said would go with Blackboard Ultra, 17% no stay with Blackboard, 12% yes w reservations and 66% yes move to Canvas.
   https://docs.google.com/presentation/d/1mgYWBZkpYgisJkQXQRRex1i9P5GHv5YH/edit#slide=id.p1

   g. TSC Update - Brandon/Jim - TABLED
   h. Project/Construction Updates - TABLED

3. Action Items:

4. Informational Items:
   a. IT Governance Executive Committee Minutes – Will be emailed to committee

Action Items:

Project Name	Action to be Taken	Person (s) responsible	Due Date	Notes

Rationale/Recommendation(s):