



Fall 2018  
Cal State Apply (CSA)  
**CSUSB Graduate/Credential Application**

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# CAL STATE APPLY—The new way to apply to CSUSB



The image shows the top portion of the Cal State Apply website. At the top left is a hamburger menu icon labeled "MENU". To its right is the CSU logo (a red square with "CSU" in white) followed by "The California State University" in black. Further right are navigation links: "Apply", "Support the CSU", "News", "Careers", and "Contact". Social media icons for Twitter, Facebook, and YouTube are also present, along with a globe icon labeled "English" and a search icon. Below the navigation bar is a light gray bar with the word "Apply" in a small font. The main hero section features a photograph of a young woman with long dark hair, wearing a dark jacket over a maroon top, sitting cross-legged on a grassy lawn. She is smiling and talking on a mobile phone. In front of her are several open books and a black backpack. The background is a blurred campus scene with trees showing autumn foliage and a white building. Below the photograph, the text "CAL STATE APPLY" is displayed in a large, sans-serif font, with "CAL STATE" in gray and "APPLY" in red.

**CAL STATE APPLY**

[www.calstate.edu/apply](http://www.calstate.edu/apply)

# WHAT IS CAL STATE APPLY?

## CAL STATE **APPLY**

Find your future at the California State University.

With 23 campuses and thousands of degree choices, the CSU is a great place to start your journey. Explore your options below, and start your application today.

[APPLY NOW](#)

Already started your application? [Sign in »](#)

[See Application Dates & Deadlines »](#)

Choose the type of student you are to learn more about how to apply to CSU:

Freshman

Transfer

Graduate

International

Teaching  
Credential

Click **Apply Now** or  
choose a student  
type to learn more.

# CAL STATE APPLY GRADUATE STUDENT APPLICATION CHECKLIST

**When you're ready to complete your application to the CSU, be sure to have these items on hand:**

- ✓ Unofficial transcripts
- ✓ Social Security Number (if you have one)
- ✓ Citizenship status
- ✓ Credit card—Application fees are due at the time of submission and are paid by credit card
- ✓ Annual income

# CREATE YOUR ACCOUNT



## Welcome to The California State University

Thank you for your interest in The California State University. We hope you will find the online application process to be comprehensive and easy to navigate. You do not need to complete the online application all at once. You may access your application and change your answers as many times as you like by using your login credentials from any computer with internet access. Your application can be completed online and submitted electronically once you have entered the required information.

**Please Note: If you previously created an account on CSUMentor you will need to create a new account for Cal State Apply.**

Sign in with your username and password below. First time here? Select Create an Account to get started.

Sign In

Create an Account

[Forgot your username or password?](#)



# CREATE AN ACCOUNT

## Create an Account

The information below will be provided to the admissions office to which you apply. Please provide complete and accurate information so that your application will be able to specify additional address details.

All information is required unless noted as optional.

### Your Name

Title *Optional*

First or Given Name

Middle Name *Optional*

Last or Family Name

Suffix *Optional*

Display Name *Optional*

### Contact Information

Email Address

Confirm Email Address

Preferred Phone Number

Alternate Phone Number *Optional*

### Text Notifications

I authorize text messages to my cell phone number above and accept responsibility for any charges incurred.

### Username and Password

Your username must be at least 6 characters. Your password must be at least 8 characters and contain at least one letter and one number or symbol.

Username

Password  Strong

Confirm Password

Security Question

Fill out your first and last name as stated on your driver's license, passport, or birth certificate. Add your contact information and create a username and password for your Cal State Apply Profile.

Once you are finished with this screen, click on **Create my account**.

### Terms and Conditions

Terms of Use

These Terms of Use constitute an agreement ("Agreement") between you and Liaison International, Inc. (the "Company"), the owner of the website located at [www.liaisonintl.com](http://www.liaisonintl.com) (the "Site"). Your use of the Site and for the services...

I agree to these terms

**Create my account**

### Account Created

Your account has been successfully created.

**Continue**

# COMPLETE YOUR PROFILE

## Complete Your Profile

The information provided below will be used to ensure you see all programs for which you qualify and ensure that your application includes all relevant information.

All information is required unless noted as optional.

### Education

What level of degree are you seeking?

- Undergraduate  Graduate, including Credential and Certificate Programs

Type of degree

Master's degree or higher  
Teaching Credential, including CalState Teach  
Post-baccalaureate Certificate

Have you previously attended a CSU campus and are returning to complete that earlier program of study?

- Yes  No

- Select Level of Degree: **Graduate, including Credential and Certificate Programs**
- Select **Type of Degree** from the drop-down menu.

# COMPLETE YOUR PROFILE—MILITARY & U.S. CITIZENSHIP STATUS

Use the drop-down menu to select a U.S. Military Status and one of the following U.S. Citizenship Status options:

- **U.S. Citizen:**
  - An individual born in the United States
  - An individual who has been naturalized as a United States citizen
  - An individual born in Puerto Rico, Guam, or in the U.S. Virgin Islands
- **Permanent U.S. Resident:** an individual admitted to the United States as a lawful permanent resident
- **Temporary U.S. Resident:** an individual admitted to the United States as a lawful temporary resident
- **Non Resident:**
  - An individual who is not a United States Citizen and will study at SDSU on an F-1 or J-1 Visa
- **None:** an individual without a legal status in the United States (including Deferred Action for Childhood Arrival students, Dream Act students)

The screenshot shows a web form with two main sections. The first section is titled "U.S. Military Status" and includes the instruction "Indicate your anticipated U.S. Military Status at time of enrollment". To the right of this section is a dropdown menu labeled "Select Status" with a downward arrow. The menu is open, showing the following options: "On Active Duty" (highlighted in blue), "Veteran", "Member of National Guard", "Member of Reserve", "Military Dependent", and "Not a Member of the Military". The second section is titled "U.S. Citizenship Status" and includes the instruction "U.S. Citizenship Status". To the right of this section is another dropdown menu labeled "Select Status" with a downward arrow. This menu is also open, showing the following options: "U.S. Citizen" (highlighted in blue), "Permanent U.S. Resident", "Temporary U.S. Resident", "Non Resident", and "None". At the bottom of the form, there is a button labeled "Save Changes" with a diagonal hatched pattern.

**Save Changes**



# START YOUR APPLICATION

## Welcome to The California State University

### Hi Mary Student

Thank you for your interest in The California State University. We hope you will find the online application process to be comprehensive and easy to navigate. You do not need to complete the online application all at once. You may access your application and change your answers as many times as you like by using your login credentials from any computer with Internet access. Your application can be completed online and submitted electronically once you have entered the required information.

**Please Note:** If you previously created an account on CSUMentor you will need to create a new account for Cal State Apply.



[Start Your Application!](#)

Click on **Start Your Application!** on the bottom of the page.

You will receive a confirmation of saved information as you complete each section.

Your application will be completed online and submitted electronically once you have entered the required information.

# SELECTING YOUR PROGRAMS

Use the drop-down menus to select the **Campus** and **Location**.

Select at least one program to start your application. You can add additional programs from the Add Program tab at any time before the submission deadline.

Application fees for some undergraduate programs may be waived based on financial eligibility. Once you have completed your application, please click on the Submit Applications tab to review your fee waiver status. For more information, please view the applicant instructions and FAQs in the upper right corner.

**Campus** CSU San Bernardino

Location  Start Term

Show  Available Programs  Past Programs  Future Programs

PROGRAM NAME	DEGREE TYPE	DELIVERY FORMAT	LOCATION	SOURCE	TERM	DEADLINE (PDT)
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## CSUSB Location Options:

- **Main Campus:** Located in San Bernardino, California, U.S.
- **Online:** Programs offered exclusively online

The **Palm Desert Campus** option is not listed, however, to request this option you can call the office of Graduate Studies at 909-537-5058.

**Campus** CSU San Bernardino

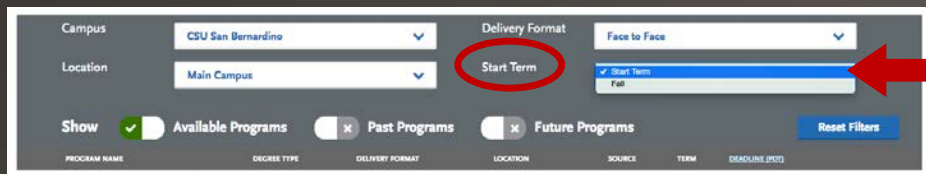
**Location**  Start Term

Show  Available Programs  Past Programs  Future Programs

PROGRAM NAME	DEGREE TYPE	DELIVERY FORMAT	LOCATION	SOURCE	TERM	DEADLINE (PDT)
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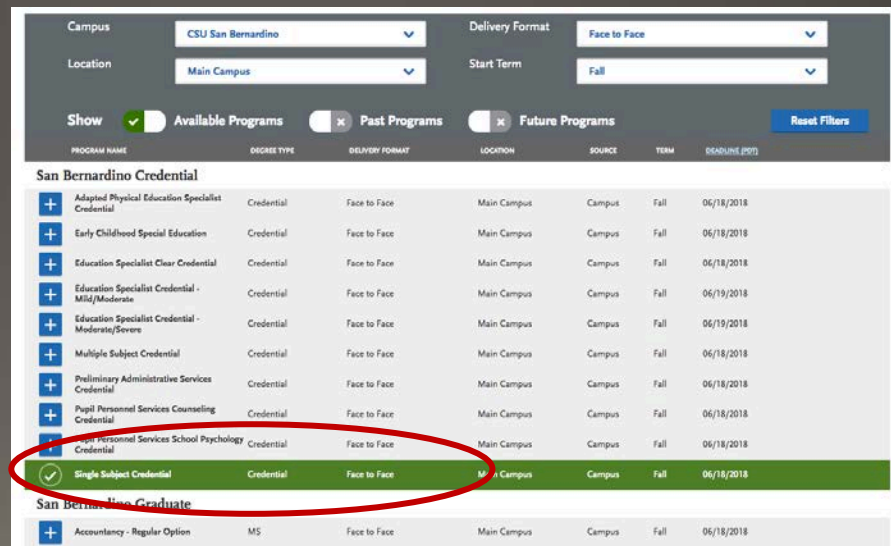
# SELECTING YOUR PROGRAMS

**Start Term:**  
Use the drop-down menu and select **Fall**.



A screenshot of a filter menu. The 'Start Term' dropdown is circled in red, and the 'Fall' option is highlighted in blue. A red arrow points from the text above to the 'Fall' option. Other filters include 'Campus' (CSU San Bernardino), 'Location' (Main Campus), and 'Delivery Format' (Face to Face). There are also toggle buttons for 'Available Programs', 'Past Programs', and 'Future Programs', and a 'Reset Filters' button.

Select the program to which you want to apply by clicking on the plus sign on the left-hand side.



A screenshot of a program selection table. The table has columns for Program Name, Degree Type, Delivery Format, Location, Source, Term, and Deadline (DD). The 'Single Subject Credential' row is highlighted in green, and a red arrow points to its plus sign. The table is titled 'San Bernardino Credential' and 'San Bernardino Graduate'.

PROGRAM NAME	DEGREE TYPE	DELIVERY FORMAT	LOCATION	SOURCE	TERM	DEADLINE (DD)
<b>San Bernardino Credential</b>						
+ Adapted Physical Education Specialist Credential	Credential	Face to Face	Main Campus	Campus	Fall	06/18/2018
+ Early Childhood Special Education	Credential	Face to Face	Main Campus	Campus	Fall	06/18/2018
+ Education Specialist Clear Credential	Credential	Face to Face	Main Campus	Campus	Fall	06/18/2018
+ Education Specialist Credential - Mild/Moderate	Credential	Face to Face	Main Campus	Campus	Fall	06/19/2018
+ Education Specialist Credential - Moderate/Severe	Credential	Face to Face	Main Campus	Campus	Fall	06/19/2018
+ Multiple Subject Credential	Credential	Face to Face	Main Campus	Campus	Fall	06/18/2018
+ Preliminary Administrative Services Credential	Credential	Face to Face	Main Campus	Campus	Fall	06/18/2018
+ Pupil Personnel Services Counseling Credential	Credential	Face to Face	Main Campus	Campus	Fall	06/18/2018
+ Pupil Personnel Services School Psychology Credential	Credential	Face to Face	Main Campus	Campus	Fall	06/18/2018
+ Single Subject Credential	Credential	Face to Face	Main Campus	Campus	Fall	06/18/2018
<b>San Bernardino Graduate</b>						
+ Accountancy - Regular Option	MS	Face to Face	Main Campus	Campus	Fall	06/18/2018

# SELECTING YOUR PROGRAMS

Once you are done selecting your program, click on **I am Done, Review My Selections** to continue with your application.

Select at least one program to start your application. You can add additional programs from the Add Program tab at any time before the submission deadline.

Application fees for some undergraduate programs may be waived based on eligibility. Once you have completed your application, please click on the Submit Applications button to review your fee waiver status. For more information, please view the applicant instructions and FAQs in the upper right corner.

APPLICATIONS READY FOR SUBMISSION: 1      TOTAL FEE(S): \$55

[I am Done, Review My Selections](#)

Campus:

Delivery Format:

Location:

Start Term:

Show  Available Programs  Past Programs  Future Programs [Reset Filters](#)

PROGRAM NAME	DEGREE TYPE	DELIVERY FORMAT	LOCATION	SOURCE	TERM	DEADLINE_YEAR
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Review your program selection and click on **Continue To My Application** to continue to the Application Dashboard.

[Add More Programs](#)

## Review Your Program Selections

Below are the programs you have selected. If you are ready to start your application, click the Continue To My Application button below. Missing a Program? Click Add More Programs. You can add more programs at anytime.

APPLICATIONS READY FOR SUBMISSION: 0      TOTAL FEE(S): \$55

[Continue To My Application >](#)

Sort By:

**San Bernardino Credential**

Single Subject Credential 1      Deadline 06/19/2018

# THE APPLICATION DASHBOARD

The Application Dashboard will help you access different parts of your application:

- Personal Information
- Academic History
- Supporting Information
- Program Materials

**My Application**

This dashboard is your application home providing access to each part of the application you need to complete and a high level overview of your progress.

**Getting Started?**  
Speed up your application by entering your colleges attended first. [Enter My Colleges](#)

**Latest Notifications**

The California State University application – Welcome! Today

[View My Notifications](#)

Section	Sections Completed
Personal Information	0/8
Academic History	0/9
Supporting Information	0/2
Program Materials	1/1

The dashboard features a grid of four progress indicators. Each indicator consists of a circular icon representing the section, a title, and a progress bar with a checkmark and a fraction. The 'Program Materials' section is the only one that is fully completed (1/1). The background of the dashboard is a blurred image of trees with autumn foliage.

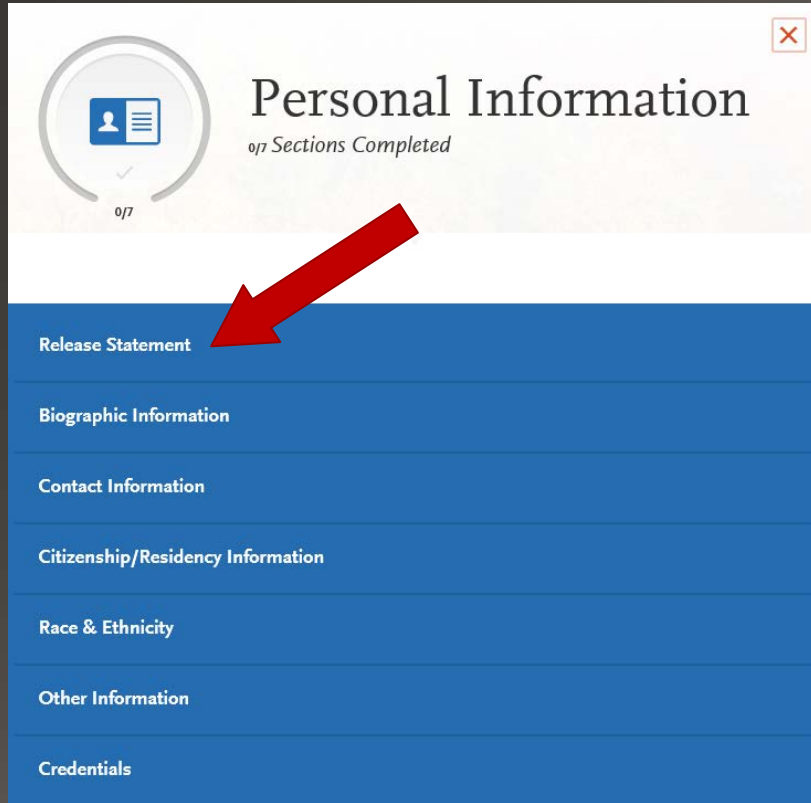


# PERSONAL INFORMATION

Click on the **Personal Information** quadrant to begin the first part of your admission application.

The screenshot shows the 'My Application' dashboard. At the top left, the title 'My Application' is displayed. Below it, a paragraph states: 'This dashboard is your application home providing access to each part of the application you need to complete and a high level overview of your progress.' To the right of this text is a blue button labeled 'Enter My Colleges'. Below the text is a 'Latest Notifications' section with a white background and a blue button labeled 'View My Notifications'. The main area of the dashboard is a 2x2 grid of quadrants. The top-left quadrant is titled 'Personal Information' and features a circular icon with a person and a document, with '0/6 Sections Completed' below it. A red circle highlights this quadrant, and a red arrow points from the 'View My Notifications' button to it. The top-right quadrant is titled 'Academic History' and features a circular icon with a graduation cap, with '0/0 Sections Completed' below it. The bottom-left quadrant is titled 'Supporting Information' and features a circular icon with a folder, with '0/2 Sections Completed' below it. The bottom-right quadrant is titled 'Program Materials' and features a circular icon with a book, with '1/1 Sections Completed' below it.

# PERSONAL INFORMATION



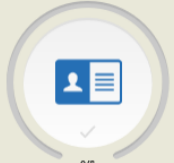
The screenshot shows a web interface for a 'Personal Information' form. At the top left, there is a circular progress indicator with a checkmark and the number '0/7'. To its right, the title 'Personal Information' is displayed in a large font, with '0/7 Sections Completed' underneath it. A small 'X' icon is in the top right corner of the header. Below the header is a vertical list of seven sections, each on a blue background with white text. A large red arrow points to the first section, 'Release Statement'. The other sections are 'Biographic Information', 'Contact Information', 'Citizenship/Residency Information', 'Race & Ethnicity', 'Other Information', and 'Credentials'.

Personal Information  
0/7 Sections Completed

- Release Statement
- Biographic Information
- Contact Information
- Citizenship/Residency Information
- Race & Ethnicity
- Other Information
- Credentials

Click on the first section called **Release Statement** to begin to enter your information.

# RELEASE STATEMENT



0/8  
Sections Completed

## Release Statement

You may update this information at any time prior to submission. Once you have submitted, the information on this cannot be edited.

### Release Statement

**CERTIFICATION - to be read and authorized by all applicants to certify the accuracy of the information provided.**

I certify under penalty of perjury under the laws of the State of California that I have provided complete and accurate responses to the items on this application. I further certify that all official documents submitted in support of this application are authentic, unaltered records that pertain to me. I authorize the California State University to release any information submitted by me in my application for admission and any application for financial aid to any person, firm, corporation, association, or government; to verify or explain the information I have provided or to obtain other information necessary for my application for admission or application for administration of financial aid and in connection with any perjury proceedings. I authorize the California State University system to release any submitted test results to all campuses to which I submit an application. My certification verifies the accuracy and completeness of the information provided. I understand that any misrepresentation or omission may be cause for cancellation of admission, transfer credit, or enrollment. I certify that so long as I am a student at this institution, I will advise the residence clerk if there is a change in any of the facts affecting my residence.

Your certification of this statement serves the same purpose as a legal signature, and is binding.

### Release of Contact Information

I authorize the California State University to release my contact information to one or more CSU campuses and/or affiliates that may wish to contact me before and/or after I have submitted my application to the university.

Check box to Acknowledge

### Additional Information Release

I authorize the California State University to release to my school or college counselor/counseling office (or sponsoring agency) information regarding my application, including test scores, transcripts and other supporting documents, as they relate to my admission and scholarship status. If you do not check the box, CSU may not inform your school or counselor whether you have applied or been admitted.

Check box to Acknowledge



Carefully read each statement under **Certification, Release of Contact Information, and Additional Information Release** and check the boxes beneath the text.

When you are finished, click on **Save and Continue**.



# BIOGRAPHIC INFORMATION

My Application    Add Program    Submit Application 0

## Biographic Information

You may update this information at any time prior to submission. Once you have submitted, the information on this page cannot be edited.

0/7 Sections Completed

- Release Statement
- Biographic Information**
- Contact Information
- Citizenship/Residency Information
- Race & Ethnicity
- Other Information
- Credentials

### Your Name

To make changes to your name, go to the [Profile Section](#)

First or Given Name

Middle Name

Last or Family Name

Suffix

### Alternate Name

Do you have any materials under another name (for example a maiden name, middle name or nickname)?

Yes     No

### Preferred Name

Do you have a name (first, middle) that you commonly use that differs from your legal name?

Yes     No

Carefully complete the information on the **Biographic Information** section. You can edit this information prior to submission, but once you submit your application, this information can no longer be edited.

# CITIZENSHIP/RESIDENCY INFORMATION



0/7  
Sections Completed

Release Statement

Biographic Information

Contact Information

Citizenship/Residency Information

Race & Ethnicity

Other Information

Credentials

## Citizenship/Residency Information

You may update this information at any time prior to submission. Once you have submitted, the information on this page cannot be edited.

### United States Citizenship Details

U.S. Citizenship Status 

Country of Citizenship

Do you have dual citizenship?  
 Yes  No

### Visa Information

Do you have a U.S. Visa?  
 Yes  No

### Residency

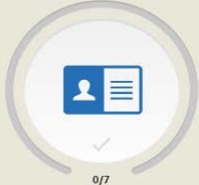
What U.S. State/Possession do you regard as your permanent home?



Use the drop-down menu to select a U.S. Citizenship Status:

- **U.S. Citizen:**
  - An individual born in the United States
  - An individual who has been naturalized as a United States citizen
  - An individual born in Puerto Rico, Guam, or in the U.S. Virgin Islands
- **Permanent U.S. Resident:** an individual admitted to the United States as a lawful permanent resident
- **Temporary U.S. Resident:** an individual admitted to the United States as a lawful temporary resident
- **Non Resident:**
  - An individual who is not a United States Citizen and will study at SDSU on an F-1 or J-1 Visa
- **None:** an individual without a legal status in the United States (including Deferred Action for Childhood Arrival students, Dream Act students)

# RACE AND ETHNICITY



0/7  
Sections Completed

- Release Statement
- Biographic Information
- Contact Information
- Citizenship/Residency Information
- Race & Ethnicity**
- Other Information
- Credentials

## Race & Ethnicity

You may update this information at any time prior to submission. Once you have submitted, the information on this page cannot be edited.

### Ethnicity

With regard to your ethnicity, do you consider yourself Hispanic or Latino?

Select your Ethnicity

### Race

Regardless of your answer to the question above, please select below one or more of the following groups in which you consider yourself a member.

- American Indian or Alaska Native
- Asian
- Native Hawaiian or other Pacific Islander
- Black or African American
- White
- Decline to State
- None of the above

To conform to federal guidelines, CSU campuses must collect information on ethnic and racial backgrounds for all applicants.

This information will **not** affect your application for admission.

# OTHER INFORMATION

My Application Add Program Submit

## Other Information

You may update this information at any time prior to submission. Once you have submitted, the information on this page cannot be edited.

0/7 Sections Completed

- Release Statement
- Biographic Information
- Contact Information
- Citizenship/Residency Information
- Race & Ethnicity
- Other Information
- Credentials

### Social Security Number

Your designated programs may require your SSN for institutional or federal financial aid forms.

SSN Optional

If you have qualified for Deferred Action for Childhood Arrivals (DACA) from the United States Citizenship and Immigration Services and subsequently been issued a Social Security Number, please enter the number below. If you do not have a Social Security number at the time you file the application, you may leave the item blank and the campus will assign a temporary number. However, you should obtain a Social Security number, unless you are prohibited by law from doing so, and submit it to the university by the time you begin enrollment. Failure to furnish your correct Social Security number may result in the imposition of a penalty by the Internal Revenue Service.

If you have a U.S. Social Security number you are required to include it on admission application forms to all CSU campuses pursuant to Section 41201, Title 5, Code of California Regulations and Section 6109 of the Internal Revenue Code. CSU campuses may use the Social Security number to identify your student records maintained in your association with the campus and, if needed, to help collect debts owed the university.

Also, the Internal Revenue Service requires the university to file information returns that include the student's Social Security number and other information, such as the amount paid for qualified tuition, related expenses, and interest on educational loans. That information is used to help determine whether you, or a person claiming you as a dependent, may take a credit or deduction to reduce federal income taxes. Failure to comply with this requirement may result in a \$50 penalty, assessed by the IRS under Section 6723. In addition, this information is utilized to match your application to academic records, financial aid applications, and other documents.

### Language Proficiency

What is your Native Language?

[Add Another Language](#)

If you have a Social Security Number (SSN), enter it here (arrow pointing to SSN field). If you do not have an SSN, leave this part blank.

At the bottom of the screen, select your Native Language from the drop-down menu.

# CREDENTIALS - ONLY APPLIES TO CREDENTIAL APPLICANTS

**My Application**

This dashboard is your application home providing access to each part of the application you need to complete and a high level overview of your progress.

**Latest Notifications**

The California State University application – Welcome! 10/02/2017

[View My Notifications](#)

**Personal Information**  
0/7 Sections Completed

- Release Statement
- Biographic Information
- Contact Information
- Citizenship/Residency Information
- Race & Ethnicity
- Other Information
- Credentials**

If you are applying to a teaching credential program, you will see **Credentials** in the **Personal Information** tile. ([Refer to the Credential Cal State Apply Tutorial.](#))

CSUSB's College of Education does not plan to use this credential section data for Fall 2018 admission. Admission to the teaching credential program at CSUSB will not be affected by your answers to these Credential questions.

# CREDENTIALS – COLLEGE OF EDUCATION

## CSUSB'S COLLEGE OF EDUCATION EXPECTATIONS FOR CREDENTIAL APPLICANTS

FOR FALL 2018 ADMISSIONS TO CSUSB'S TEACHING CREDENTIAL PROGRAMS, APPLICANTS WILL SUBMIT THE FOLLOWING:

- 1) CAL STATE APPLY APPLICATION **AND**
- 2) A PROGRAM ADMISSIONS FILE (PAF) – PROGRAM APPLICATION WITH SUPPORTING DOCUMENTS (SEE PROGRAM WEBSITE and ATTEND OUR NEXT INFORMATION SESSION - <https://coe.csusb.edu/prospective-students>.)

CSUSB's College of Education does not expect complete or accurate answers in the CREDENTIALS section of Cal State Apply for Fall 2018. Please respond to the questions as best as you can. You do not need to upload any documents to this application. Your supporting material will be submitted to the College of Education. Our faculty will rely on the information in the Program Admissions File to make an admission decision.

# APPLICATION DASHBOARD—ACADEMIC HISTORY

**My Application**

This dashboard is your application home providing access to each part of the application you need to complete and a high level overview of your progress.

**Getting Started?**  
Speed up your application by entering your colleges attended first. [Enter My Colleges](#)

**Latest Notifications**

The California State University application – Welcome! Yesterday

[View My Notifications](#)

**Personal Information**  
8/8 Sections Completed

**Academic History**  
0/9 Sections Completed

**Supporting Information**  
0/2 Sections Completed

**Program Materials**  
1/1 Sections Completed

A red circle highlights the 'Academic History' icon, and a red arrow points to it from the right.

After you finish entering your **Personal Information** on your application, you will complete your **Academic History**.

Click on the **Academic History** icon to continue.



# ENTERING YOUR ACADEMIC HISTORY

The screenshot shows a web application interface. At the top, there is a navigation bar with 'My Application', 'Add Program', 'Submit Application' (with a red notification icon), and 'Check' (partially visible). The main content area is titled 'My Application' and includes a descriptive paragraph: 'This dashboard is your application home providing access to each part of the application you need to complete and a high level overview of your progress.' Below this is a 'Latest Notifications' box with a message from 'The California State University application - Welcome!' and a 'View My Notifications' button. The 'Academic History' section is highlighted with a blue background and contains a circular progress indicator with a graduation cap icon and the text '0/4 Sections Completed'. Below the progress indicator are four menu items: 'Colleges Attended', 'Transcript Entry', 'GPA Entries', and 'Standardized Tests'.

## In this section you will:

- Identify the colleges attended, including all post-secondary institutions attended.
- Identify the standardized tests you have taken or plan to take. Most students applying to a College of Education program would not have any standardized tests, unless you're applying to the Doctorate program.



# COLLEGES ATTENDED

## ADD A COLLEGE

Add **all** colleges attended. For each college, enter the degree awarded or in progress, type of term system, and dates of attendance. Include international post-secondary institutions and U.S. institutions you attended that are not regionally accredited.

Begin typing the full institution name. The system will display results that match the information. Select the correct matching college. This feature includes all institutions, domestic and international with a College Board CEEB code.

If you are unable to find your institution, verify the name is entered without abbreviations and matches the official name on the transcript. If the institution is not found, select **Can't find your school?** and complete the degree, term and attendance information.

Colleges Attended

0/4 Sections Completed

Colleges Attended

Transcript Entry

GPA Entries

Standardized Tests

## Colleges Attended

To add colleges, click the Add a College button below. You may update the information in this section at any time prior to submission.

[+ Add a College](#)

[I Have Never Attended a College](#)

## Add Your Colleges

Please add all undergraduate, graduate or professional institutions you attended or are currently attending.

You may update the information in this section at any time prior to submission.

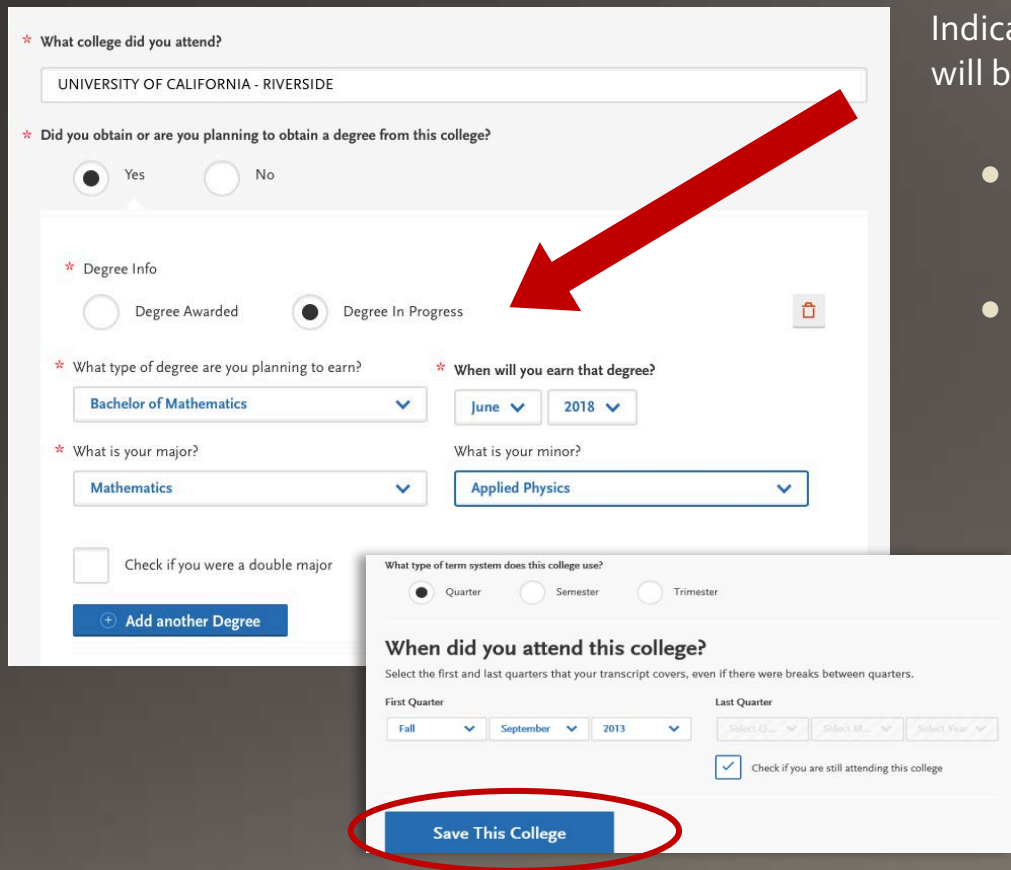
What college did you attend?

University of California

- UNIVERSITY OF CALIFORNIA - RIVERSIDE  
California, United States
- UNIVERSITY OF CALIFORNIA - RIVERSIDE (EXTENSION)...
- California, United States
- UNIVERSITY OF CALIFORNIA - SAN DIEGO  
California, United States
- UNIVERSITY OF CALIFORNIA - SAN DIEGO (EXTENSION)...
- California, United States
- UNIVERSITY OF CALIFORNIA - SAN FRANCISCO  
California, United States
- UNIVERSITY OF CALIFORNIA - SAN FRANCISCO (EXTENSION)...
- California, United States

[? Can't find your school?](#)

# COLLEGES ATTENDED



\* What college did you attend?  
UNIVERSITY OF CALIFORNIA - RIVERSIDE

\* Did you obtain or are you planning to obtain a degree from this college?  
 Yes  No

\* Degree Info  
 Degree Awarded  Degree In Progress

\* What type of degree are you planning to earn?  
Bachelor of Mathematics

\* When will you earn that degree?  
June 2018

\* What is your major?  
Mathematics

What is your minor?  
Applied Physics

Check if you were a double major

+ Add another Degree

What type of term system does this college use?  
 Quarter  Semester  Trimester

**When did you attend this college?**  
Select the first and last quarters that your transcript covers, even if there were breaks between quarters.

First Quarter  
Fall September 2013

Last Quarter  
Select Q... Select M... Select Year...

Check if you are still attending this college

Save This College

Indicate if a degree has been completed or will be completed.



- Select type of term system institution follows— semester, quarter or trimester.
- Indicate first & last terms attended.
  - **First term:** select term, month and year. Month = month classes started.
  - **Last term:** If still attending at time of application, check box indicating you are still attending. If no longer attending, select last term, month and year. Month = month classes ended.
  - Once all information is complete, select **Save This College.**


# COLLEGES ATTENDED



## Colleges Attended

Colleges Attended

To add colleges, click the Add a College button below. You may update the information in this section at any time prior to submission.

 MY ATTENDED COLLEGES

**UNIVERSITY OF CALIFORNIA - RIVERSIDE**  

September 2015 - Still Attending | Quarter System | Bachelor of Mathematics Degree Expected: June 2018

- After saving your college information, verify information is displaying correctly. If you need to edit the information, click on the **blue** pencil located on the right-hand side of the screen.
- Add any additional colleges you have attended. All colleges attended must be reported.

# TRANSCRIPT ENTRY

## Transcript Entry

Enter transcript information exactly as it appears on your transcript. Your transcript details will be reviewed by a quality assurance team. If there are inaccuracies, your application will be sent back to you, and this will result in delays in submitting your application. All courses must be included, even if you did poorly or later repeated the course. If you have transfer credits, enter these credits from the institution where you originally took the course.

After you enter transcript information for all colleges attended, you will complete Transcript Review. In Transcript Review you will be asked to identify additional attributes about your coursework including Primary College and courses that are Repeated, Advanced Placement, Other Tests, Honors, and Study Abroad.

**General Guidelines:** Enter courses under the institution where you originally took the course, and enter information exactly as it appears on your transcript (include any planned and in-progress coursework). Include all courses, even if you did poorly or later repeated the course. If you are using Advanced Placement (AP), CLEP, or International Baccalaureate (IB) tests to satisfy general education requirements, add a course for each test. For the course title, enter AP and the name of the exam (for example AP Exam Calculus).

**IMPORTANT:** You must enter coursework so that a CSU GPA can be calculated properly.

**Transfer Applicants:** [Click here](#) to review a Transfer Credit Entry.

**Returning Applicants:** If you are returning to the same CSU that you last attended and have not taken any college courses at another institution, select "I Am Not Adding Any College Transcripts." If you have taken courses at another institution, enter the coursework for that institution. If you are applying to an additional campus as a new applicant, you will need to enter all transcript information.

**Graduate and Credential Applicants:** Only enter courses that are in-progress or planned. Select "I Am Not Adding Any College Transcripts" if you don't have in-progress or planned coursework. If you entered multiple colleges in the Colleges Attended section and have in-progress or planned coursework for at least one of those colleges, complete the following tasks:

1. Enter the in-progress or planned coursework under the appropriate college(s).
2. For all other colleges where you don't have planned or in-progress coursework, enter a single completed course for that college. You can choose any completed course.

[I Am Not Adding Any College Transcripts](#)


UNIVERSITY OF CALIFORNIA - RIVERSIDE

[Start](#)


Applicants with a bachelor's degree completed are not required to complete the **Transcript Entry** section. To move on select **I Am Not Adding Any College Transcripts**.

Applicants with a bachelor's degree in progress are required to complete this section and only report **In Progress** and **Planned** courses in the **Transcript Entry** section.

## Transcript Entry

 2/4 Sections Completed

- Colleges Attended
- Transcript Entry
- GPA Entries
- Standardized Tests

 **You opted not to add any college transcripts, so there will be no transcripts**

You can add college transcripts for colleges any time before submitting the application. Once the application is submitted, you will not be able to add any colleges and transcripts

[Add Your Transcripts](#)

Please note: International applicants will automatically be exempt from completing this section.

# GPA ENTRIES

## GPA Entries

Please provide your GPA information for the colleges that you have attended. You may add or update this information at any time prior to submission. The colleges that you previously entered on the "Colleges Attended" page of this application display automatically. If you need to add a new row for a college that you attended (for example, if you completed both undergraduate and graduate coursework at the same college), click the "Add GPA" button.

The GPA information required should be located directly on your transcript, usually toward the top or at the bottom. If this information is not easily identifiable or is not listed, click "Add GPA" button below, then click the "I don't have a GPA to add" link on the next page.

### UNIVERSITY OF CALIFORNIA - RIVERSIDE

Add GPA

Please note: International applicants will automatically be exempt from completing this section.

Adding a GPA in the **GPA Entries** section is optional.

Select the **blue Add GPA** button. You will then be given the option to **add a GPA** or indicate you **don't have a GPA to add**.

### UNIVERSITY OF CALIFORNIA - RIVERSIDE Transcript

Fall September 2013 - Still Attending

Save and Exit

Enter your GPAs



Ok, great. Next let's add a GPA

+ Add A GPA

[I don't have a GPA to add](#)




# GPA ENTRIES CONTINUED

## GPA Entries

Please provide your GPA information for the colleges that you have attended. You may add or update this information at any time prior to submission. The colleges that you previously entered on the "Colleges Attended" page of this application display automatically. If you need to add a new row for a college that you attended (for example, if you completed both undergraduate and graduate coursework at the same college), click the "Add GPA" button.

The GPA information required should be located directly on your transcript, usually toward the top or at the bottom. If this information is not easily identifiable or is not listed, click "Add GPA" button below, then click the "I don't have a GPA to add" link on the next page.

UNIVERSITY OF CALIFORNIA - RIVERSIDE



[Edit](#)

If you click **I don't have a GPA to add**, then the GPA entries will appear with a **green** check mark.

## Add a GPA:

1. Select undergraduate, graduate, or other from the **School Level** drop-down menu
2. Enter **Total Credit Hours** completed
3. Enter **GPA**
4. You do not need to enter **Quality Points** since they are automatically calculated
5. Click on **Save**

## UNIVERSITY OF CALIFORNIA - RIVERSIDE Transcript

Fall September 2015 - Still Attending



\* Indicates required field.

Enter your GPAs			
SCHOOL LEVEL	TOTAL CREDIT HOURS	GPA	QUALITY POINTS
Undergraduate	180	3.8	684



# STANDARDIZED TESTS

## Standardized Tests

Please provide information about the tests you have taken or plan to take. You may add or update this information at any time prior to submission. Once you have submitted, you will be able to add additional tests as well as update the ones marked "plan to take", but you will not be able to update or delete completed tests.

[I Am Not Adding Any Standardized Tests](#)

ACT Optional

Add Test Score

GMAT Optional

Add Test Score

GRE Optional

Add Test Score

GRE Subject Optional

Add Test Score

IELTS Optional

Add Test Score

SAT Optional

Add Test Score

TOEFL Optional

Add Test Score

PTE Optional

Add Test Score

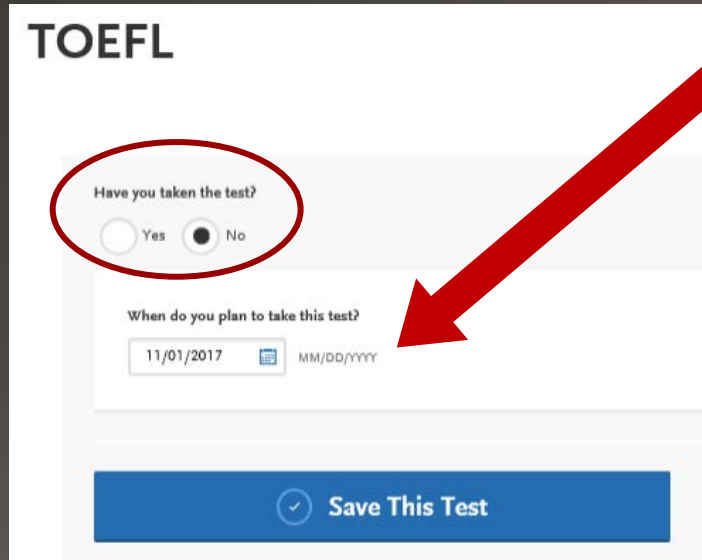
+ Add a Standardized Test

Add any tests you have taken or plan to take by selecting **Add Test Score**.

International Applicants, who have completed their bachelor's degree outside of the United States will need to provide the IELTS or TOEFL to the University Admissions office.

# STANDARDIZED TESTS CONTINUED

- Enter date taken and scores received if exam has been completed.
- Enter date exam will be taken if exam has not yet been completed.



**TOEFL**

Have you taken the test?

Yes  No

When do you plan to take this test?

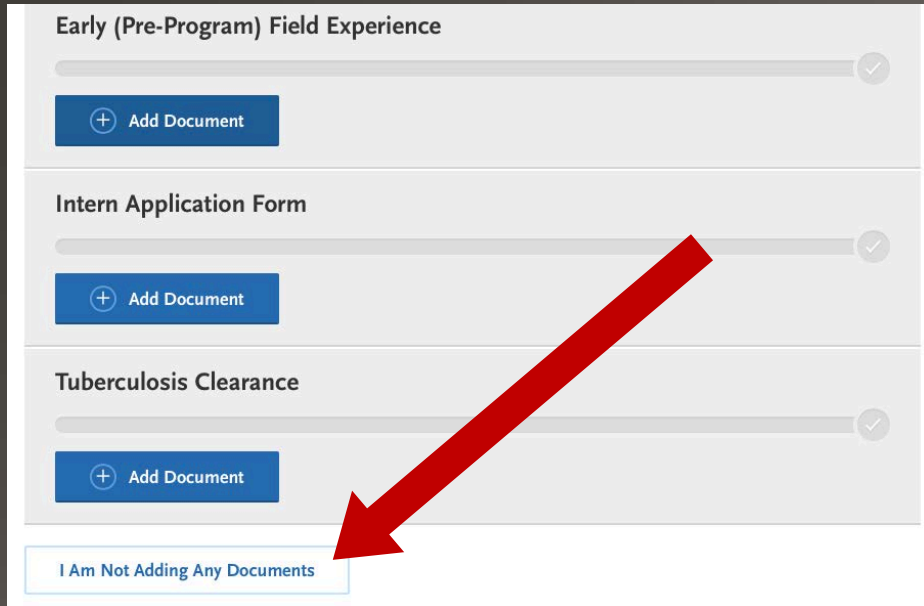
11/01/2017  MM/DD/YYYY

Save This Test

A red arrow points from the right side of the slide to the date input field in the form.



# UPLOAD



The screenshot shows a user interface for uploading documents. It features three sections, each with a title, a progress bar, and a checkmark:

- Early (Pre-Program) Field Experience**: Progress bar is full, checkmark is present. Below it is a blue button with a plus sign and the text "Add Document".
- Intern Application Form**: Progress bar is full, checkmark is present. Below it is a blue button with a plus sign and the text "Add Document".
- Tuberculosis Clearance**: Progress bar is full, checkmark is present. Below it is a blue button with a plus sign and the text "Add Document".

At the bottom of the interface is a button with the text "I Am Not Adding Any Documents". A large red arrow points from the top right towards this button.

You do **NOT** need to upload any documents to this Cal State Application.

Click on **I Am Not Adding Any Documents**.

CSUSB's College of Education faculty will rely on the Program Admissions File or program application supporting material provided to the College of Education to make an admission decision.

# APPLICATION DASHBOARD—SUPPORTING INFORMATION

— CAL STATE —  
**APPLY**

**My Application** Add Program

## Standardized Tests

Please provide information about the tests you have taken or plan to take. You may add or update this information at any time prior to submission. Once you have submitted, you will be able to add additional tests as well as update the ones marked "plan to take", but you will not be able to update or delete completed tests.

**ACT** Optional

Add Test Score

**GMAT** Optional

Add Test Score

Colleges Attended ✓  
Transcript Entry ✓  
GPA Entries ✓  
Standardized Tests ✓

Sections Completed 4/4

After entering standardized tests, select **My Application** to return to the dashboard.

Select the **Supporting Information** quadrant to provide additional information.

Application Add Program Submit Application 0

## My Application

This dashboard is your application home providing access to each part of the application you need to complete and a high level overview of your progress.

Latest Notifications

The California State University 1 day ago application – Welcome!

View My Notifications

**Supporting Information**  
0/4 Sections Completed

- Experiences
- Achievements
- Documents
- Statement of Purpose

Personal Information 1/7 Sections Completed

Academic History 4/4 Sections Completed

**Supporting Information** 0/4 Sections Completed

Program Materials 1/1 Sections Completed

# SUPPORTING INFORMATION

## Experiences

You may update the information in this section at any time prior to submission. Once you have submitted, you will be able to add more Experiences, but you will not be able to update or delete completed Experiences. Please refer to the Checklist on the program materials section of the application to determine if this section is required for your program application.

List all **applicable employment**. Include military service but omit summer and part-time work not relevant to your career or academic goal. Indicate your present employer, if now employed.

 Add an Experience

I Am Not Adding Any Experiences

## Experiences include:

- Employment
- Internship
- Volunteer

## Achievements

You may update the information in this section at any time prior to submission. Once you have submitted, you will be able to add more Achievements, but you will not be able to update or delete completed Achievements.

**For Undergraduate applicants:** Achievements are optional, and you may skip ahead by clicking I Am Not Adding Any Achievements. Achievements reported will not be used during the consideration of your application for admission.

 Add an Achievement

I Am Not Adding Any Achievements

## Achievements include:

- Awards
- Honors
- Presentations
- Publications
- Scholarships

# SUPPORTING INFORMATION

## Documents

Provide supporting documentation for your application. You may update the information in this section at any time prior to submission. Once you have submitted, you will be able to add more documents if there are optional document uploads available to you, but you will not be able to replace existing document uploads with new versions or delete uploaded documents.

### UPLOAD TIPS



#### Review Uploaded Documents

The uploading process may have altered your formatting. Please review before submitting.



#### Accepted File Types

.doc, .docx, .pdf, .rtf, .txt, .jpg, .jpeg, .png. The size limit for each file upload is 5MB.



#### Do Not Password Protect Your Documents

Protected documents will not be sent with your application.



#### Conceal Your Social Security Number (SSN)

Only use correction fluid or a redacting marker to conceal your SSN before uploading.

If you are a Graduate applicant, and do not intend to apply to a Credential program, please click on 'I Am Not Adding Any Documents' at the bottom of the screen.

## Documents

Please choose **I Am Not Adding Any Documents** in this application for all programs you may be applying to.

**If you are applying to a credential program, you will provide these documents with the Program Admissions File to the College of Education.**

## Statement of Purpose

You may update this information at any time prior to submission. Once you have submitted, the information on this page cannot be edited.

### Statement of Purpose

Write a brief statement of purpose describing reason(s) for pursuing graduate or post baccalaureate study. Include any additional information concerning your preparation that is pertinent to the objective specified

Sent directly to department.

28/3700

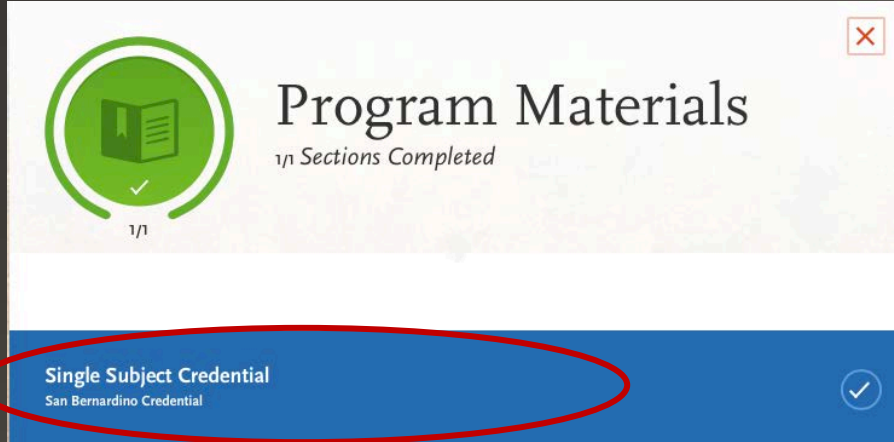


Save and Continue

## Statement of Purpose

If your Statement of Purpose is being sent directly to the department, then type, **Sent directly to department.** Otherwise, enter a Statement of Purpose.

# PROGRAM MATERIALS



Program Materials  
1/1 Sections Completed

1/1

**Single Subject Credential**  
San Bernardino Credential

Click on the program name shown on the blue bar, which brings up information on the College of Education.



CSUSB

Single Subject Credential

Deadline: 06/19/2018

[Home](#)

[Evaluations](#)

Thank you for considering California State University, San Bernardino. We are excited to be a part of your post-baccalaureate journey!

A degree or credential from the CSUSB College of Education is one of distinction. The College of Education is known for its excellent preparation of new educators. CSUSB faculty have earned national and international reputations as leaders in their respective areas. Through research and practice, CSUSB faculty contribute to the advancement of the field of education while staying in touch with the daily realities experienced by education professionals in contemporary schools and communities. All programs are accredited in their respective areas and the college is accredited by the National Council for Accreditation of Teacher Education and the California Commission on Teacher Credentialing.

We encourage you to explore our website and learn more about our credential programs, credential admissions requirements and other important information. Please visit us at <https://coe.csusb.edu/teacher-education/credential-admissions> for additional information.

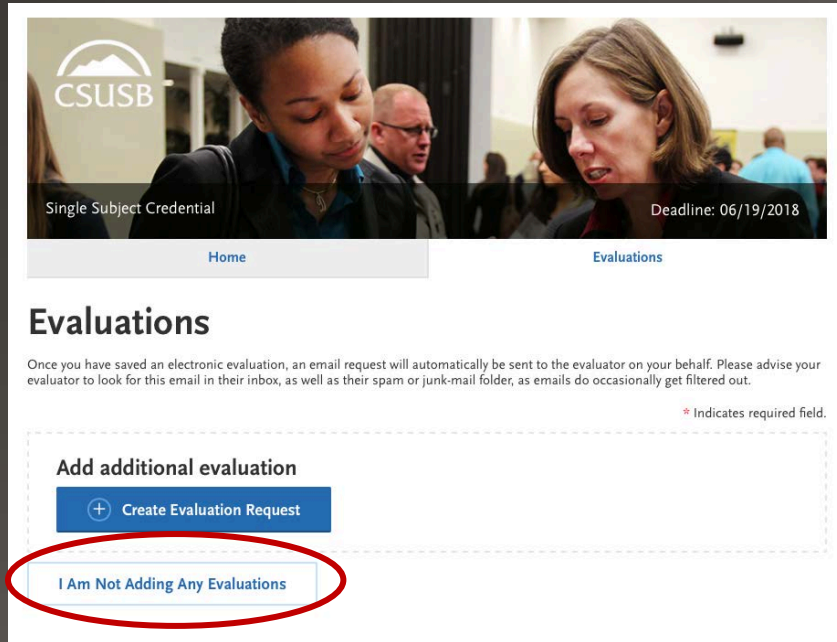
If you have any questions regarding the credential program, please contact the College of Education – Student Services at (909) 537-5609. If you have questions regarding your application, please contact the Office of Graduate Studies at (909) 537-5058.

We look forward to welcoming you to CSUSB!

## Program Details

Degree Type: <b>Credential</b>	Program Name: <b>Single Subject Credential</b>	Delivery Format: <b>Face to Face</b>
Location: <b>Main Campus</b>	Source: <b>Campus</b>	Term: <b>Fall</b>
Deadline (PDT): <b>June 19, 2018</b>		

# PROGRAM MATERIALS



CSUSB

Single Subject Credential

Deadline: 06/19/2018

Home

Evaluations

## Evaluations

Once you have saved an electronic evaluation, an email request will automatically be sent to the evaluator on your behalf. Please advise your evaluator to look for this email in their inbox, as well as their spam or junk-mail folder, as emails do occasionally get filtered out.

\* Indicates required field.

Add additional evaluation

+ Create Evaluation Request

I Am Not Adding Any Evaluations

The Evaluations link is currently not connected. Please do **NOT** create an Evaluation Request.

Click on **I Am Not Adding Any Evaluations**.

You will provide **Recommendation Forms** with your Program Admissions File to the College of Education.

# CHECK YOUR PROGRESS AND SUBMIT YOUR APPLICATION

The screenshot shows the 'My Application' dashboard. At the top, there are four navigation tabs: 'My Application' (with a 'Cal State Apply Logo' above it), 'Add Program', 'Submit Application' (circled in red with a red notification badge), and 'Check Status'. Below the tabs, the 'My Application' section includes a welcome message and a 'Latest Notifications' box with a 'View My Notifications' button. The main area is divided into four quadrants, each with a green circular progress indicator and a checkmark:

- Personal Information:** 1/1 Sections Completed
- Academic History:** 4/4 Sections Completed
- Supporting Information:** 2/2 Sections Completed
- Program Materials:** 1/1 Sections Completed

Use the **My Application** tab to check your progress. Once you have reviewed your entries for accuracy and all parts of the application are complete, you are ready to submit your application with payment.



# SUBMITTING YOUR PAYMENT



My Application   Add Program   **Submit Application** <sup>1</sup>   Check Status <sup>2</sup>

Review your program selections here, check on status of individual program tasks, and pay for your program selections.  
Once your application is submitted, no changes or refunds can be made.



APPLICATIONS READY FOR SUBMISSION: **1**   TOTAL FEE(S): **\$55**   [Submit All](#)

Click **Submit** and enter your payment information.

Sort By: **Deadline**

**San Bernardino Credential**  

Single Subject Credential <sup>1</sup>   Deadline 06/19/2018

[Submit](#)

### Credit Card

Name as it appears on card:

Card Type:

Credit Card Number:

Expiration:

CVV Code:

### Billing Address

My permanent address  
5621 Dorothy Dr  
San Diego, California 92115

My current address  
5621 Dorothy Dr  
San Diego, California 92115

Use a different address

**Fee Total**      **\$55.00**

[Continue](#)



# CONFIRM YOUR ORDER DETAILS and VIEW CONFIRMATION

### Order Details

The program applications you are paying for will submit upon payment. Once you pay & submit your application, you will not be able to edit specific portions of your application. The following sections of your application will lock upon submission:

- Documents
- Evaluations/Recommendations
- Questions
- Transcript Entry

Please confirm that you understand your application will lock after you pay below:

I acknowledge that my applications will submit upon payment, and certain portions of my application will lock.

### Selected Programs

Economics Deadline: September 15, 2017

### Payment Details

<b>Payment Method</b>	<b>Billing Address</b>
<b>VISA</b> Monty Montezuma 4111XXXXXXXX1111 Exp: April/2021	5621 Dorothy Dr San Diego, California 92115

### Fee Total

**\$55.00**

Please do not click the button more than once or refresh this page, or you may be charged twice.

[Continue](#)

### Pay and Submit your Application

## Your Payment Has Been Submitted!

Information on previous payments is available in [Payment History](#) under your User Profile.

**Payment Date:** 09/01/2017  
**Order #:** A70AA4E330BE

[Go to Application Dashboard](#)

### Programs Paid For

PROGRAM NAME	SUBMISSION STATUS	DEADLINE
Economics		Deadline: 09/15/17

TOTAL PROGRAMS SUBMITTED

### Payment Details

<b>Payment Method:</b> XXXXXXXXXXXXXXX1111 <b>Name on Card:</b> Monty Montezuma	<b>Billing Address:</b> 5621 Dorothy Dr San Diego, California 92115	<b>TOTAL PAID</b> <b>\$55.00</b>
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# ADDITIONAL CSUSB RESOURCES

## **CSUSB University Admissions Online Application**

[www.calstate.edu/apply](http://www.calstate.edu/apply)

## **CSUSB Graduate Studies Admissions Office**

<http://gradstudies.csusb.edu/>

## **College of Education Credential Admissions**

<https://coe.csusb.edu/teacher-education/credential-admissions>

## **College of Education Master's Program Admissions**

<https://coe.csusb.edu/admissions/masters-program>

## **College of Education Information Sessions**

<https://coe.csusb.edu/prospective-students/information-sessions>

## **CSUSB Financial Aid**

<https://www.csusb.edu/student-financial-services>