Request for Advancement to Candidacy

To be advanced to candidacy, a student must have:
1. Completed at least five applicable graduate-level courses at the University, with a minimum grade point average of 3.0 ("B").
2. Completed PA 6110 with at least a "B-" grade, **and** have evidence of Public Service employment experience or completion of ADMN 6753 Internship.

Please list your most current information below:

Name: _____   _____   Date: _____
         Last   First

Current Address: _____   Coyote ID#: _____

                  _____   Phone: _____

Email: _____   Catalog (sem/qtr): _____

Concentration	Comprehensive Exam
_____	Term _____ Year _____
**Please note that changing/updating a concentration requires payment of $6 at Registrar to be noted on your degree (always save your receipt!).	**Please note that *ALL* core courses (and concentration courses, if following semester catalog) must be completed prior to the term you will take the Comp Exam.

Concentration & Elective Courses: List *all* concentration and open elective courses to be included in your program plan.

Course (eg. PA 5010)	Course Name (eg. Administrative Leadership)	Term (eg. Fall 2019)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Core Courses: List *all remaining* core courses, including those you are currently enrolled in.

Course (eg. PA 6800)	Course Name (eg. Public Policy Analysis)	Term (eg. Fall 2019)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Please submit this **completed** form to Marisol Botello in the PA department (marisol.botello@csusb.edu). A program plan must be on file before filing your Graduation Requirement Check. Not having a program plan on file will result in a delay in permission to enroll in the Comprehensive Exam, as well as further processing of your Grad Check. For more information about filing a Grad Check, please contact the office of the Registrar, (909) 537-5200, or visit their website: https://www.csusb.edu/registrar/evaluations/graduation-requirement-check.