

# Division of Student Affairs Assessment Committee (A-Team)

# March 9, 2021

AGENDA WITH MEETING NOTES

**Participants**:

Melissa Acuna, Jasmine Bustillos, Amanda Ferguson, Jackie Gardner, Tanika Gardner, Daria Graham, Jennifer Mersman, Pamela Moses, Judy Sylva, Ben Toubak, Mike Wong

See Teams for [2021 Zoom Recordings](https://teams.microsoft.com/l/file/81CE3987-4F87-4F8D-9247-98A60FDCAA93?tenantId=d73b9eaa-07c9-47c4-a6ce-f13bee0e8117&fileType=docx&objectUrl=https%3A%2F%2Fcsusanbernardino.sharepoint.com%2Fsites%2FStudentAffairsAssessmentCommittee%2FShared%20Documents%2FGeneral%2F2021_Zoom%20Recordings%20A_Team%20Meetings%20.docx&baseUrl=https%3A%2F%2Fcsusanbernardino.sharepoint.com%2Fsites%2FStudentAffairsAssessmentCommittee&serviceName=teams&threadId=19:5aa3b3f1220248ee8ec0507bd6568bbe@thread.tacv2&groupId=356f5a48-7252-4a7f-8d52-5884c75aa0f7)

1. **Updates and Announcements:**
	1. Go into your camera --> choose video filter --> and choose a festive filter of your choice! When you’re done, choose the first choice “none”
	2. Campus Labs SRS icebreaker
		1. [srs.campuslabs.com](https://respond.campuslabs.com/room/#/)
		2. Connect ID: **26483**

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| A-Team Meeting | Volunteer to coordinate kick-off activity |
| Mar 9 | Jennifer |
| Mar 23 | Avi Rodriguez |
| Apr 6 | Jason Wimbley and Jesse Juarez |
| Apr 20 |  |
| May 4 |  |
| May 18 |  |

1. **Updates and Announcements:**
	1. **Updates on action Items from last meeting**
		1. Culture of Evidence Survey
			* Presenting culture of evidence pilot survey results tomorrow to DSA Council
			* Will launch it division-wide at Townhall March 25
		2. The training on focus groups at last meeting mentioned others in the series:
			* Part 2 in focus group series: Planning Successful Focus Groups <https://www.anthology.com/webinar/planning-successful-focus-groups>
			* Part 3 in Focus group series: **Making Good Use of Focus Group Data** <https://www.anthology.com/webinar/making-good-use-of-focus-group-data>
			* Couldn't find part 4. Maybe it doesn’t exist. Plenty of good content available though: <https://www.anthology.com/resources/webinars/on-demand>
	2. **Assessment happenings in your areas? Anything people want to share with the group?**
		1. Multi Institutional Survey of leadership (MSL)
		2. ACPA conference—sessions on equity in assessment Mike, Jasmine
		3. SMSU assessment PD workshop weekly 30 min whoever wants to join can join. Attendance averages 7 per session. Good conversation around state of assessment for division and in departments. Opens the dialogue, everyone knows to expect these every week
2. **Goal 2 and the connection to A-Team**
	1. Goal 2 Discussion: measurement and reporting on outcomes (recall that draft committee goals were used to inform strategic plan discussions resulting in 3 objectives and corresponding outcomes).
	2. [Spreadsheet](https://teams.microsoft.com/l/file/0DD4BB19-C7CC-4C22-BC34-8E5B17249CBA?tenantId=d73b9eaa-07c9-47c4-a6ce-f13bee0e8117&fileType=xlsx&objectUrl=https%3A%2F%2Fcsusanbernardino.sharepoint.com%2Fsites%2FStudentAffairsAssessmentCommittee%2FShared%20Documents%2FGeneral%2FMeeting%20Presentations%20%26%20Materials%2FA-Team%20Alignment%20to%20Goal%202.xlsx&baseUrl=https%3A%2F%2Fcsusanbernardino.sharepoint.com%2Fsites%2FStudentAffairsAssessmentCommittee&serviceName=teams&threadId=19:5aa3b3f1220248ee8ec0507bd6568bbe@thread.tacv2&groupId=356f5a48-7252-4a7f-8d52-5884c75aa0f7) in Meeting Presentations & Materials in Teams
	3. Review Objective 2.1 outcomes and measures as a whole group
	4. Break out groups for Objective 2.2 and 2.3
	5. Reconvene, report back. Determine key areas for focus and priority
	6. End game for this activity is to inform what strategic plan reporting should look like, where the evidence comes from, who provides it, and who analyzes it
3. **Campus Labs Student Affairs Assessment Credentia**l
	1. Today’s training: [Analyzing Student Affairs Assessment Results](http://www.campusintelligence.com/recorded_webinars/analyzing-student-affairs-assessment-results/) (33 minutes)
4. **Action Items**
5. **Discussion items for next meeting**
	1. Assessment Competency to drive training design
6. **Upcoming Meetings:**
* Apr 6, 2021 09:00 AM
* Apr 20, 2021 09:00 AM
* May 4, 2021 09:00 AM
* May 18, 2021 09:00 AM
1. **Upcoming trainings in Campus Labs Credential**

**Assignment: Create and submit Assessment Project Plan using the "Assessment Project" template, available to download below (email to****assessmentcredential@campuslabs.com****).**

Lesson 7: Communicating and Using Assessment Results

* + [Closing the Loop on Student Affairs Assessment: Sharing and Using Assessment Results](http://www.campusintelligence.com/recorded_webinars/closing-the-loop-on-student-affairs-assessment-sharing-and-using-assessment-results/) (37 min)
	+ [Writing Assessment Reports (video)](http://baselinesupport.campuslabs.com/hc/en-us/articles/204304815-Writing-Assessment-Reports-video-)(42 min)
	+ [Closing the Assessment Loop: Making Informed Decisions](http://www.campusintelligence.com/recorded_webinars/closing-the-assessment-loop/) (47 min)

Videos we skipped last year

Lesson 2: Relationship of Assessment to Other Processes

* 1. [Webinar: Program Review Made Simple](http://www.campusintelligence.com/recorded_webinars/program-review-made-simple/) (50 minutes)
	2. [Using CAS Standards to Improve Student Affairs Practice](https://www.youtube.com/watch?time_continue=11&v=Ze3oqBr4pa0) (61 minutes)
	3. Consider when to circle back to this in light of priorities highlighted in Goal 2