# **A-Team Agenda November 17, 2020**

## **Participants:**

Amanda Ferguson, Jasmine Bustillos, Mike Wong, Pamela Moses, Jackie Gardner, Natalie Cleary, Ashley Watterson, Daria Graham, Jason Wimbley, Roer Woosley, Shelby White, Ben Toubak

See [here](https://teams.microsoft.com/l/file/2DDB6B57-3711-4DAD-8444-0FF2DC82F4A0?tenantId=d73b9eaa-07c9-47c4-a6ce-f13bee0e8117&fileType=docx&objectUrl=https%3A%2F%2Fcsusanbernardino.sharepoint.com%2Fsites%2FStudentAffairsAssessmentCommittee%2FShared%20Documents%2FGeneral%2FZoom%20Recordings%20A_Team%20Meetings%202020.docx&baseUrl=https%3A%2F%2Fcsusanbernardino.sharepoint.com%2Fsites%2FStudentAffairsAssessmentCommittee&serviceName=teams&threadId=19:5aa3b3f1220248ee8ec0507bd6568bbe@thread.tacv2&groupId=356f5a48-7252-4a7f-8d52-5884c75aa0f7) for Zoom recording

**Agenda**:

1. Check-ins and updates.
   1. [1 pager](https://teams.microsoft.com/l/file/3EC0C75F-6CC5-46D6-8158-1579B6B43963?tenantId=d73b9eaa-07c9-47c4-a6ce-f13bee0e8117&fileType=docx&objectUrl=https%3A%2F%2Fcsusanbernardino.sharepoint.com%2Fsites%2FStudentAffairsAssessmentCommittee%2FShared%20Documents%2FGeneral%2FDSA%20Assessment%20Plan%2FDLOs%201%20pager.docx&baseUrl=https%3A%2F%2Fcsusanbernardino.sharepoint.com%2Fsites%2FStudentAffairsAssessmentCommittee&serviceName=teams&threadId=19:5aa3b3f1220248ee8ec0507bd6568bbe@thread.tacv2&groupId=356f5a48-7252-4a7f-8d52-5884c75aa0f7)
   2. Addition of values into [DLO document](https://teams.microsoft.com/l/file/4E242723-A68B-4164-9D7F-753A1A8B0D47?tenantId=d73b9eaa-07c9-47c4-a6ce-f13bee0e8117&fileType=pdf&objectUrl=https%3A%2F%2Fcsusanbernardino.sharepoint.com%2Fsites%2FDSAAssessmentWebsite%2FShared%20Documents%2FGeneral%2FImpact%20Model%2FDSA%20DLOs%20for%20Website.pdf&baseUrl=https%3A%2F%2Fcsusanbernardino.sharepoint.com%2Fsites%2FDSAAssessmentWebsite&serviceName=teams&threadId=19:2f055c913a074932995c8726804265bb@thread.tacv2&groupId=8f843f93-8433-406e-a833-8436a3d742b2)
      1. General consensus seemed to be it is a reasonable addition, adds texture to the story of DSA
   3. Prep for December 1, our last meeting of calendar year. Please private chat me your address
2. Midpoint Review for credential quiz: discuss in breakout groups key points to the questions, have people record in [shared document](https://teams.microsoft.com/l/file/8EE8482A-D984-4460-8050-65700062F755?tenantId=d73b9eaa-07c9-47c4-a6ce-f13bee0e8117&fileType=docx&objectUrl=https%3A%2F%2Fcsusanbernardino.sharepoint.com%2Fsites%2FStudentAffairsAssessmentCommittee%2FShared%20Documents%2FGeneral%2FCampus%20Labs%20Assessment%20Credential%20Quiz.docx&baseUrl=https%3A%2F%2Fcsusanbernardino.sharepoint.com%2Fsites%2FStudentAffairsAssessmentCommittee&serviceName=teams&threadId=19:5aa3b3f1220248ee8ec0507bd6568bbe@thread.tacv2&groupId=356f5a48-7252-4a7f-8d52-5884c75aa0f7), everyone takes on their own time. Just 2 assignments to complete the credential: this quiz, and a [final project](https://teams.microsoft.com/l/file/70C08604-BE16-4353-A1E3-699C90384AF8?tenantId=d73b9eaa-07c9-47c4-a6ce-f13bee0e8117&fileType=docx&objectUrl=https%3A%2F%2Fcsusanbernardino.sharepoint.com%2Fsites%2FStudentAffairsAssessmentCommittee%2FShared%20Documents%2FGeneral%2FCampus%20Labs%20Assessment%20Project%20Template.docx&baseUrl=https%3A%2F%2Fcsusanbernardino.sharepoint.com%2Fsites%2FStudentAffairsAssessmentCommittee&serviceName=teams&threadId=19:5aa3b3f1220248ee8ec0507bd6568bbe@thread.tacv2&groupId=356f5a48-7252-4a7f-8d52-5884c75aa0f7).
   1. 2 breakout groups to tackle and discuss questions on the quiz, took notes in shared doc. Discussed as a group, and went over the simple [graphic](https://teams.microsoft.com/l/file/E689FF05-C399-4BC5-A604-079827058A17?tenantId=d73b9eaa-07c9-47c4-a6ce-f13bee0e8117&fileType=pptx&objectUrl=https%3A%2F%2Fcsusanbernardino.sharepoint.com%2Fsites%2FStudentAffairsAssessmentCommittee%2FShared%20Documents%2FGeneral%2FMeeting%20Presentations%20%26%20Materials%2FResearch%20Assessment%20Evaluation.pptx&baseUrl=https%3A%2F%2Fcsusanbernardino.sharepoint.com%2Fsites%2FStudentAffairsAssessmentCommittee&serviceName=teams&threadId=19:5aa3b3f1220248ee8ec0507bd6568bbe@thread.tacv2&groupId=356f5a48-7252-4a7f-8d52-5884c75aa0f7) for assessment, research, and evaluation
   2. To what extent do you think you are prepared to take this quiz in Campus Labs? About 30% said not yet, need to do some work on their own, 50% said Fairly prepared, think they can pass, and 20% said well prepared, ready to nail it!
   3. People will sign up for assessment credential on their own, and if possible take the quiz before the end of the year. Reach out with any questions or need for assistance with the quiz answers.
3. [Strategies for Creating an Institutional Culture of Assessment and Planning (video)](https://planningsupport.zendesk.com/hc/en-us/articles/115007319367-Strategies-for-Building-an-Institutional-Culture-of-Assessment-and-Planning-video-) 51 minutes
   1. Usual ways of team/culture building aren’t available to us in pandemic induced remote work. Mike mentioned using forms of recognition
   2. Meta-assessment, using a rubric to rate assessment reports and offering feedback for improvement so they don’t go in to the void
   3. Create 3 benchmark levels for assessment capability within DSA:
      1. basic, what is expected through onboarding process utilizing documents that will be created and posted on website (handbook, glossary)
      2. Intermediate: what directors need to know about the big picture of division level assessment, how DLO’s relate to SP, processes and procedures, training needs for their staff who are involved in reporting
      3. Advanced: Assessment champions on A-Team, deep level of PD and nuances of assessment nuts and bolts