



**Fall 2020 Procedures and Considerations
for 2020-21 Academic Year Planning**

**Supplemental: Five Questions
July 24, 2020**

1. Provide information about San Bernardino's proposed clinical placements for nursing, education, and social work, etc. to include the course titles and the number of students who will be involved in off-campus clinical experiences.

See Appendix A for the proposed clinical placements.

2. Clarify how San Bernardino will communicate to enrolled students prior to the start of the Fall 2020 term the plan to pivot from in-person courses to remote/virtual instruction if deemed necessary at any point during the semester or whatever other action the campus will take with in-person courses if an abrupt halt is warranted prior to the end of the term.

The following are the notification plan and the communication to be sent to students:

Plan to notify students of hybrid courses with in-person components, fall 2020

1. Academic Scheduling will code the in-person courses as hybrid courses (HC) in PeopleSoft, which is visible to all students by 7/13/20. **Done**
2. Information Technology Services (ITS) will send a personalized MyCoyote Push Notification message to all students enrolled in hybrid courses, notifying them that it is a hybrid course with an in-person component.
 - a. The message will include the course name and number and the department chair name with e-mail for students to contact if they have questions or are unable to participate in the in-person section and need to participate fully online.
 - b. The message will also include the name and contact information of their academic advisor and the College Dean.
 - c. Message to these students will begin on July 28, 2020 with reminder messages sent on: August 3, August 17, August 24.
 - d. Additional students who add these classes will also receive initial notification of the in-person component the same day of the add through census day.
3. Instructors and department chairs will utilize Blackboard and PeopleSoft e-mail messaging to send the in-person/on-campus dates for individual students, and they will post the schedule on the Blackboard course during the week of August 17. However, some departments may contact students sooner, i.e., nursing doing clinical placements.
4. Academic advisors will call each student enrolled to notify them of the hybrid courses and will report to the department chairs of students they identify as needing a fully online course experience. The calling will begin on August 3, 2020, and end by August 17.
5. ITS will provide department chairs and the academic advisors a list of students who added a course with an in-person component on a daily basis so they can communicate in-person schedules to those students.

Should the approved hybrid courses need to be offered in an entirely virtual/online format:

1. ITS will immediately notify students through the MyCoyote Push Notification,
2. The course schedule will be updated to reflect the fully online/virtual modality,
3. The instructors and department chairs will utilize Blackboard and PeopleSoft e-mail

messaging to notify students of the change to fully online/virtual instruction.

4. Academic advisors will call all students enrolled in hybrid courses.

Department chairs for hybrid courses:

Biology – Michael Chao mchao@csusb.edu

Chemistry – Kimberley Cousins kcousins@csusb.edu

Geology – David Maynard dmaynard@csusb.edu

Nursing – Terese Burch terese.burch@csusb.edu

Art – Matthew Poole matthew.poole@csusb.edu

Music – Stacey Fraser sfraser@csusb.edu

Theater Arts – Terry Smith tdsmith@csusb.edu

Message for students enrolled in Hybrid Courses – MyCoyote Push Notification

Dear <<Student First Name>>,

On behalf of the <<College>> community, I would like to welcome you to the Fall 2020 semester. The course that you are enrolled in << Course>> is now designated as a hybrid course with an in-person component to ensure you can achieve all of the learning outcomes of the course and make progress toward your degree. For everyone's health and safety, all students, faculty and staff are required to wear a mask, maintain social distancing and follow all safety precautions listed in the CDC website. Each in-person class session will have a limited number of students to ensure social distancing and maintain health and safety protocols.

To help you plan your semester, you will receive a schedule from your instructor during the week of August 17 with the in-person meeting dates and times for the fall semester. If you have any immediate questions, or are unable or uncomfortable participating in the in-person component of the course, please contact the department chair <<Name>> at <<Chair Email Address>>. Your Academic Advisor <<Name>> will be contacting you to answer any questions you might have. You can also contact your Academic Advisor <<Name>> at <<Advisor E-Mail Address>> should you have questions or need additional help.

I wish you the very best for your fall semester!

<<Dean Name>>

<<Dean College>>

<<Dean E-mail Address>>

3. Provide the requested attestation for Q7 and explain that essential elements of the courses cannot be taught virtually.

President Tomás D. Morales attests that the undergraduate and graduate courses proposed to be delivered on-campus as listed in Appendix B were carefully evaluated and determined to be incapable of being delivered virtually.

4. Resubmit San Bernardino's response to Q8 (campus housing), ensuring that all aspects of the question have been addressed in the response including a: clarification of the total number of staffing needed; confirmation that proposed isolation/quarantine units at San Bernardino will

be single occupancy only (i.e., no shared bathrooms, living space, etc.); clarification on how meals will be served to the students residing in the isolation/quarantine units; clarification on how common areas in residence halls will be addressed to ensure adherence to health/safety practices; and clarification of what will and will not occur as part of campus housing move-in procedures.

Clarification of the total number of staffing needed

- The Department of Housing and Residential Education is in the process of working with the University regarding a staffing model for the fall term. Currently, DHRE has 29 fulltime, professional staff members. We will reduce the number of fulltime employees by issuing temporary reassignments to other areas across the University. This plan is still being finalized, but a conservative estimate is that DHRE will reduce fulltime, professional staff by approximately 55 percent; leaving 13 FTEs to manage the day-to-day operations of the housing program:
 - o Facilities staffing reduced from 15 to 5 FTEs
 - o Operations staffing reduced from 4 to 2 FTEs
 - o Residential Education staffing reduced from 7 to 4 FTEs
 - o Administration reduced from 3 to 2 FTEs
- There will be 20 live-in student leaders; a reduction of 72 percent from fall 2019

Confirmation that proposed isolation/quarantine units at San Bernardino will be single occupancy only (i.e., no shared bathrooms, living space, etc.)

- Isolation/quarantine units will be single occupancy – only one person will be assigned to the entire apartment regardless of number of bedrooms and bathrooms.

Clarification on how meals will be served to the students residing in the isolation/quarantine units

- Those apartments designated for self-isolation and self-quarantine will be provided food service delivery options to ensure they meet protocols. Residents will be offered options to have food from Coyote Commons or opt for self-funded grocery delivery. Should residents choose Coyote Commons, current meal plans will be used for meal deliveries and further accommodations will be provided should residents not have enough swipes or available dining dollars.
- Coyote Commons Option - In collaboration with Chartwells Dining, packaged ready-to-eat meals will be available for delivery by staff. The resident will be provided a schedule of meal drop-off, and staff will deliver ready-to-eat meals during that period of time, to be placed outside of the apartment entry door with no contact. Residents who have dietary restrictions will need to share accommodation requests at the beginning of the isolation or quarantine period. In addition, Chartwells Dining will provide bottled water or bottled juice with each meal.
- Self-Funded Grocery Delivery Option - Should residents opt for self-funded grocery delivery service, residents can place an order with a preferred third-party contractor (i.e., Instacart) and coordinate with DHRE to arrange a once-a-week delivery. Staff will handle the curbside pick-up and provide delivery to residents from a curb to apartment transaction.
- Third-party contractors are not allowed to enter on-campus housing communities and should refrain from leaving the unloading parking zone. Staff will place groceries outside of the apartment entry door with no contact with the resident. The resident will be responsible for order/payment, potential damaged/missing/stolen items, and proper refrigeration and storage of goods delivered.

- Note - Accommodations can be made to support resident's choice for grocery delivery; however, DHRE staff cannot support restaurant deliveries through third-party providers (i.e., UberEats, GrubHub, etc.). As residents are under isolation and quarantine, this will not be an option for them during this period.

Clarification on how common areas in residence halls will be addressed to ensure adherence to health/safety practices

- We are only housing students in apartment buildings which have little or no common areas. All soft seating has been removed from public area lobbies to ensure social distancing measures. Any study rooms and lounges in the apartment buildings have been closed and locked for public use. Additionally, the workout room and computer lab in the University Village Community Center will continue to be closed.

Clarification of what will and will not occur as part of campus housing move-in procedures

- Resident move-in will begin on Sunday, August 16 and will be staggered throughout the week to ensure appropriate physical distancing and safety. Classes begin on Monday, August 24.
- Students will be asked to self-isolate as much as possible before checking in to housing at CSUSB. Additionally, students will be asked to self-monitor their health for up to 14 days upon their move-in to campus housing. Residents experiencing any COVID-19 symptoms will be instructed to contact the Student Health Center and/or their primary healthcare provider.
- Residents will sign up for a specific move-in appointment via SignUpGenius. We will limit the number of available appointments by time, building, and floor to allow for ample physical distancing. Move-in appointments will be available daily throughout the week.
- Residents will be asked to have no more than one other person assist with the move-in process, and it is recommended that this person be from their immediate household. Everyone will be required to wear a face covering during the process and be asked to wash their hands for at least 20 seconds regularly during the process.
- DHRE will utilize the loading/unloading zone along Coyote Drive as the check-in staging area. Residents will remain in their vehicle to check-in:
 - o Completing a pre-screening questionnaire (completed by the resident and assist person)
 - o Staff wearing PPE will:
 - § Verify only one other assist person
 - § Verify active/working phone number in StarRez
 - § Communicate resident expectations:
 - Provide instruction about face coverings in all public areas, hallways, and University grounds
 - Follow all social distancing guidelines and practices around handwashing and hygiene
 - No visitors or overnight guests within the Villages, including apartment spaces and individual bedrooms/bathrooms
 - § Issue room key/key card
 - Staff will direct the vehicle to either Arrowhead Village or University Village to obtain a blue bin for move-in.
 - Move-in assistance volunteers will not be available during this year's move-in process.
 - Blue bins will be sanitized with Virex II 256 by DHRE staff when returned by the resident.

- Traffic will be directed one-way throughout apartment buildings in hallways, staircases, elevators, etc. Signage will be posted to direct/guide people where they need to go and the direction to go.
- Elevators will have rider limitations and directions will be provided for stairwell usage. Physical distancing will be expected as much as possible during the move-in process.

Packing Lists

- We will provide a packing list of suggested items to bring based on COVID-19 needs (i.e., thermometer, face covering(s), PPE, cleaning supplies, etc.) and also should CSUSB experience Public Safety Power Shutoffs in the Fall (i.e., flash light, portable cell phone charger, etc.).
5. Clarify contact points for employees and for students respectively who are concerned about returning to campus due to potential COVID-19 impacts and the plan to make information available about the use of paid vacation, sick leave or COVID-related leave for impacted and/or concerned employees.

Students

Students will be directed, in the message to be sent to them (see response to number 2, above), to their department chair: *If you have any immediate questions, or are unable or uncomfortable participating in the in-person component of the course, please contact the department chair <<Name>> at <<Chair Email Address>>.*

Staff and faculty who are concerned about returning to campus due to COVID-19 concerns should begin by contacting the offices, below. Both offices will be able to determine if an accommodation is appropriate through the interactive process. Both offices are also prepared to review with employee information on COVID-related leave programs.

Staff

Staff should contact the Human Resources Office at (909) 537-5138.

Faculty

Faculty should contact Seval Yildirim, Associate Provost for Faculty Affairs and Development, at Seval.Yildirim@csusb.edu for any questions related to faculty.

CSUSB has established protocols for reporting positive tests of COVID-19. If an employee or student has tested positive, or become aware of a member of the campus community who has tested positive, they should follow the appropriate notification processes:

- **For COVID-19 Positive Students** - Please notify Beth Jaworski, Assistant Vice President of Student Affairs at 909-537-5185 or bjaworsk@csusb.edu. Students can also call the Student Health Center at 909-537-5241 for instructions on self-care or to make a telehealth or in-person appointment. Acutely ill students should seek medical care from a healthcare provider in their area.
- **For COVID-19 Positive Employees** - Please email your supervisor and Risk Management (Beiwei Tu, Executive Director) at 909-537-4552 or beiwei.tu@csusb.edu. Employees should seek medical care through their regular health care providers.”

APPENDIX A

Nursing - Fall 2020 Field Schedule

<u>Course/ sec#</u>	<u>Course Name</u>	<u>Day</u>	<u>Time</u>	<u>Current enrollment</u>	<u>Max Students</u>	<u>Clinical Site</u>
2821-02	Foundational Theory & Skills for Nursing Practice: Clinical	M	0600-1230	8	8	Ballard
2821-03	Foundational Theory & Skills for Nursing Practice: Clinical	W	0600-1230	8	8	Ballard
2821-04	Foundational Theory & Skills for Nursing Practice: Clinical	F	0600-1230	8	8	Ballard
2821-05	Foundational Theory & Skills for Nursing Practice: Clinical	M	0600-1230	8	10	VA
2821-06	Foundational Theory & Skills for Nursing Practice: Clinical	W	0600-1230	10	10	VA
2821-07	Foundational Theory & Skills for Nursing Practice: Clinical	F	0600-1230	7	8	Saint B
3221-02	Nursing Care of Adults & Older Adults I: Clinical	M	0630-1600	7	8	ARMC
3221-03	Nursing Care of Adults & Older Adults I: Clinical	W	0630-1600	8	8	ARMC
3221-04	Nursing Care of Adults & Older Adults I: Clinical	F	0630-1600	8	8	ARMC or Parkview
3221-05	Nursing Care of Adults & Older Adults I: Clinical	W	0630-1600	8	8	KAISER
3221-06	Nursing Care of Adults & Older Adults I: Clinical	M	0630-1600	8	8	VA
3221-07	Nursing Care of Adults & Older Adults I: Clinical	W	0630-1600	8	9	VA
3633-02	Nursing Care of Children & Families: Clinical	W	0630-1300	8	8	KAISER
3633-03	Nursing Care of Children & Families: Clinical	W	1230-1900	7	7	KAISER
3633-04	Nursing Care of Children & Families: Clinical	F	0630-1300	8	8	KAISER
3633-05	Nursing Care of Children & Families: Clinical	F	1230-1900	8	8	KAISER
3633-06	Nursing Care of Children & Families: Clinical	W	0630-1300	7	8	ARMC
3633-07	Nursing Care of Children & Families: Clinical	W	1230-1900	8	8	ARMC
3635-02	Nursing Care of Women, Infants & Families: Clinical	M	0630-1300	7	8	ARMC
3635-03	Nursing Care of Women, Infants & Families: Clinical	M	1230-1900	8	8	ARMC
3635-04	Nursing Care of Women, Infants & Families: Clinical	W	0630-1300	8	8	ARMC

3635-05	Nursing Care of Women, Infants & Families: Clinical	W	1230-1900	8	8	ARMC
3635-06	Nursing Care of Women, Infants & Families: Clinical	M	0630-1300	8	8	PARKVIEW
3635-07	Nursing Care of Women, Infants & Families: Clinical	M	1230-1900	7	7	PARKVIEW
4415-02	Psychiatric & Mental Health Nursing Practice: Clinical	F	0600-1230	8	10	PATTON
4415-03	Psychiatric & Mental Health Nursing Practice: Clinical	M	0600-1230	8	10	VA
4415-04	Psychiatric & Mental Health Nursing Practice: Clinical	M	1230-1900	8	10	VA
4415-05	Psychiatric & Mental Health Nursing Practice: Clinical	M	0600-1230	8	8	ARMC
4415-06	Psychiatric & Mental Health Nursing Practice: Clinical	W	0600-1230	8	8	ARMC
4417-02	Community & Public Health Nursing Practice: Clinical	F	1200-1830	10	10	HTH/SAC/USD/ARMC
4417-03	Community & Public Health Nursing Practice: Clinical	F	1200-1830	10	10	HTH/SAC/USD/ARMC
4417-04	Community & Public Health Nursing Practice: Clinical	F	1200-1830	10	10	HTH/SAC/USD/ARMC
4417-05	Community & Public Health Nursing Practice: Clinical	W?	1200-1830	10	10	HTH/SAC/USD/ARMC
4417-06	Community & Public Health Nursing Practice: Clinical	F	1200-1830	9	9	HTH/SAC/USD/ARMC
4833-02	Nursing Care of Adults & Older Adults II: Clinical	M	0630-1900	8	8	KAISER
4833-03	Nursing Care of Adults & Older Adults II: Clinical	W	0630-1900	8	8	ARMC
4833-04	Nursing Care of Adults & Older Adults II: Clinical	M	0630-1900	8	8	ARMC
4833-05	Nursing Care of Adults & Older Adults II: Clinical	W	0630-1900	8	8	VA
4833-06	Nursing Care of Adults & Older Adults II: Clinical	F	0630-1900	8	8	VA or ARMC

PDC

2821-90	Foundational Theory & Skills for Nursing Practice: Clinical	W	1230-1900	7	10	DRMC
2821-91	Foundational Theory & Skills for Nursing Practice: Clinical	W	1230-1900	10	10	EMC
3633-90	Nursing Care of Children & Families: Clinical	M	0600-1230	10	10	JFK
3633-91	Nursing Care of Children & Families: Clinical	M	1230-1900	9	10	JFK
3635-90	Nursing Care of Women, Infants & Families: Clinical	R	0630-1300	10	10	DRMC
3635-91	Nursing Care of Women, Infants & Families: Clinical	R	1230-1900	9	10	DRMC
4417-90	Community & Public Health Nursing Practice: Clinical	M	1300-1930	8	8	HTH
4417-91	Community & Public Health Nursing Practice: Clinical	M	1300-1930	8	8	HTH

MSN

6000-02	Population Health Assessment Lab			6	0.333 per student 8 students	Location TBA
6880-01	Advanced Role Practicum: Nurse Educator (2 units, 0:2, 90 hours practicum)			4	0.333 per student 8 students	Location TBA
6880-03	Advanced Role Practicum: Population Based Nurs (2 units, 0:2, 90 hours practicum)			1	0.333 per student 8 students	Location TBA

Geology - Fall 2020 Field Schedule

3100-02	INTRO GEOLOGIC MAPPING	F	10:00AM-2:50PM	12	15
3200-02	MINERALOGY	TR	10:30AM-1:15PM	10	20
3903-01	ADVANCED FIELD GEOLOGY	TBA		6	12
6000-02	ENVIRONMENTAL CHEM & GEOLOGY	W	7:00PM-9:45PM	10	10

Social Work - Fall 2020 Field Schedule

Please note the following for Social Work:

- There's not one clinical site. Instead, students are placed at dozens of field sites around San Bernardino and Riverside counties.
- Students are currently still in the process of being placed.
- Maximum enrollments might be a bit misleading as there are currently 6 sections with 0 students enrolled, but there are other students whom they expect to enroll prior to the start of the fall term.
- While all sections have Friday, 7:30-10:15 a.m. as their meeting time, this is to secure a time for synchronous virtual instruction. They will not be meeting as a group face-to-face on campus or in the field.

<u>Course/ Sec #</u>	<u>Course Name</u>	<u>Day</u>	<u>Time</u>	<u>Current Enrollment</u>	<u>Max Enrollment</u>	<u>Clinical Site</u>
SW 4011-01	Field Work I	FRI	7:30-10:15 a.m.	40	40	TBD
SW 4011-02	Field Work I	FRI	7:30-10:15 a.m.	12	28	TBD
SW 4011-03	Field Work I	FRI	7:30-10:15 a.m.	17	30	TBD
SW 4011-04	Field Work I	FRI	7:30-10:15 a.m.	14	30	TBD
SW 6081-01	Generalist Field Work I	FRI	7:30-10:15 a.m.	18	20	TBD
SW 6081-02	Generalist Field Work I	FRI	7:30-10:15 a.m.	0	20	TBD

SW 6081-03	Generalist Field Work I	FRI	7:30-10:15 a.m.	17	20	TBD
SW 6081-04	Generalist Field Work I	FRI	7:30-10:15 a.m.	0	20	TBD
SW 6081-05	Generalist Field Work I	FRI	7:30-10:15 a.m.	16	20	TBD
SW 6081-07	Generalist Field Work I	FRI	7:30-10:15 a.m.	0	20	TBD
SW 6081-11	Generalist Field Work I	FRI	7:30-10:15 a.m.	18	20	TBD
SW 6083-02	Advanced Generalist Field Work II	FRI	7:30-10:15 a.m.	0	20	TBD
SW 6083-04	Advanced Generalist Field Work II	FRI	7:30-10:15 a.m.	0	20	TBD
SW 6083-06	Advanced Generalist Field Work II	FRI	7:30-10:15 a.m.	15	20	TBD
SW 6083-07	Advanced Generalist Field Work II	FRI	7:30-10:15 a.m.	0	20	TBD
SW 6083-08	Advanced Generalist Field Work II	FRI	7:30-10:15 a.m.	16	20	TBD
SW 6083-10	Advanced Generalist Field Work II	FRI	7:30-10:15 a.m.	16	20	TBD
SW 6083-12	Advanced Generalist Field Work II	FRI	7:30-10:15 a.m.	14	20	TBD

College of Education - Clinical Experiences for Fall 2020

Single Subject Credential Program

<u>Course Name</u>	<u>Course Name</u>	<u>Day</u>	<u>Time</u>	<u>Anticipated Enrollment</u>	<u>Virtual Fieldwork</u>	<u>In Person Fieldwork</u>
ESEC 6001	Classroom Management & Pedagogy	N/A	N/A	175	X	
ESEC 6003	Pedagogical Foundations for English Language Learners in Secondary Classrooms	N/A	N/A	175	X	
ESEC 6004	Adolescent Development and Educational Theory	N/A	N/A	175	X	
ESEC 6022	Supervised Field Experience II	N/A	N/A	20	X	
ESEC 6055	Internship Seminar I	N/A	N/A	12	TBD	TBD
ESEC 6031	Teaching Performance Assessment Seminar I	N/A	N/A	16	TBD	TBD
ESEC 6033	Teaching Performance Assessment Seminar II	N/A	N/A	19	TBD	TBD

Multiple Subject Credential Program

EDMS 3010	Growth and Development in Socio-Educational Contexts	N/A	N/A	70	X	
EDMS 3010	Growth and Development in Socio-Educational Contexts	N/A	N/A	70	X	
EDMS 4101A	Language Arts Teaching and Learning	N/A	N/A	70	X	

EDMS 4102	Pedagogical Foundations for Teaching English Learners	N/A	N/A	70	X	
EDMS 4103	Creating Supportive and Engaging Learning Environments	N/A	N/A	70	X	
EDMS 5104	Mathematics Teaching and Learning	N/A	N/A	70	X	
EDMS 4110A	Assessment Seminar: CalTPA Cycle	N/A	N/A	27	TBD	TBD
EDMS 4110B	Assessment Seminar: CalTPA Cycle	N/A	N/A	4	TBD	TBD
<u>Special Education Credential Program</u>						
ESPE 6622	Supervised Intern Teaching in Special Education M/M	N/A	N/A	35	TBD	TBD
ESPE 6623	Supervised Intern Teaching in Special Education M/S	N/A	N/A	7	TBD	TBD
ESPE 6624	Supervised Intern Teaching in Special Education ECSE	N/A	N/A	18	TBD	TBD
ESPE 6619	ECSE Student Teaching	N/A	N/A	3	TBD	TBD
ESPE 6620	M/M Student Teaching	N/A	N/A	4	TBD	TBD
ESPE 6621	M/S Student Teaching	N/A	N/A	3	TBD	TBD
ESPE 6609	Educating Students with Autism Spectrum Disorder	N/A	N/A	11	X	
ESPE 6614	Seminar in Literacy Learning for K-12 Students w/ Disabilities	N/A	N/A	4	X	
<u>Rehabilitation Counseling Program</u>						
EREH 6619	Counseling Skills - Practicum I	N/A	N/A	16	11	5
EREH 6625	Fieldwork in Rehabilitation Counseling	N/A	N/A	10	7	3
<u>Counseling and Guidance Program</u>						
COUN 6233	Practice Based Placement	N/A	N/A	45	Majority	Minimal
<u>School Psychology Program</u>						
EDSP 6756	Internship in School Psychology	N/A	N/A	21	TBD	TBD
<u>Education Administration Program</u>						
EADM 6620	Fieldwork in Educational Administration I	N/A	N/A	30	TBD	TBD
EADM 6621	Fieldwork in Educational Administration II	N/A	N/A	8	TBD	TBD
EADM 6630	Internship Fieldwork in Educational Administration I	N/A	N/A	3	TBD	TBD
EADM 6631	Internship Fieldwork in Educational Administration II	N/A	N/A	4	TBD	TBD

APPENDIX B
CSUSB IN-PERSON COURSES FOR FALL 2020 (FINAL)

All of the following courses will be taught in a hybrid format. CSUSB will practice hand hygiene, physical distancing, proper cough/sneeze etiquette, frequent disinfection of common and high traffic areas and require face coverings for all in-person courses. Additional safety precautions unique to the course/lab and physical location will be practiced as listed, below. All maximum occupancy allowed in any campus space under this plan assumes a minimum of 6 feet separation from others or 113 sq. ft. per person. NOTE: Lab tech teams clean equipment; custodial staff perform general cleaning, as per usual.

Course/Lab Number	# of Sections	Total Number of Students	Total Number of Faculty	Total Number of Other Staff/GA/TA/Instructional Assistance	Rationale	Additional Safety Precautions Unique to the Course/Lab
BIOL 3800	2	48	2	0	It is important for our students to have a hands-on experience with nature and ecology. These can be in their own neighborhoods and backyards. However, they need to come to campus to pick up quadrats, binoculars, thermometers, etc. Otherwise, it will be online.	While classes themselves will be online, a schedule will be put in place for students to pick up equipment so that they do not overlap (one student at a time). They will be required to wear face coverings and wash/sanitize their hands. Faculty will also wear a face covering, sanitize hands, and sanitize the equipment loaned out to students. Returns of the equipment at the end of the quarter will follow the same procedures.

BIOL 5130	1	30	1	2	CIRM projects require face-to-face lab experiments. It is a lab-based training.	Only three people per group to meet social distancing requirements. Groups will meet on different days of the week, with PPE and proper cleaning in between.
CHEM 3400	4	60	4	0	Chemistry and Biochemistry moved most of the labs to online except a very few where it is absolutely essential to have a face-to-face meeting in safe mode to meet the learning outcomes. The online versions are found to be not very good. If absolutely need to switch to online, videotaped versions will be created during Summer/Fall to share.	No more than 11 people in each class to meet social distancing requirements. The Department of Chemistry and Biochemistry will do the following in all classes to promote safety: (1) make sure all personnel are wearing facemasks, chemical splash google, and gloves through the laboratory period; (2) replace gloves when moving between rooms and/or pieces of equipment; (3) have each instrument station/hood station taped off on the floor with a 6 ft parameter to make sure 6 ft distance is maintained; (4) teach laboratory classes in rooms with air exchange approximately 15x per hour (as required for chemistry safety); (5) have students wipe all surfaces in their work zones frequently and upon leaving; (6) promote hand washing frequently between glove changes and upon leaving the building;

						(7) enforce one way traffic patterns within lab rooms and in the hallways. This will strictly be followed by all in-person instructors. Used gloves and disposable masks will be placed in sealed plastic bags for disposal; students will wipe down goggles with WHO-approved cleaning solutions after each use, and store in their personal drawers. No sharing of glassware/drawers will occur.
CHEM 3200	2	40	2	0	See Department of Chemistry and Biochemistry rationale, above.	See the Department of Chemistry and Biochemistry safety procedures, above.
CHEM 4100L	3	44	3	0	See Department of Chemistry and Biochemistry rationale, above.	See the Department of Chemistry and Biochemistry safety procedures, above.
CHEM 4370BQ2S	1	4	1	0	See Department of Chemistry and Biochemistry rationale, above.	See the Department of Chemistry and Biochemistry safety procedures, above.
GEOL 3100	1	20	1	1	20% of labs can be virtual, remaining labs are inherently hands-on with rocks and minerals. RP grades if they can't do hands-on.	The class will be split into two rooms, no more than 6 people per section, to meet social distancing requirements.
GEOL 3200	1	20	1	0	Field trips are an essential part of geological sciences experiences and can be done with proper protection	Maximum number of 6 people per section, to meet social distancing requirements. Outdoor

					and safe distancing while achieving the learning objectives.	meetings will be limited to groups of 5 students.
GEOL 3903	1	12	1	0	See GEOL 3200 rationale, above.	See GEOL 3200 safety precautions, above.
GEOL 6000	1	6	2	0	See GEOL 3200 rationale, above.	See GEOL 3200 safety precautions, above.
NURS 2821 (6 SB campus 2 PDC campus)	8	68	8	1	Skills will be taught virtually whenever possible. Extra equipment for home use and videotaping will be used. Only high risk, intricate skills requiring close supervision will be done on campus. This training is critical before they go to clinicals. The 1 instructional assistant will set up on a very limited basis and will be scheduled to not interact with others whenever possible.	Clinical/lab sections of 8-10 will be divided in half to groups of 5 or less. Lab beds will be spread out to support social distancing. Half of students in a section will be in the am. Lab cleaned and other half in pm. Students will learn virtually half day. Nine courses that need access to the 3 labs HP 234, 239, 257 during the 15-week semester will be scheduled for specific weeks so only one course per day per lab with one half students in am and one half in pm. The students will be in clinical or doing work virtually on the other weeks with their instructor.
NURS 3016 (2 SB campus 1 PDC campus)	3	68	3	0	See NURS 2821 rationale, above.	See the Department of Nursing safety procedures, above.
NURS 3221	6	49	6	1	See NURS 2821 rationale, above.	See the Department of Nursing safety procedures, above.

NURS 4833	5	40	5	1	See NURS 2821 rationale, above.	See the Department of Nursing safety procedures, above.
*NURS 3633 (6 SB campus 2 PDC campus)	8	64	8	0	Skills will be taught virtually whenever possible. Extra equipment for home use and videotaping will be used. Only high risk, intricate skills requiring close supervision will be done on campus (e.g. high risk pediatrics procedures such as IM medications, IV Pump meds, suctioning trachs, assessment of child per manikin). This training is critical before they go to clinicals.	Clinical/lab sections of 8-10 will be divided in half to groups of 5 or less. Lab beds will be spread out to support social distancing. Half of students in a section will be in the am. Lab cleaned and other half in pm. Students will learn virtually half day. Nine courses that need access to the 3 labs HP 234, 239, 257 during the 15-week semester will be scheduled for specific weeks so only one course per day per lab with one half students in am and one half in pm. The students will be in clinical or doing work virtually on the other weeks with their instructor.
*NURS 3635 (6 SB campus 2 PDC campus)	8	64	8	0	Skills will be taught virtually whenever possible. Extra equipment for home use and videotaping will be used. Only high risk, intricate skills requiring close supervision will be done on campus (e.g. IV medications, IM medications to newborns, bulb syringe and bag mask resuscitation, newborn	Clinical/lab sections of 8-10 will be divided in half to groups of 5 or less. Lab beds will be spread out to support social distancing. Half of students in a section will be in the am. Lab cleaned and other half in pm. Students will learn virtually half day. Nine courses that need access to the 3 labs HP 234, 239, 257 during the 15-week

					assessment on manikin). This training is critical before they go to clinicals.	semester will be scheduled for specific weeks so only one course per day per lab with one half students in am and one half in pm. The students will be in clinical or doing work virtually on the other weeks with their instructor.
*NURS 4415 (5 SB campus)	5	40	5	0	Students will spend one day in lab learning and demonstrating highly skilled techniques such as Managing Assaultive Behavior. Proper technique must be learned and mastered for safety of students and others during the care of Psychiatric patients. Other care will be taught virtually whenever possible. Extra equipment for home use and videotaping will be used. Only high risk, intricate skills requiring close supervision will be done on campus. This training is critical before they go to clinicals.	Clinical/lab sections of 8-10 will be divided in half to groups of 7 or less. Lab beds will be spread out to support social distancing. Half of students in a section will be in the am. Lab cleaned and other half in pm. Students will learn virtually half day. Nine courses that need access to the 3 labs HP 234, 239, 257 during the 15-week semester will be scheduled for specific weeks so only one course per day per lab with one half students in am and one half in pm. The students will be in clinical or doing work virtually on the other weeks with their instructor.

CNS Totals:	60	677	61	6
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Total of Sections Total of Students Total of Faculty Total of Other Staff

ART 2330	1	12	1	2	<p>The Department of Art & Design's national accreditation body, NASAD, accredits degree programs on students' ability to access and learn using CSUSB facilities. Glass-making is an important aspect of offerings, and its methods of making cannot be replicated in any other way. Student learning in this area requires that students gain at least some direct experience using the hot shop's infrastructure and tools (furnace, glory-holes, annealers, etc.).</p>	<p>Students, the faculty member, and the IST staff member (for safety) will be required to wear masks and gloves at all times. All tools and equipment and work surfaces will be disinfected with Clorox wipes. Hand sanitizer will be available for all participants in the small groups of the infrequent F2F instruction. Everyone involved (max. 3 students, one faculty member, and one staff member) to meet the social distancing requirements. of 5. They will operate at safe social distance. Workstations will be at least 2m apart, since no other courses will run in VA123. All doors to VA123, save for two (one entry and one exit, to ensure social distancing), will remain locked. Entry will be barred to anyone. This will make it safe for the 405 students, instructor, and IST staff member involved in the course's infrequent F2F elements. There are a male and female bathroom in VA123 next to the hot shop, which will be limited to use by one person at a time. Users</p>
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						of the bathroom will be requested to use hand sanitizer and to wipe down handles and surfaces with Clorox wipes after use of the bathrooms. Students and the one faculty member will not have access to the rest of the VA building, which will remain locked.
ART 3330	1	6	1	2	See rationale for Art 2330, above.	See Art 2330 safety precautions, above.
ART 4330	1	6	1	2	See rationale for Art 2330, above.	See Art 2330 safety precautions, above.
MUS 2200	2	34	2	0	According to National Association of Schools of Music (NASM) Guidelines, IX.A.1.a.(2) all students in the BM Degrees in Performance, Music Education, and Professional Studies should have “functional performance abilities in keyboard and voice” which are essential. In addition, BM Music Education students need to be competent conductors, which “includes instruction in score reading. The prospective music teacher must be able to arrange and adapt music from a variety of sources to meet the needs and ability levels of individuals, school performing groups, and in classroom situations.”	There will be no more than 5 people in each class to maintain social distancing. Lines taped on the floors outside the other classrooms will indicate where students should stand and wait for entry and exit at 6' distancing—one student entering/leaving the classroom at a time. In most instances, there is a 60-minute gap between the end of one ensemble and the start of another. If there is the standard 10-minute CSUSB gap, the previous class will end at least 5 minutes early and the next class will start at least 5 minutes later to allow for controlled movement between the two classes.

These three things—functional keyboard skills, score reading, and arranging—are among the core competencies required of musicians holding the professional BM degree that are all covered in the Class Piano sequence. MUS 2200, 2210, 2220, 2230.

The CSUSB keyboard labs are filled with 88 key touch-sensitive keyboards outfitted with internal computers allowing for up to 16 track sequencing of student's own arrangements; they are also equipped with hundreds of instrumental sounds and accompaniments that students can use when devising arrangements, and the instructor for each section can attend to individual students or the group depending upon the course activities. The piano labs also provide opportunities for group sight-reading of vocal and instrumental scores and have a very close compatibility with acoustic pianos in touch and sound. Important opportunities for

All music majors and members of an ensemble will be required to purchase their own folding music stand that they will bring to each rehearsal and take back to their living quarters. This eliminates having to sanitize music stands owned by the department.

Sanitizing will occur at the beginning of each class period. Given the above, it is predicted that chairs (if used) and doorknobs will need to be attended to.

group activities such as score reading and ensemble in a virtual framework are impossible because of latency and sound quality issues. Having access to professional quality keyboards is an essential element for successful development of necessary keyboard skills.

When students practice on inadequate, poor quality keyboards, they have difficulty developing the proper technique and touch, which are essential for their basic progress, especially for the foundation in the intro MUS 2200 classes. They are unable to develop a sense of tone quality when the instrument doesn't differentiate between loud and soft playing. It would be cost-prohibitive to furnish all students with a piano of the quality in the two fully furnished piano labs. Some assignments can be done remotely, but all students should have similar quality keyboards and recording capacities.

MUS 3800	1	30	1	0	<p>(1) Music ensembles are collaborative activities that require real time, synchronous acoustics. Current technologies preclude development of effective synchronous rehearsal techniques, experience in balancing, blending, intonation and temporal accuracy that are critical to music performance.</p> <p>(2) Many of the ensembles require instruments and space that students cannot access when working virtually, e.g., large percussion, acoustic pianos.</p> <p>(3) Social distancing can be achieved by limiting sizes of these groups to align with spaces available. The National Association of Schools of Music (NASM) makes myriad references to ensemble performance. Notably, NASM makes the distinction between solo and ensemble performance as two separate skillsets. Section VII.D.3.b.1 states, "Instruction in a</p>	<p>There will be no more than 13 people in each class to maintain social distancing. All students will be responsible for the carriage of their own instruments, except for pianos and percussion. Instruments will be housed with the students rather than in the music building. Therefore, student lockers will not be accessible. This significantly decreases student traffic in the PA Building.</p> <p>It is encouraged that only the main doors to the PA Building should be unlocked and all other entrances remain locked to eliminate any walk-throughs of this building that regularly occur during 'normal' times. It will also help control indoor traffic. The main doors will be indicated as entrance/exit and hallways and stairwells will be one-way. These indications will be clearly posted on the outside doors, walls and on the floor.</p> <p>The PA Recital Hall has multiple entrances and exits, thus social distancing</p>
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performing medium, participation in large and small ensembles, experience in solo performance, and opportunities to choose music electives are the means for developing these competencies.” The skillsets students would develop in isolation from one another would be more in line with solo performance skills. Ensemble performance is a unique artistic process that requires a shared space, and the implementation of a skillset unique to the artform.

NASM goes on in section II.B.2b to say, “the study of music requires opportunities for daily interaction with other musicians. In academic settings, this interaction is critical not only in ensemble performance, but also in the development of all types of musical knowledge and skills.” Additionally, in section VIII.B.1f, NASM requires “growth in artistry, technical skills, collaborative competence

can be easily maintained when entering or exiting the hall. Lines taped on the floors outside the other classrooms will indicate where students should stand and wait for entry and exit at 6' distancing—one student entering/leaving the classroom at a time. In most instances, there is a 60-minute gap between the end of one ensemble and the start of another. If there is the standard 10-minute CSUSB gap, the previous class will end at least 5 minutes early and the next class will start at least 5 minutes later to allow for controlled movement between the two classes.

					and knowledge of repertory through regular ensemble experiences.” It is clear from these statements that NASM dictates interaction and collaboration as integral components of an ensemble experience.	
MUS 3810	1	30	1	0	See MUS 3800 rationale, above.	See MUS 3800 safety precautions, above.
MUS 3821	1	10	1	0	See MUS 3800 rationale, above.	See MUS 3800 safety precautions, above.

MUS 3870	1	10	1	0	See MUS 3800 rationale, above.	<p>There will be no more than 10 people in each class to maintain social distancing. Lines taped on the floors outside the other classrooms will indicate where students should stand and wait for entry and exit at 6' distancing—one student entering/leaving the classroom at a time. In most instances, there is a 60-minute gap between the end of one ensemble and the start of another. If there is the standard 10-minute CSUSB gap, the previous class will end at least 5 minutes early and the next class will start at least 5 minutes later to allow for controlled movement between the two classes.</p> <p>All music majors and members of an ensemble will be required to purchase their own folding music stand that they will bring to each rehearsal and take back to their living quarters. This eliminates having to sanitize music stands owned by the department.</p> <p>Sanitizing will occur at the beginning of each class</p>
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						period. Given the above, it is predicted that chairs (if used) and doorknobs will need to be attended to.
MUS 3910	1	20	1	0	See MUS 3800 rationale, above.	See MUS 3870 safety precautions, above.
TA 3122	1	20	1	0	Even if performed or presented virtually, the process of developing performance must be, at least partially, in person. Theatre is a communal experience.	Many rehearsals conducted online. There will be no more than 8 people in each class to maintain social distancing. Once in the rehearsal space, masks and decontamination activities incorporated into experience. Rehearsal space

						allows for social distancing. Sufficient time between rehearsals to clean and decontaminate space.
TA 3123	1	20	1	0	Even if performed or presented virtually, the process of developing performance must be, at least partially, in person. Theatre is a communal experience. Sets must be physically built. Costumes must be built at fitted.	Shop space is large enough to accommodate workers with much more than 6 feet distancing. Masks worn at all times. Extra time and effort spent on cleaning equipment. Many hours between shop occupancies. The capacity of people is 22, to meet social distancing requirements.
TA 3143	1	20	1	0	The manipulation of performers and integration of design is a communal experience that must be, at least partially, in person.	Small class working in small groups. The maximum number of people is 7, to meet social distancing requirements. Groups scattered into breakout rooms. No classes overlap; many hours between occupancies.
TA 4340	1	12	1	0	Lighting equipment is delicate, expensive, and complex. Certainly, the theories can be explored remotely, but certain lessons must be conducted with hands-on activities.	Small class: each student will have area designated just for them. The maximum number of people is 8, to meet social distancing requirements. To minimize contact with between student each student will be assigned individually their own equipment to be utilized during class. This

						equipment will be sanitized before and after each class utilizing proscribed cleaning products. Software installed on each personal computer to minimize contact with lighting board.
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CAL Totals:	14	230	14	6
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Total of Sections Total of Students Total of Faculty Total of Other Staff

AS 5001	1	80	10	0	<p>Trainings are typically conducted in small group formats with no more than 10 cadets per group. Nearly all training for this class is conducted outdoors with enough space to meet social distancing requirements. Indoor trainings will be modified to ensure social distancing or be conducted virtually.</p>	<p>No more than 10 cadets/group. The course is only offered outdoors. Cadets are required by regulation to report any changes in medical status to ROTC leadership. Both AFROTC and Army ROTC have procedures in place to limit participation depending on the severity of the medical issue. Procedures range from sitting out an individual lab session, a 30-day temporary deferment, to medical disqualification (as determined by a DOD Medical Review Board). COVID-19 has been deemed a Commander's Critical Information Requirement - all ROTC programs must report</p>
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						any/all Cadre/Cadets that have been diagnosed with COVID-19 to their respective command teams. Personnel would not be allowed to attend any face-to-face training should they receive a positive COVID-19 diagnosis. Face-to-face instruction can still move forward should an individual Cadre member be diagnosed with COVID-19 and not be able to attend in person training sessions.
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CSBS Totals:	1	80	10	0
	Total of Sections	Total of Students	Total of Faculty	Total of Other Staff